

AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
MAY 16, 2011  
6:00 P.M.

- I. CALL TO ORDER  
Roll Call:
- II. PRAYER AND PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES – Minutes of May 2, 2011
- IV. PRESENTATION OF PETITIONS/PUBLIC COMMENTS
- V. MAYOR'S REPORT AND PRESENTATIONS
  - 1. Proclamation by the Mayor – Motorcycle Awareness Month
- VI. CITY COUNCIL ACTION
  - 1. Recommendation for appointments
    - A. Mayor Pro-tem – David E. Black
    - B. Deputy Clerk – Bev West
    - C. Zoning Board of Appeals – Jim Koehler
  - 2. Consideration of Request from Sharon Hall, General Manager of The Salvation Army for donation of the use of the Aquatic Center for Fundraiser Event on July 23<sup>rd</sup>
  - 3. Ratify motion to continue the sale of T-shirts at the pool again this season and also to give coupons for \$1.00 off a regular swim fee to participants in the Salem Summer Sprint Triathlon
  - 4. Annual Statement of Receipts and Disbursements of the City of Salem Police Pension Fund
  - 5. Acceptance of Proposal from AECOM for 2011 Quarterly and Annual Landfills Groundwater Compliance Reporting
  - 6. Ordinance - First Reading – Sale of City personal property no longer useful to the City - Landfill Equipment – 1994 CAT 953B Track Loader
  - 7. Bills Payable for period ending May 16, 2011
- VII. CITY MANAGER REPORT
- VIII. CITY ATTORNEY REPORT
- IX. CITY COUNCIL REPORT
- X. ADJOURNMENT

Thomas F. Christie  
City Manager

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MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
MAY 16, 2011  
6:00 P.M.

- I. CALL TO ORDER

The Salem City Council met in regular session on Monday, May 16, 2011, at the hour of 6:00 p.m. following the Public Hearing, in the Council Chambers of Salem City Hall. The Meeting was called to order by Mayor John Raymer.

**Council Members present upon roll call:**

Councilman Royce Bringwald	Councilman Steve Huddlestun
Councilman Kip Meador	Councilman David E. Black
Mayor John Raymer	

**Others Present:**

City Manager Thomas F. Christie	Recreation Director Sherry Daniels
City Attorney Michael R. Jones	Assistant to the City Manager Bev West
City Clerk Jane Marshall	Chief of Police Ron Campo
Public Works Director John Pruden	Economic Dev Director Tracey McDanel
Finance Director Jane Brown	Code Enforcement Officer Brad Crow
Library Director Kim Keller	DOEM Director Terry Mulvany

Media: Salem Times Commoner, WJBD Radio, Centralia Sentinel; US Sonet and Marion County Observer, along with several members of the public.
- II. PRAYER AND PLEDGE OF ALLEGIANCE

Opening prayer was led by Councilman Black, followed by the Pledge of Allegiance to the Flag.
- III. APPROVAL OF MINUTES - May 2, 2011 Regular Meeting

Minutes of the Regular Council Meeting of May 2, 2011 were presented.

**Councilman Black moved and Councilman Huddlestun seconded the motion to approve the minutes of Regular Meeting of May 2, 2011 as written and waive the reading. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.**
- IV. PRESENTATION OF PETITIONS AND PUBLIC COMMENTS – None.
- XI. MAYOR'S REPORT AND PRESENTATIONS
  - 1. Proclamation by the Mayor – Motorcycle Awareness Month

Mayor Raymer read in full a Proclamation by the Mayor, Proclaiming May as Motorcycle Awareness Month. Mike Launghauser, representing Freedom Riders ABATE of Illinois, Inc. accepted a copy of the Proclamation, posing for a photo with Mayor Raymer & Councilman Meador. Mr. Launghauser

reported on the fundraisers that his organization is involved in to provide school supplies and Christmas items for needy children in the county.

## **XII. CITY COUNCIL ACTION**

### **1. Recommendation for appointments**

- A. Mayor Pro-tem – David E. Black – May 1, 2011 – April 30, 2012
- B. Deputy Clerk – Bev West – May 1, 2011 – April 30, 2015
- C. Zoning Board of Appeals – Jim Koehler – April 30, 2014

**Councilman Huddlestun moved and Councilman Meador seconded the motion to approve appointments of David E. Black as Mayor Pro-tem; Bev West as Deputy Clerk; and Jim Koehler to the Zoning Board of Appeals. Roll Call vote: AYES: Councilmen Meador, Huddlestun, ~~Black~~, Bringwald, and Mayor Raymer. \*ABSTAIN: Councilman Black NAYS: None. Motion carried.**

### **2. Consideration of Request from Sharon Hall, General Manager of The Salvation Army for donation of the use of the Aquatic Center for Fundraiser Event on July 23, 2011**

A request was received from Sharon Hall, General Manager of the Salvation Army asking that the City donate the use of the Aquatic Center for on July 23, 2011 from 7 – 10:30 p.m. for a fundraiser to purchase school supplies for area children in need. Mayor Raymer asked if we currently donate the use of the pool; indicating that this request is to waive the cost of \$600 - \$700 for pool rental. Recreation Director Daniels advised that she did not waive the fee for the Foundation fundraiser last year. Councilman Black commented he appreciates everything that the Salvation Army does, however, he is not in favor of donating the pool – it would be setting precedence. Councilman Meador asked if requests could be considered on a case-by-case basis. Councilman Bringwald agreed with Councilman Black in opposition to donating use of the pool. Ms. Hall commented, she agrees with council decision and asked if it would be possible for her to go ahead and book the pool for July 23<sup>rd</sup> and be given time to contact sponsors and pay the fee later. No objections were heard to this request.

