

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
JANUARY 18, 2016  
5:30 PM EXECUTIVE SESSION; 6:00 PM REGULAR MEETING**

**Regular City Council Meeting**

**I. Executive Session – 5:30 pm**

1. 5 ILCS 120 (2)(c)(21) – Semi Annual Review of Executive Session Minutes
2. 5 ILCS 120 (2)(c)(21) – Executive Session Minutes November 2, 2015, December 7, 2015, and January 4, 2016

**II. Call to Order – 6:00 pm**

**III. Prayer and Pledge of Allegiance**

**IV. Presentation of Petitions/Public Comments**

**V. Mayor’s Report and Presentations**

**VI. City Council Action**

1. Consent Agenda
  - a. Approval of Minutes – January 4, 2016
  - b. Approval of Executive Session Minutes – November 2, 2015; December 7, 2015; and January 4, 2016
2. Approval of Request of Four-Way Stop and Children at Play Signs at Jefferson & Oglesby
3. Approval of Bryan Park Reservations for Historical Speech Re-creation
4. Approval of Bills Payable
5. Approval of Resolution Regarding Semi-Annual Review of Previously Closed Exec Session Minutes
6. Approval of Proposal for Replacement of Bryan Home Roof Replacement

**VII. City Manager Report**

**VIII. City Attorney Report**

**IX. Finance Director Report**

**X. City Council Report**

**XI. Adjournment**

Bill Gruen  
City Manager

CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
JANUARY 18, 2016  
6:00 PM

MANAGER'S COMMENTS

VI. City Council Action

1. **Consent Agenda:** You have the regular City Council minutes from January 4. The executive session minutes noted will be reviewed by the Council in executive session on January 18 for possible approval here.
2. **Approval of Request of Four-Way Stop and Children at Play Signs:** Please see attached request for signs at Jefferson and Oglesby. Initial staff review of the request hasn't caused any concerns to arise.
3. **Approval of Bryan Park Reservations for Historical Speech Re-creation:** Please see attached proposal authored by Luke Purcell for the re-creation of a speech given by General William T Sherman in Salem back in 1866. The request is for reservation of the Park stage and pavilion facilities and for street closures in Bryan Park on July 4, 2016 for the speech. The City Council could give us some general approval for these requests, allowing staff to work out details for the event. Some links for information on General Sherman are below:

Sherman Bio: <http://www.civilwar.org/education/history/biographies/william-t-sherman.html>

March to the Sea: <http://www.civilwar.org/hallowed-ground-magazine/fall-2014/scorched-earth.html>

SPOILER ALERT! Text of Salem Speech: <http://gurukul.american.edu/heintze/Sherman.htm>

4. **Approval of Bills Payable:** I will take Council questions.
5. **Approval of Semi-Annual Review of Previously Closed Exec Session Minutes:** The attached resolution includes the list of previously closed minutes which the Council may choose to remain closed. This will be discussed in executive session prior to the regular meeting.
6. **Approval of Proposal for Replacement of Bryan Home Roof Replacement:** As of the time of note preparation, we have proposals for roof replacement from Alpha & Omega and from Headlee Roofing of Flora. However, the proposal from Alpha requires further investigation which I hope will be complete prior to our Monday meeting. Some background:
  - We placed the first public request for bids on December 10, 2014 but got no bids.
  - Staff regrouped on the project regarding personally approaching contractors for bid proposals. Discussion has also been had on replacing with contemporary, asphalt shingles. **THE BIDS SOLICITED ARE FOR ASPHALT SHINGLES, NOT SHAKE SHINGLES.**

A older, camera-picture on a post card exists inside the Bryan home which portrays the home with what looks like asphalt shingles.

- Contractors personally approached by City personnel include Molenhour, Coffee-Smith, Wayne Stevens, and Irwin. All declined.

