

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
AUGUST 1, 2011
6:00 P.M.**

- I. Call to Order – Roll Call**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentation**
- V. City Council Action**
 - 1. Consent Agenda:
 - a. Approval of Minutes of Workshop & Regular Council Meeting of 7/18/11
 - b. SECOND READING - Ordinance Amending Chapter 13 to add new Section 13-7. Use, Sale and Possession of certain chemicals being marketed as “Bath Salts” Prohibited
 - 2. Bid Award – 2011 Gas Line Replacement Materials
 - 3. Bid Award – Heating and Air Conditioning System at Salem Theatre
 - 4. Presentation by Fire Protection District on Traffic Control Devices
 - 5. Discussion of Amendments to Resolutions 89-3 and 2004-09 - Draft Resolution Governing Requests for Financial Assistance and Establishing a Financial Assistance Review Committee
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. City Council Report**
- IX. Adjournment**

Thomas F. Christie
City Manager

**MINUTES
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
AUGUST 1, 2011
6:00 P.M.**

I. CALL TO ORDER

The Salem City Council met in regular session on Monday, August 1, 2011, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. The Meeting was called to order by Mayor John Raymer.

Council Members present upon roll call:

Councilman Royce Bringwald	Councilman Steve Huddlestun
Councilman Kip Meador	Councilman David E. Black
Mayor John Raymer	

Others Present:

City Manager Thomas F. Christie	Recreation Director Sherry Daniels
City Attorney Michael R. Jones	Chief of Police Ron Campo
City Clerk Jane Marshall	Economic Dev Director Tracey McDaneld
Public Works Director John Pruden	Library Director Kim Keller
Assistant to the City Manager Bev West	

Media: Salem Times Commoner, WJBD Radio, Centralia Sentinel; US Sonet and Marion County Observer, along with members of the public.

Absent: Code Enforcement Officer Brad Crow, DOEM Director Terry Mulvany and Finance Director Jane Brown

II. PRAYER AND PLEDGE OF ALLEGIANCE

Opening prayer led by Councilman Black, followed by the Pledge of Allegiance to the Flag.

III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS - None.

IV. MAYOR’S REPORT AND PRESENTATIONS

Mayor Raymer:

- Presented proposal to appoint 5 Citizen’s Advisory Groups for 90 days with 3 – 5 people made up from residents to study and make recommendations to Council of possible actions that may be taken to better our lives in Salem
- Reported Finance Director Jane Brown is at training in Wisconsin
- Reminder that the Marion County Fair is going on this week
- Reported Council is interested in professional evaluations – will plan annual evaluation of the position of City Manager in Closed Session at next Council Meeting
- Reported New City of Salem maps are now available
- Reported a new American Flag for City Hall was presented to the City by the American Legion from a donation to the American Legion from a resident to purchase 36 flags to be distributed throughout the City. He also had an answer to what to do with old flags, there is a new option to burning them, the American Legion is sending them to New York – they take the flag and snip the squares with a star, then send them to troops in Iraq and Afghanistan along with a thank you note

- Proclamation – recognizing JULIE “Call 8-1-1 before you dig month” Public Works Director John Pruden, who has been on the JULIE Board for many years, explained the implementation of the national service of the 8-1-1 service where calls received

V. CITY COUNCIL ACTION

1. Consent Agenda:

- Approval of Minutes of Workshop & Regular Council Meeting of 7/18/11
- Second Reading - Ordinance Amending Chapter 13 to add new Section 13-7. Use, Sale and Possession of certain chemicals being marketed as “Bath Salts” Prohibited

Councilman Black moved and Councilman Meador seconded the motion to approve the Consent Agenda Items as presented. Roll call vote: AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.

2. Bid Award – 2011 Gas Line Replacement Materials

Requests for bids were advertised and three bids were received for 2011 Gas Line Replacement Materials. The City’s gas consultant, USDI recommended acceptance of the low bidder, Consolidated Pipe and Supply, Jeffersonville, IN. **Councilman Black moved and Councilman Huddlestun seconded the motion to accept the low bid from Consolidated Pipe and Supply in the amount of \$9,351.40 for gas line replacement materials. Roll call vote: AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.**

3. Bid Award – Heating and Air Conditioning System at Salem Theatre

Mayor Raymer indicated that this item was held over from last meeting because it was not a budgeted item. Members of the Theatre Committee, Meredith Fyke, Drew Johnson, and John Stephenson explained the need for this expenditure and their recommendation to accept the bid from York Heating and Air Conditioning that was not the low bid received for replacement of the HVAC at the Theatre:

- York will have masonry contractor do work on the load-bearing, double thick brick wall
- Equipment from York has higher efficiency rating
- Bid amount from York can be reduced by \$6,500 for a cost of \$59,400 and Cubertson reduced by \$1,824 for a cost of \$55,422 by eliminating south store at this time
- York has serviced present system of over 35 years and is familiar with theatre’s systems, and both companies have stressed that after installation, the system can be serviced by local companies.

Mr. Stephenson commented it is their understanding that this qualifies as a TIF Fund grant/loan possibility. He explained the Theatre is willing to use \$20,000 from their account, along with \$2,500 expected from an energy efficiency grant toward the cost of this project. They asked Council for consideration of a TIF loan to pay the balance.

