

Agenda
City of Salem
Regular City Council Meeting
July 18, 2016
6:00 PM Regular Session

- I. Call to Order & Roll Call**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**

- V. City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – July 5, 2016
 - 2. Approval of Bills Payable
 - 3. Approval of Mayoral Appointments
 - 4. Presentation of Request by Renaissance Salon for New Location in Downtown TIF
 - 5. Approval of Reduced Size Canvas Area for Housing Rehab Grant
 - 6. First Reading – Request to Extend Length of Permitted Raffles to Longer than 90 Days
 - 7. Approval of Purchase of Police Squad Car
 - 8. Approval of Engineering Agreement with Rhutasel for Sidewalk and Parking Lot Project at South Jefferson & Main Streets
 - 9. Approval of Bids for Cleanup of Water Towers
 - 10. Approval of Placement of Yield Sign at Bennett and Reel Streets
 - 11. Approval of Bids for Demolition of 110 S Walnut Street
 - 12. Approval of Purchase of ½ Ton Truck for Water Department

- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**

- X. Adjournment**

Bill Gruen
City Manager

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MANAGER'S COMMENTS

V. City Council Action

3. **Approval of Mayoral Appointments:** At least one Mayoral appointment will be ready for the City Council to consider.

4. **Presentation of Request by Renaissance Salon:** Renaissance Salon is working on a project in which they would relocate into a newly constructed building to be located on Schwartz Street, in the Downtown TIF District. They will be on hand to make a presentation of their project, and some discussion can be had on a request for TIF assistance.

5. **Approval of Reduced Size Canvas Area for Housing Rehab Grant:** Mike Shaw with SCIRPDC suggested that the size of the canvas area for the Housing Rehab Grant be reduced. Additionally, the original size of the area was going to be difficult to canvas. Code Enforcement Officer Brian Hunt and I surveyed the area for two things. First, we determined which homes were owned and which were rented (using property tax and utility records). Second, Brian and I drove around the neighborhood and did assessments from the street on which streets had homes with higher needs for repair. With those two criteria, a smaller area is suggested as depicted on the map. I request approval of the new area to be canvased for the rehab grant. The effect of this would be to exclude homes that are outside of the yellow area.

6. **Request to Extend Raffles:** The Elks Club would like to discuss an ordinance that would allow for a progressive raffle such as a 50/50 raffle conducted over several weeks using a deck of cards. An email from Bev Quinn and a print out of our ordinance is in your packet.

7. **Approval of Purchase of Police Squad Car:** Bids were requested for the budgeted, new , AWD squad car. The budget provides for a loan from the Water Fund to the General Fund for purchase of a squad car and a \$10,000 repayment in the first year from the General Fund (see lines 01-5102-515-02, 01-5102-701-01, and 01-4614-03). Bid tab as follows:

<u>Bidder</u>	<u>Product</u>	<u>Bid Amount*</u>
Veto Enterprises	2016 or 2017 Ford AWD Utility	\$23,678
Schmidt Ford	2017 Ford AWD Utility	\$26,947
Morrow Bros Ford (State bid)	2017 Ford AWD Utility	\$27,490
Max Dye	2017 Dodge Durango	\$28,698
Boulder Chevrolet	2016 Chevy Tahoe 4WD	\$36,645

* After trade in (no trade in requested from Morrow Bros, located in Greenfield, IL

The low bid from Veto Enterprises is about 12% lower than the low, local bid from Schmidt Ford. The City's ordinance provides for a 5% "buy-local" buffer.

8. **Approval of Engineer's Agreement with Rhutasel:** The City Council recently redirected Fund 18 sidewalk dollars to Jefferson Street at the City's parking lot. Staff would like to complete sidewalk reconstruction and paving of the parking. Rhutasel presents an engineering agreement as follows: (A) \$12,750 for design and bidding; and (B) \$7,000 for construction period observation and survey work. Engineering services and construction for these projects can be paid for out of a combination of Fund 18 and the Downtown TIF. Recommend approval.
9. **Approval of Bids for Cleanup of Water Towers:** The FY17 budget includes \$20,000 for cleaning the exterior of the two water towers in the Industrial Park. Bids were accepted and reviewed by Curry and Associates, which recommends accepting second lowest bid by Quality Assured totaling \$11,400. There is some disagreement over method that the low bidder wants to employ.
10. **Approval of Placement of Yield Sign at Bennett and Reel Streets:** A resident recently requested installation of a traffic sign at Bennett and Reel. John Pruden and Sean Reynolds agree that a YIELD sign is appropriate for west bound traffic turning onto Reel. An ordinance will need to be prepared in order for this to be approved.
11. **Approval of Bids for Demolition of 110 S Walnut Street:** Low bid for demolition of 110 S Walnut comes from Chuck's Excavating. Alternative #1 in which materials appropriate for quicker paving of the surface are backfilled into the basement is recommended (\$21,600). This will be a Downtown TIF project. An additional ~\$4,000 has been/will be spent for the purpose of testing for and removing a little bit of asbestos from the building before demolition takes place.
12. **Approval of Purchase of ½ Ton Truck for Water Dept:** Bids were requested for a new ½ ton truck for the Water Dept. The only bid received came from Max Dye, totaling \$19,798. \$21,000 was budgeted (see 16-5101-515-00). Recommend approval.