

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 21, 2011  
6:00 P.M.**

- I. Call to Order – Roll Call**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor’s Report and Presentation**
- V. City Council Action**
  - 1. Consent Agenda:
    - a. Approval of Minutes of Council Meeting of November 7, 2011
    - b. Bills Payable
    - c. Resolution in Support of Warren G. Murray Developmental Center
  - 2. Proposal for Animal Control Services
  - 3. Proposal From South Central Illinois Regional Planning & Development Commission (SCIRP&DC) for Facilitation Services to Update the City of Salem Strategic Plan
  - 4. Estimate of Annual Tax Levy
  - 5. Garbage and Refuse Collection Contract Renewal
  - 6. Bid Award – Demolition and Removal of Two Water Storage Reservoirs
  - 7. Bid Award – 2011 MFT Street and Sidewalk Improvements

**AFTER REPORTS:**

- 8. Closed Session – 5 ILCS 120/2 ( c) (1), (3), (5) Discussion Regarding Appointment of Interim City Manager; and Acquisition of Property
- 9. Approval of Closed Meeting Minutes of November 7, 2011
- 10. Possible Action Regarding Appointment of Interim City Manager

- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. City Council Report**
- IX. Adjournment**

Thomas F. Christie  
City Manager

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**MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 21, 2011  
6:00 P.M.**

**I. CALL TO ORDER**

The Salem City Council met in regular session on Monday, November 21, 2011, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. Mayor John Raymer called the Meeting to order.

**Council Members present upon roll call:**

Councilman Royce Bringwald	Councilman Kip Meador
Councilman Steve Huddlestun	Mayor John Raymer

**Absent:** Councilman David E. Black

**Others Present:**

City Manager Thomas F. Christie	Chief of Police Ron Campo
City Attorney Michael R. Jones	Public Works Director John Pruden
City Clerk Jane Marshall	Economic Dev Director Tracey McDaneld
Finance Director Jane Brown	Recreation Director Sherry Daniels
Assistant to the City Manager Bev West	Library Director Kim Keller

Media: Salem Times Commoner, WJBD Radio, Centralia Sentential, US Sonet and Marion County Observer. County Clerk Steve Fox; Mike Douglas, DVM; Paul Wimberly; along with other members of the Public

**Absent:** Code Enforcement Officer Brad Crow, DOEM Director Terry Mulvany

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer led by Councilman Meador, followed by the Pledge of Allegiance to the Flag.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS**

None.

#### IV. MAYOR'S REPORT AND PRESENTATIONS

Mayor Raymer reported:

- reviewed upcoming events being sponsored by the Recreation Department and encouraged everyone to attend
- expressed thanks to Deanna Stephenson who did the writing and editing work for filing the application for the 2011 Governor's Home Town Award
- conveyed concern that the Governor is considering the closing of Warren G. Murray Developmental Center in Centralia

#### V. CITY COUNCIL ACTION

##### 1. Consent Agenda:

- a. Approval of Minutes of Council Meeting of November 7, 2011
- b. Bills Payable
- c. Resolution in Support of Warren G. Murray Developmental Center

**Councilman Meador moved and Councilman Huddlestun seconded the motion to approve the Consent Agenda as presented. Roll call vote: Councilmen Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.**

##### 2. Proposal for Animal Control Services

Mayor Raymer called for a motion to table this item. **Councilman Meador moved and Councilman Bringwald seconded the motion to table Proposal for Animal Control Services. Roll call vote: Councilmen Meador, Huddlestun, Bringwald and Mayor Raymer. NAYS: None. Motion carried.**

##### 3. Proposal From South Central Illinois Regional Planning & Development Commission (SCIRP&DC) for Facilitation Services to Update the City of Salem Strategic Plan

Mayor Raymer introduced Jonathon Hallberg, Deputy Executive Director of South Central Illinois Regional Planning & Development Commission. Mr. Hallberg invited Council to their monthly meeting on Tuesday, November 29<sup>th</sup> at 6:30 at Dennys. He gave a brief bio of himself explaining that he will be moving into the Executive Director position upon the retirement of Fred Walker in January. He reviewed his proposal for facilitation services for Strategic Planning Update, indicating that he would be interested in working with the Council on the Plan and could do this at no cost to the city. No action was taken.

##### 4. Estimate of Annual Tax Levy

Mayor Raymer introduced County Clerk Steve Fox who was invited to come to answer questions regarding the Tax Levy process. Mr. Fox commented that tax caps limit you to amount brought in adding that the information in Ms. Brown's memo looks good to him. Finance Director Jane Brown indicated in her memo that due to the large TIF recovery last year the city will not go over the 5% over the prior year, so no Truth in Taxation Hearing will be required, adding because the City is under tax caps, we will only get what is extended including any new construction.

