

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
OCTOBER 17, 2011  
6:00 P.M.**

- I. Call to Order – Roll Call**
  - II. Prayer and Pledge of Allegiance**
  - III. Presentation of Petitions/Public Comments**
  - IV. Mayor’s Report and Presentation**
  - V. City Council Action**
    - 1. Consent Agenda:
      - a. Approval of Minutes of Special Council Meeting of September 29, 2011
      - b. Approval of Minutes of Regular City Council Meeting of October 3, 2011
      - c. Bills Payable
    - 2. Report from Animal Control Committee
    - 3. Bid Award – Seeding at Salem Municipal Landfill #2
    - 4. Bid Award – 2011 Street Resurfacing
  - VI. City Manager Report**
  - VII. City Attorney Report**
  - VIII. City Council Report**
    - 5. Executive Session: 5 ILCS 120/2 ( c ) (5) (6) Sale of Property and Acquisition of Property
    - 6. Approval of Closed Session Minutes of 9/06/11, 9/19/11, 9/29/11
  - IX. Adjournment**
- Thomas F. Christie  
City Manager

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**MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
OCTOBER 17, 2011  
6:00 P.M.**

**I. CALL TO ORDER**

The Salem City Council met in regular session on Monday, October 17, 2011, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. The Meeting was called to order by Mayor John Raymer.

**Council Members present upon roll call:**

Councilman Royce Bringwald	Councilman Kip Meador
Councilman Steve Huddlestun	Councilman David E. Black
Mayor John Raymer	

**Others Present:**

City Manager Thomas F. Christie	Chief of Police Ron Campo
City Attorney Michael R. Jones	Sergeant Susan Miller
City Clerk Jane Marshall	Economic Dev Director Tracey McDaneld
Public Works Director John Pruden	Library Director Kim Keller
Assistant to the City Manager Bev West	Recreation Director Sherry Daniels
Laura Boroviac, Dr. Douglas, Paul Wimberly, and other members of the public	
Media: Salem Times Commoner, WJBD Radio, Centralia Sentential, US Sonet and Marion County Observer.	

**Absent:** Code Enforcement Officer Brad Crow, Finance Director Jane Brown, DOEM Director Terry Mulvany

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer led by Councilman Black, followed by the Pledge of Allegiance to the Flag.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS**

**IV. MAYOR’S REPORT AND PRESENTATIONS**

Mayor Raymer reported:

- Halloween Trick or Treat – October 31<sup>st</sup> – Recreation Director Daniels reported that the sign-up for the annual costume contest will begin at 5:00 P.M. at the Marion County parking lot on North Broadway and judging will be at 5:30; downtown merchants will again be handing out treats from 6:00 – 8:00 P.M.
- PKC World Championships October 17-29 at Marion County Fairgrounds – Councilman Huddlestun reported that the attendance is up this year; it is their 30<sup>th</sup> anniversary for this event. He invited people to go out to the Fairgrounds and meet with the participants and help make them welcome.

- Thanks to Bill Bachmann for donating old building that was in disrepair and land adjoining the Salem Theatre – the building has been torn down and cleared away to help protect our interest in the theatre building.
- A new Salem Area Aquatics Foundation has been formed for the purpose to build an indoor, year-round aquatic center and they have sent a letter asking if the Council would discuss the possibility of allowing them some free land in Bryan Park close to the new Salem Family Aquatic Center. This request would be a future Council discussion agenda item.
- He participated in presentation at the recent Salem Township Hospital Health Fair and conducted a survey regarding the use of the walking and nature trails. There was a lot of interest in walking trails and interest from those who would like to see a walking trail in the more open and safer areas in Bryan Park. Dr. Underwood from Kaskaskia College has agreed to help us to get that done.
- Animal Control Site – Will have report from Animal Control Committee
- Review of Animal Control Policies and Procedures – the present ordinance will need revisions
- A request was received from a young lady for a Dog Park/exercise area in City
- A request was received from skateboarders for expansion of skateboard park
- Senate Bill 1652 – Infrastructure improvements of electrical grid – sponsored by Ameren Bill passed, but Governor vetoed.
- Ribbon Cutting at Klasic Kollections Boutique, 209 E. Main, on October 19<sup>th</sup>
- Strategic Planning – suggested December 2011 and January 2012 with outside facilitator
- Winter Closing of City Swim Pool – proposed that we bring in the design engineer and let him work with the staff on the closing procedure

V. **CITY COUNCIL ACTION**

1. **Consent Agenda:**

- a. Approval of Minutes of Special Council Meeting of September 29, 2011
- b. Approval of Minutes of Regular City Council Meeting of October 3, 2011
- c. Bills Payable for period ending October 17, 2011 for total amount of \$505,818.76.

Following review of bills payable, **Councilman Huddlestun moved and Councilman Meador seconded the motion to approve the Consent Agenda as presented. Roll call vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion declared carried.**

2. **Report from Animal Control Committee**

Mayor Raymer recognized Paul Wimberly for his services for wild animal control, indicating that is all that we can legally take care of without state approval.