### **3. Ratify motion to continue the sale of T-shirts at the pool again this season and also to give coupons for \$1.00 off a regular swim fee to participants in the Salem Summer Sprint Triathlon**

Councilman Black commented that the t-shirts were already ordered before last meeting, the vote was to give \$1.00 off Coupons of swim fee to participants in the Triathlon. **Councilman Black moved Councilman Huddlestun seconded the motion to approve issuing coupons for \$1.00 off swim fee to participants in the Triathlon. Roll Call vote: AYES: Councilmen Huddlestun, Black, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion carried.**

### **4. Annual Statement of Receipts and Disbursements of the City of Salem Police Pension Fund**

Pursuant to 40 ILCS 5/Illinois Pension Code the Annual Report by Treasurer for Police Pension Fund Fiscal Year Ending 4/30/11 was presented for Council review showing receipts in the amount of \$252,646.49 and disbursements of \$377,665.62. **Councilman Black moved and Councilman Huddlestun seconded the motion to accept the Annual Statement of Receipts and Disbursements of the City of Salem Police Pension Fund as presented. Roll call vote. AYES: Councilmen Black, Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.**

### **5. Acceptance of Proposal from AECOM for 2011 Quarterly and Annual Landfills Groundwater Compliance Reporting**

Public Works Director Pruden answered questions regarding this item. **Councilman Meador moved and Councilman Black seconded the motion to accept the proposal from AECOM for 2011 Quarterly and Annual Landfills Groundwater Compliance Reporting. Roll Call vote: AYES: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.**

### **6. Ordinance 2011-08 – First Reading – Sale of City personal property no longer useful to the City - Landfill Equipment – 1994 CAT 953B Track Loader**

Public Works Director Pruden advised that this equipment has 16,000 hours on it and is no longer needed at the landfill. **Councilman Black moved and Councilman Huddlestun seconded the motion to approve Ordinance 2011-08, an Ordinance authorizing the sale of landfill equipment that is no longer useful to the city – 1994 CAT 953B Track Loader. Roll Call vote: AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.**

### **7. Bills Payable for period ending May 16, 2011**

Bills payable listing for period ending May 16, 2011 for a total amount of \$570,097.88. Review of the bills payable listing prompted discussion regarding a new marketing tool purchased for Economic Development Department from the Buxton Company. Following review period, **Councilman Black moved and Councilman Huddlestun seconded the motion to approve**

**bills payable as presented. Roll Call vote: AYES: Councilmen Meador, Huddlestun, Black, Bringwald and Mayor Raymer. NAYS: None. Motion carried.**

**XIII. CITY MANAGER REPORT**

City Manager Christie asked Public Works Director to address the City Wide Cleanup schedule. Pruden reported that the City's contract for garbage collection provides for one city-wide cleanup per year. The date will be announced as soon as it is scheduled. The normal policy is yard waste, properly bagged; and limbs that are properly bundled and tied, no more than 50 pounds and 4 foot are picked up weekly.

**XIV. CITY ATTORNEY REPORT - No report.**

**XV. CITY COUNCIL REPORT**

Councilman Bringwald and Meador, no reports.

Councilman Huddlestun commented that the new McDonalds is to open on Thursday.

Councilman Black reported that he was contacted by an individual about paying utility bills online. He asked that this be looked into and the additional charge for this service be added to the bill. Assistant to the City Manager West advised that she has checked into this issue and there are charges involved. She advised that people can, and do pay online through their personal banks.

**Other reports**

Mayor Raymer distributed copies of "Mayor's Topics for May 16, 2011 Regular Meeting of the 53<sup>rd</sup> City Council" and reviewed the list of interests he has compiled during his campaign and since his election offering them for Council consideration in setting goals.

1. Consent Agenda - No objections were heard from Council regarding the use of Consent Agenda at the June 6, 2011 Meeting. Mayor Raymer commented he would like to see the use of a projector in the Council Room. Councilman Meador suggested the use of laptops for each Councilman for Council Agendas.
2. Goal Setting – Council needs to understand the roles of key city employees. Work Session meeting scheduled for Friday, May 20, 2011 at 5:00 p.m. in the Council Chambers to review the job expectations of the City Manager, Chief of Police, Public Works Director, Recreation Director, Finance Director, and Economic Development Director.
3. Transparency in City Business – when we do city business it is public business and everybody knows about it. He has asked if the information is in the Council packets that it is put online and that the financials and summary of financials would be online also.
4. Cleaning up our city – Mayor Raymer commented there are many beautiful and well-maintained parts of Salem, complimenting how well maintained and landscaped some of our businesses look. He commented that there are also some homes that are in need of repair and suggested the City seek grants and assistance available from Federal and State Community Development Assistance Programs that may be available to us. He reported that he has met with South Central Regional Planning and Development Director Fred Walker to explore programs and suggested that Council receive more information about CDAP grant programs at the June 6<sup>th</sup> Council Meeting from Fred Walker.
5. Animal Control - need to solve the problem with Animal Control, reporting that a meeting has been called by Mayor Ashby from Centralia to discuss this problem with the County. Centralia, Salem and Marion County are all without animal control at this time.  
Councilman Black recognized the appointment of Leonard Ferguson as Greater Salem Chamber of Commerce Director.

**XVI. ADJOURNMENT**

**There being no further business to come before the Council at 7:15 p.m., Councilman Meador moved and Councilman Black seconded the motion to adjourn. Roll Call vote: AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer.**

Jane Marshall, CMC  
City Clerk

Minutes approved as corrected by City Council on June 6, 2011.

\*Item 1. Council Action – Roll call vote: Councilman Black abstained.