City Manager Christie explained that this project could qualify for TIF monies under the criteria of elimination of blight. He indicated he could agree with Director McDaneld that the money could be used for this purpose if Council would be comfortable with elimination of blight as criterion, with the assumption that if the HVAC system is not repaired the building will not be used as a theatre and could go into disuse. Indicating that it is not on the agenda to approve TIF grants or loans at this meeting, this would have to be put on the next agenda.

Water damage from seepage on the north wall, apparently caused from the old, derelict building behind the Theatre, became a subject of discussion, along with how to address this problem.

Economic Development Director McDaneld was asked to give Council a report of options and the balance in the Downtown TIF fund. Council expressed they would like to wait until they receive additional options regarding TIF fund before taking action on this item. **Councilman Black moved and Councilman Huddlestun seconded the motion to table discussion on Agenda Item 3 until next meeting. Roll call vote: AYES: Councilmen Huddlestun, Black, Bringwald, Meador and Mayor Raymer. NAYS: None. Motion carried.**

4. Presentation by Fire Protection District on Traffic Control Devices

Jim Bryant, with Salem Fire Protection District presented Council with a booklet regarding the reason and costs for Proposed Traffic Light Preemption Device for Salem on all 10 intersections that connect with US 50; including emitters for vehicles from the Salem, Iuka, Kell, Odin, Sandoval, Centralia, Patoka, and Kinmundy Fire Districts, Marion County Sheriffs Dept, and Salem Police Dept. The booklet also contained traffic information regarding these traffic control devices. He explained they are looking for permission to go ahead with this.

They have a meeting with a grant writer tomorrow that they feel they can get approval for the devices from IDOT. Mr. Bryant indicated they are working on obtaining a grant for this project.

City Manager Christie reviewed: they are seeking funding through a grant process, asking City Council if they would be willing to give permission within the city limit to place devices on certain lights, and feel they will get IDOT approval for it. He commented that the City has a maintenance arrangement with IDOT, asking if the Fire Dist would be able to get information in writing from IDOT because we need to know if the maintenance agreement would need to be modified or changed or have additional requirements by the City of Salem if these devices are installed. He also expressed concern about how long the lights will be frozen and citizens will have to wait for traffic to move.

5. Discussion of Amendments to Resolutions 89-3 and 2004-09 - Draft Resolution Governing Requests for Financial Assistance and Establishing a Financial Assistance Review Committee

Mayor Raymer commented it was talked about last meeting what is the proper procedure regarding TIF loans that run thru the Economic Development Department and who should set on the Loan Review Committee to make sure it gets a fair hearing; and that there might be a need to have participation of community members that are not going to vote on the eventual outcome of those things. He commented that he had in his notes that the Finance Director be a voting member. City Manager Christie indicated if citizens are to be involved, they should have the preponderance of weight as far as votes go, he recommended that there be two citizens and the City Manager with votes so there would never be a tie, indicating the Economic Development Director and Finance Director as staff should not have a vote. Mayor Raymer commented the City Manager would be bringing it to the Council with recommendations; the Finance Director would have knowledge of what is available in the fund and would not be making a recommendation and should have a vote. They also discussed having an odd number of voting members. No action was taken, being draft Resolutions, to come back at next meeting for action.

VI. CITY MANAGER REPORT

- City Manager Christie reported that Finance Director Brown was in Madison, Wisconsin at CIVIC Training Center for training on the City's computer financial software system.
- He complimented Mayor Rayer on his Citizen's Advisory Groups project
- He reported that he and Finance Director Brown are working toward having special work session in late August to discuss the City's finances.

VII. CITY ATTORNEY REPORT - No Report

VIII. CITY COUNCIL REPORT

Mayor Raymer reported that the Theatre Board needs a representative from the Council to serve on their Board to be appointed at next meeting

Councilman Bringwald reported:

- He visited the Police Department three times during the past two weeks and witnessed a 911 call, he was very impressed with the response time
- He visited Klassic Kollections II
- He talked with Recreation Director Daniels about the procedures of maintaining the "Tot" pool at the Salem Aquatic Center.

Councilman Huddlestun mentioned a letter received from Mary Arnold thanking the City for providing the Aquatic Center and the "adult early morning swim" time.

Councilman Black reported he talked with Ron Brushwitz about ways to prevent future damage to the sky lights in Bryan Park restrooms.

Chief of Police Campo reported that 93 applications were received for the Code Enforcement position that is open due to the resignation of Brad Crow and he is in the process of reviewing them.

Mayor Raymer reported he received an e-mail from a couple who had stopped in Salem while traveling, they sent a picture of "1948 Miss Salem Fair" who greeted them while they were here. He asked is anyone knows the name of "Miss Salem Fair" in 1948 was. He thanked everyone for their attendance.

IX. ADJOURNMENT

There being no further business for discussion at 7:06 p.m., **Councilman Black moved and Councilman Huddlestun seconded the motion to adjourn. Roll call vote: AYES: Councilmen Huddlestun, Black, Bringwald, Meador and Mayor Raymer. NAYS: None. Motion carried.**

Jane Marshall, CMC
City Clerk

Minutes Approved as written by City Council 8/15/2011