

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
OCTOBER 6, 2014  
6:00 PM**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**
  - 1. Proclamation Domestic Violence Awareness Month
  - 2. Proclamation Lawsuit Abuse Awareness Week
  - 3. Request from Bryan Bennett Library to close 300 Block of W. Church Street for Halloween Costume Contest on October 31, 2014 from 4:30 p.m. to 6:30 p.m.
  
- V. City Council Action**
  - 1. Consent Agenda:
    - a. Approval of Minutes – September 15, 2014
  - 2. Swearing in Officer Blake Phillips
  - 3. Presentation by Jim Baker on behalf of Farmers' Market – Request for Support for Grant Application
  - 4. Ordinance Setting Date and Time for Public Hearing on the Creation of Business District
  - 5. Bids for New Police Detective Vehicle
  - 6. Discussion – Repurpose Frayla Ballpark as Pet Exercise Area
  - 7. Discussion – Proposed Route for "Zombie Walk" on October 31, 2014
  - 8. Ordinance Second Reading – Auxiliary Police Amendment
  - 9. Approval of Surplus City Property (Auction) List
  - 10. Approval of Proposal for Engineering Services with Curry & Assoc for Reconstruction of Kell Street Pump Station
  - 11. Bid Approval for Overlay of Boone Street
  - 12. Bid Approval for Repair of Bar Screen at Wastewater Treatment Plant
  
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
  
- X. Adjournment**

Bill Gruen  
City Manager

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**MANAGER'S COMMENTS**

**V. City Council Action**

3. **Presentation by Jim Baker on Behalf of Farmers' Market:** A presentation and a request will be made for the City Council to support a grant application that the Farmers' Market wishes to submit for education funds to promote the benefits of farmers' markets to consumers and vendors.
  
4. **Ordinance Setting Date and Time for Public Hearing on Creation of Business District:** The ordinance before the City Council at present seeks only to set a date and time for a public hearing on the possible creation of a business district that would encompass the property owned by the City at Kinney Boulevard. The creation of a business district is one action the City has been asked by MPH Hotels to take in order to allow for the development of a new Holiday Inn Express at Kinney.

A business district has similarities to a TIF district, but doesn't make use of any property tax revenues in order to incent development. Both business districts and TIF districts are tools provided to municipalities by Illinois law. A business district can make use of taxes including hotel/motel taxes and sales taxes, among others, to create an increment to reimburse developers for eligible development expenses.

No property owner is impacted by the proposed business district, as only City property at Kinney Boulevard is proposed to be in the district at present. It's my hope that other property owners surrounding Kinney, including hotels located in the area of Hotze Road, will attend this hearing to learn about the business district so that the City may determine if there is interest to expand the district in the future beyond Kinney Boulevard.

The Public Hearing is proposed for Monday, October 20, 2014 at 6:00 pm. This is also a regularly scheduled City Council meeting. In this schedule, the Council could conduct the hearing on October 20 and then conduct a first reading for the ordinance creating the business district plan. A second reading and potential adoption of the plan could take place on November 3.

5. **Bids for New Police Detective Vehicle:** The FY15 budget includes \$22,000 for a new detective vehicle. Bids have been received, with the low bid coming from Max Dye Oldsmobile for a 2015 Journey, totaling \$23,473. Although all bids for the vehicle were reasonable, the Council may likely be asked to reject all bids in favor of allocating budget dollars to improving performance of the police radio system.
  
6. **Discussion – Repurpose Frayla Park:** Frayla is the ballpark below the Hospital, which currently doesn't receive too much use as a ball field, although it does use some. The Mayor has requested discussion on repurposing the field for use as a pet exercise area.

7. **Discussion – Proposed Route for “Zombie Walk”:** A “zombie walk” is being organized for October 31, 2014 to raise money, I believe, for the Salem Area Foundation. The currently proposed route would take people (dressed up as zombies) along Main Street from the IGA, to North Walnut Street, and to the Salem Elks. I understand the plan is to keep all walkers on sidewalks, so it appears that no street closures are needed. Although undead, we want all zombies to do their walk safely.
8. **Ordinance Second Reading – Auxiliary Police Amendment:** Second reading of an ordinance that would amend the City’s ordinance pertaining to auxiliary police in a manner directed by the Illinois Law Enforcement Training Standards Board. Did a first reading on September 2, 2014 and inadvertently skipped the second meeting in September. Recommend approval.
9. **Approval of Surplus City Property (Auction) List:** Enclosed in your packet is a list of property that staff would like to auction to the public. It must first be surplus by the City Council. Property on this list would be auctioned along with property currently housed at No 7 Carpenter Drive obtained by the City from Klassic Kollections. Recommend approval.
10. **Approval of Proposal for Engineering Services with Curry & Assoc for Reconstruction of Kell Street Pump Station:** The FY15 budget includes \$76,000 in Fund 18 (1/2 cent sales tax) for the rebuild of a pump station at Kell Street. Included with your packet is a proposal from Curry & Associates to complete design, bid, and construction oversight of this project for a cost not to exceed \$12,750. The City typically works with Curry for all of our water and sewer projects. Recommend approval.
11. **Bid Approval for Overlay of Boone Street:** On November 4, 2013 the Council approved allocating FAU/STU dollars held by IDOT that belong to Salem to overlay of Boone Street. IDOT holds these dollars and implemented the bid process for the project. Howell Paving was the only bidder, and bid \$321,184 while the estimate was \$349,720. Recommend accepting the bid from Howell Paving.
12. **Bid Approval for Repair of Bar Screen at Wastewater Treatment Plant:** The Wastewater Treatment Plant includes a bar screen, which is machinery that pulls items out of wastewater not intended for treatment. Staff noticed earlier this year that performance of the machine was diminishing. Teeth in the bar screen were found to be wearing down and in need of replacement. Cost of replacement is \$31,474. Request approval.