## VII. CITY MANAGER REPORT

1. **Television Monitors:** Several items have been purchased for television monitors for computer presentations in the Council room. I'd like to further discuss exact location of the monitors.
2. **FY17 Budget Making Process:** On Monday, I will share some reports (not currently in your packet) detailing some matters regarding preparation of the FY17 budget. The intent is to get the Council up-to-speed and involved early so that your input doesn't get crammed into a small period time.
3. **Farmers' Market in Bryan Park:** Approval for use of Bryan Park for a farmers' market was granted by the City Council back in, I believe, 2012. People have come on and off various boards that have overseen the market, but the essence of the market has remained unchanged since 2012. The market is regrouping for operation in the Park for 2016. Also see comment below.
4. **Use of Park Facilities, Fund Raising, Annual Requests, YMCA, etc:** Recently, I've noticed that we are getting repeat requests for use of Bryan Park for events and fund raisers that have been previously approved, including by previous City Councils. Subject to the Council saying "no," I am taking the approach that previously approved requests for repeat events in the Park don't need repetitive, annual approval by the City Council. Requests for new events would still be submitted to the Council for review, however. Additionally, I propose that the YMCA have standing approval for use of Park facilities, subject to their availability.
5. **Structural Review of Theater Building:** Structural Engineer Bill Lueking of Rhutasel conducted a review of the Theater Building. His report is enclosed, and has been shared with Drew Johnson.
6. **Review of Engineers Retained for City Projects:** The City has acquired some long term relationships with engineering firms who serve us for project design, bid letting, and construction-period inspection. We receive good service from the firms with whom we've worked in the past. There are other firms in the region surrounding us, and I was recently asked to name who they are. Rather than printing what can be found on the internet, I've provided links below (see subsequent page).

<u>Name</u>	<u>Location</u>	<u>Website</u>	<u>Water</u>	<u>Wastewater</u>	<u>Street/ Sidewalk</u>	<u>Gas</u>	<u>Landfill</u>
Jenkins & Associates	Salem	marvinjenkinsassociates.com					
Heneghan & Assoc	Centralia	haengr.com	X	X	X		
Milano & Grunloh	Effingham	mgengineers.com	X	X	X		
HMG	Carlyle	hmgengineers.com	X	X	X		
Curry & Associates	Nashville	curryassociates.com	X	X			
Horner & Shifrin	O'Fallon	hornershifrin.com	X	X	X		
USDI	Olney	usdi.us				X	
Weaver Consultants	Springfield	wcgrp.com					X
Rhutasel & Assoc	Centralia	rhutasel.net	X	X	X		
Crawford, Murphy, Tilly	Edwardsville	cmtengr.com	X	X	X		

**NOTES:**

- With retirement of Marvin Jenkins, currently trying to determine the level of services they are planning to provide moving forward. Micah Mulvaney has assisted the City with design of grant funded trail project in Bryan Parki.
- Firms have multiple offices, but tried to detail office closest to Salem.
- JP (John Pruden) doesn't recall Heneghan, Milano, or HMG working for Salem on any "major" projects, if at all.
- Curry is currently Salem's primary water and wastewater engineer.
- USDI is currently Salem's primary natural systems engineer. USDI partners with UGM (Ron Ragan) who purchases natural gas for the City. USDI also has a division which constructs natural gas infrastructure projects, which Salem has also used. Research would have to be done to find other firms which handle engineering on natural gas projects.
- John Bossert, who works for Weaver Consultants, is currently the City's primary landfill engineer and has been for some time and with different firms. Research would have to be done to find other firms which handle landfill-related engineering.
- BG (Bill Gruen) has experience working with HMG, who was the primary engineering firm for Carlyle's water, wastewater, and street projects. Horner & Shifrin designed a relatively large sidewalk project that connected Carlyle and US Army Corps facilities at Carlyle Lake.
- HMG consulted Salem on a short-term, non-fee basis when dealing with the request from Salem Township Hospital to close down Broughton Rd. If a project ever arises related to that (NOT CLOSURE) it's BG's recommendation that Salem use HMG for that project.
- Crawford Murphy Tilly designed the current wastewater treatment plant in Salem. BG and JP have experience working with CMT, who designed the Walmart Supercenter projects in both Carlyle and Salem.