##### 5. Garbage and Refuse Collection Contract Renewal

A proposal was received from Damon Simmons/D.B.S. Disposal requesting a two-year contract renewal for residential garbage pickup at a rate of \$9.00 per month per customer. Public Works Director Pruden indicated that D.B.S. Disposal has done a good job in the past and recommended approval of the two-year contract renewal. In answer to question regarding going out for bids, Pruden explained that as long as we have a reliable contractor he recommends we continue with them. He further commented that the increase in costs does not have to be passed on to the residents. **Councilman Huddlestun moved and Councilman Bringwald seconded the motion to approve the two-year contract renewal for residential garbage collection to D.B.S. Disposal. Roll call vote: Councilmen Huddlestun, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion carried.**

##### 6. Bid Award – Demolition and Removal of Two Water Storage Reservoir

Bids were advertised and solicited for demolition and removal of two aged and potentially dangerous, elevated water storage reservoirs – one located on South College Street by the Gas Plant and the other on Spillway Road. The only bid received was received from Iseler Demolition, Inc. for the total amount of \$38,600.00. The city consulting engineers with Curry & Associates, Roger Mensing, has reviewed the bid

information and recommends that this project be awarded to Iseler Demolition. Public Works Director Pruden also recommended approval. The funds would come from the Water Fund. **Councilman Meador moved and Councilman Huddlestun seconded the motion to award the bid for demolition and removal of two elevated water storage reservoirs to Iseler Demolition, Inc. for a total amount of \$38,600.00. Roll call vote: Councilmen Bringwald, Meador, Huddlestun, and Mayor Raymer.** NAYS: None. Motion carried.

**7. Bid Award – 2011 MFT Street and Sidewalk Improvements**

Bids were advertised and solicited for 2011 MFT Street and Sidewalk Improvements. Bids were received from four contractors. The City's consultant, Gary Hahn with Rhutasel and Associates and Public Works Director Pruden recommended acceptance of the low responsive bid from Depew & Owen Builders, Inc. for a total amount of \$52,018.00. **Councilman Meador moved and Councilman Huddlestun seconded the motion to accept the low bid from Depew & Owen Builders, Inc. for a total amount of \$52,018.00 for 2011 MFT Street and Sidewalk Improvements. Roll call vote: Councilmen Meador, Huddlestun, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.**

**AFTER REPORTS:**

**8. Closed Session – 5 ILCS 120/2 ( c) (1), (3), (5) Discussion Regarding Appointment of Interim City Manager; and Acquisition of Property**

At 6:40 P.M. **Councilman Meador moved and Councilman Huddlestun seconded the motion to enter into closed session for the purpose to discuss acquisition of property and appointment of interim city manager. Roll call vote: Councilmen Huddlestun, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion carried.**

**RETURN TO OPEN SESSION:**

**9. Approval of Closed Meeting Minutes of November 7, 2011**

Upon return to open session at 7:30 P.M., Councilman Meador moved and Councilman Huddlestun seconded the Motion to approve minutes of Closed Session Meeting of November 7, 2011 as written. AYES: Councilman Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.

**10. Possible Action Regarding Appointment of Interim City Manager**

Mayor Raymer announced Council will hold a Special Meeting for the purpose to enter into Closed Session at 6:00 P.M. on Monday, November 28, 2011 for the purpose to interview applicants for the position of Interim City Manager. Possible action to follow closed session. He reported that persons interested in this position may provide letter of intent until 10:00 A.M. on Wednesday, November 24<sup>th</sup>.

**X. City Manager Report – No report**

**XI. City Attorney Report – No report**

**XII. City Council Report**

**Councilman Bringwald reported:**

- **He attended Theatre Board Meeting on 11/10/11**
- **Veteran's Day – reminder to remember what our veterans have done for us**
- **Spent time with the night shift patrol and dispatchers on 11/14/11**
- **Update on Pick-up America group – they are 100 miles east of Denver with bus broken down – activities put on hold for the winter**
- **Took tour of water treatment plant on the 16<sup>th</sup>**

**Finance Director Brown reported on the financial reports for period ending 10/31/11**

**XIII. Adjournment**

**At 7:32 P.M., Councilman Huddlestun moved and Councilman Meador seconded the motion to adjourn. Roll call vote: Councilman Meador, Huddlestun, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.**

**Jane Marshall, CMC  
City Clerk**

Minutes approved as written by City Council on December 5, 2011.