Laura Boroviak, chairman of the Animal Control Committee, updated Council on information that the Committee has collected to this time. She reported that the consensus of the Committee is that public safety is the main priority; therefore they suggest that humane euthanasia be a part of any policy that Council decides to pursue. She further reported the Committee suggested that a temporary solution to the immediate need for animal control is to use the vacant Bryan Manor laundry facility, outlining the renovations that would be required. She explained that the Committee members have met with Neal Zolasco, the Illinois Department of Agriculture Humane Investigator for Marion and 29 other counties in the state, regarding the parameters for running a facility and the state rules and regulations they would need to keep in mind while doing research. Mr. Zolasco previewed the Bryan Manor facility and he indicated that this facility would be workable for animal control and made suggestions for the improvements that should be made to make it workable. She also indicated that the group met with Mr. Shaver, owner of Bryan Manor, and he indicated that he would be receptive to providing some of the improvements in order to further facilitate this potential lease agreement. She indicated that it is the recommendation of this Committee that negotiations continue with Mr. Shaver regarding a one-year lease for the laundry facility and improvements that he may be able to make prior to the start of the lease. She also advised that in addition to Paul Wimberly, the city may consider hiring a person to provide the administrative paperwork and general day-to-day care of the animals. Lisa Shadig, a member of this committee, has offered to be considered for this position, should Council decide to pursue this option. Also, any permanent or long-term solutions should include further discussion with the City of Centralia, Marion County, and other villages and towns in our county and they feel that it would be more cost-effective if the cities, towns, and county would all share in this expense. She further reported that the Committee will continue to meet for the next three weeks to discuss and collect additional data on policy and try to establish ordinances that will promote public safety and responsibility for pet owners.

Mayor Raymer reported that Mr. Shaver has asked for a meeting tomorrow to further discuss the possible lease of the Bryan Manor laundry building, indicating that the entire building is being marketed and the City is not in the position to purchase the building. He asked if there was Council support for a one-year lease of the laundry building for an amount of \$400.00 monthly credit on the utility bill.

Councilman Meador and Black expressed concern regarding the noise from the animals for the neighbors because this building is in a residential neighborhood. Ms. Boroviak explained that only a few dogs at a time will be put out in the dog runs for exercise for a short amount of time and should not create a noise problem.

Councilman Black commented if something happens, if someone is bitten by a dog, the city will be liable, and could cost more than this proposal, indicating it would be a starting point and would give more time to find another solution. Councilman Huddlestun also indicated it is worth looking into this option.

Meador indicated he sees no problem of looking into this project.

Costs for the suggested improvements and fencing were discussed – Mayor Raymer suggested that the Committee continue to look into this and come back with a proposal.

**3. Bid Award – Seeding at Salem Municipal Landfill #2**

Upon recommendation of Public Works Director Pruden and City Manager Christie, **Councilman Black moved and Councilman Meador seconded the motion to waive the formal bidding process and to approve the proposal from Blankenship Construction Company, Mulberry Grove, IL in the amount of \$2,100/acre – total amount \$21,100.00, for seeding of the completed areas of the landfill as part of the closure process. Roll call vote. AYES: Councilmen Huddlestun, Black, Bringwald, Meador and Mayor Raymer. NAYS: None. Motion carried.**

**4. Bid Award – 2011 Street Resurfacing**

Public Works Director Pruden reported that bid requests advertised for 2011 MFT Street Improvement Projects and only one was received and opened today from Howell Paving, Inc., Mattoon, IL for a total amount of \$269,042.24. It was noted that due to the seasonal weather conditions, the contractor may elect to begin some portions of the project and complete the remainder early next year, or delay the start of the entire project and complete the entire project early next year.

Councilman Black questioned the cost of asphalt as compared to concrete for sidewalk repairs. Public Works Director Pruden indicated he would check on this.

At the recommendation of the City's engineer and Public Works Director Pruden, **Councilman Black moved and Councilman Huddlestun seconded the motion to accept the bid from Howell Paving, Inc. in the amount of \$269,042.24 for 2011 MFT Street Improvement Project. Roll call vote: AYES: Councilmen Black, Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.**

**X. CITY MANAGER REPORT**

City Manager Christie

- expressed appreciation Tracey McDaneld, Jill Combs, and Steve Huddlestun on their preparation time spent leading up to the PKC Hunt event.
- reported if there are any questions, they should call Director West regarding Transmittal of Planning Commission Findings and Recommendation dated October 12, 2011, recommending that the B-3 Zoning District specifications remain as written and not be revised to allow residential uses.

**XI. CITY ATTORNEY REPORT**

Councilman Black questioned the clean-up of the alley behind City Hall and if the business owners have been contacted about cleaning up their areas in the alley. Public Works Director Pruden advised that Public Works Dept. will clean up all the city area and the Code Enforcement Officer will be working with the property owners.

Councilman Huddlestun invited persons to go out to the Fairgrounds and talk with the PKC participants and help welcome them. Mayor Raymer expressed appreciation to Councilman Huddlestun for all his work involved in this event.

Councilman Meador also expressed appreciation to the Animal Control Committee for their work with this project.

Councilman Bringwald reported the Emergency Management disaster planning exercise was an excellent training exercise.

## **XII. CITY COUNCIL REPORT**

### **AFTER REPORTS – Closed Session**

#### **5. Executive Session: 5 ILCS 120/2 (c) (5) (6) Sale of Property and Acquisition of Property**

At 6:57 P.M., Councilman Meador moved and Councilman Huddlestun seconded the motion to enter into closed session for the purpose to discuss the sale of City owned property and the acquisition of property. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.

After a brief recess, Council entered into Closed Session.

#### **6. Approval of Closed Session Minutes of 9/06/11, 9/19/11, 9/29/11**

Minutes of Closed Sessions meetings were reviewed in closed session with requests for two changes in the wording. Councilman Meador moved and Councilman Black seconded the motion to approve closed session minutes of 9/06/11, 9/19/11, and 9/29/11 as corrected. Roll call vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.

### **RETURN TO OPEN SESSION at 8:15 P.M.**

## **VI. ADJOURNMENT**

There being no further business for discussion at 7:04 P.M. Councilman Black moved and Councilman Huddlestun seconded the motion to adjourn. Roll call vote: Councilmen Huddlestun, Black, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion declared carried.

Jane Marshall, CMC  
City Clerk

Approved as written by City Council November 7 2011.