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**MEMORANDUM**

City of Salem 101 S. Broadway, Salem, IL 62881

Jane Marshall, CMC  
City Clerk

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**Date: November 23, 2011**

**TO: WJBD Radio  
Salem Times Commoner  
Centralia Sentinel  
Marion County Observer**

**Cc: Mayor and City Council  
City Manager  
Department Directors**

**NOTICE OF SPECIAL MEETING  
OF SALEM CITY COUNCIL**

**PURSUANT TO THE OPEN MEETINGS ACT**, notice is hereby given that the Salem City Council will meet at 6:00 p.m., Monday, November 28, 2011 in the Council Chambers of Salem City Hall, 101 South Broadway Salem, Illinois, for the following purpose:

1. 5 ILCS 120-2 ( c ) (1) and (3): To enter into closed session to consider the selection and the appointment of Interim City Manager
2. Return to Open Session for appointment of Interim City Manager

CITY OF SALEM, ILLINOIS

Jane Marshall jm

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Jane Marshall, CMC  
City Clerk

Dated this 23<sup>rd</sup> day of November, 2011

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**AGENDA  
CITY OF SALEM  
SPECIAL CITY COUNCIL MEETING  
MONDAY, NOVEMBER 28, 2011  
6:00 P.M.**

- I. Call to Order**
- II. Roll Call**
- III. Council Action**
  1. Enter into Closed Session - 5 ILCS 120/2( c)(1) (3) To Consider the Selection and Appointment of Interim City Manager  
**Open Session**
  2. Appointment of Interim City Manager
- IV. Adjournment**

John Raymer  
Mayor

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**MINUTES  
SPECIAL MEETING OF SALEM CITY COUNCIL  
NOVEMBER 28, 2011  
6:00 P.M.**

The Salem City Council meet in a Special Meeting on November 28, 2011 at 6:00 p.m. in the Council Chambers of Salem City Hall, 101 S. Broadway, Salem, IL for purpose to enter into Closed Session to consider selection and appointment of Interim City Manager.

Mayor John Raymer called the meeting to order and explained the proposed schedule for interviews, indicating Council should return to open session approximately at 7:45 P.M.

Council Members Present upon roll call:

Councilman Royce Bringwald, Councilman Kip Meador, Councilman Steve Huddlestun, Councilman David Black, Mayor John Raymer

Others Present: City Manager Thomas F. Christie and City Clerk Jane Marshall, along with the media – Salem Times Commoner, Marion County Observer, WJBD Radio and Centralia Sentential

**EXECUTIVE SESSION -**

**Motion was made at 6:05 p.m. by Councilman Black, seconded by Councilman Huddlestun to enter into Executive Session to conduct interviews for Interim City Manager and for deliberations.** Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.

**RETURN TO OPEN SESSION**

Upon return to open session at 8:45 p.m., **Councilman Black moved and Councilman Bringwald seconded the motion to employ Deborah D. McKinney Huff as Interim City Manager. Roll call vote: AYES: Councilmen Meador, Huddlestun, Black, Bringwald, Mayor Raymer. NAYS: None. Motion carried.**

**ADJOURNMENT**

There being no further business for discussion at 8:47 P.M., **motion was made by Councilman Black, seconded by Councilman Huddlestun to adjourn.** Roll call vote. AYES: Councilmen Black, Bringwald, Huddlestun, Bringwald, and Mayor Raymer. NAYS: None. Motion declared carried.

Jane Marshall, CMC  
City Clerk

Minutes approved as written by City Council on December 5, 2011.