

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
TUESDAY, JANUARY 3, 2012
6:00 P.M.**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**
 - a. Community Survey
- V. City Council Action**
 - 1. Consent Agenda:
 - a. Approval of Minutes, December 19, 2011
 - b. Accept the Resignation of Robert Wiedemann from the Tourism Board
 - 2. Ordinance 2012-01– Ordinance Amending Chapter 5 of the City Code – Animal Control
 - 3. Animal Control Contract Agreement
 - 4. Recommendation – North Miller Street Sanitary Sewer Lift Station Replacement
 - a. Design and Equipment from Gorman-Rupp for the amount of \$61,575.00
 - b. Waive the Formal Bidding Process
 - 5. Recommendation – Cleaning and Inspection of Water Towers
 - a. Acceptance of Proposal for Cleaning Water Towers from TEK Construction in the amount of \$2,700.00
 - b. Engineering Inspection Proposal from Curry & Associates for \$2,400.00
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. City Council Report**
- IX. Adjournment**

Deborah McKinney Huff
Interim City Manager

**MINUTES
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
Tuesday, January 3, 2012
6:00 P.M.**

I. CALL TO ORDER

The Salem City Council met in regular session on Tuesday, January 3, 2012, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. Mayor John Raymer called the Meeting to order.

Council Members present upon roll call:

Councilman Royce Bringwald	Councilman Kip Meador
Councilman Steve Huddlestun	Mayor John Raymer
Councilman David E. Black	

Others Present:

Interim City Manager Deborah McKinney Huff	
City Attorney Michael R. Jones	Chief of Police Ron Campo
City Clerk Jane Marshall	Economic Dev Director Tracey McDaneld
Public Works Director John Pruden	Recreation Director Sherry Daniels
Assistant to the City Manager Bev West	Library Director Kim Keller
DOEM Director Terry Mulvany	Finance Director Jane Brown
Code Enforcement Officer Brian Hunt	

Media: Salem Times Commoner, WJBD Radio, Centralia Sentential, US Sonet and Marion County Observer; along with members of the Public

II. PRAYER AND PLEDGE OF ALLEGIANCE

Opening prayer led by Councilman Black, followed by the Pledge of Allegiance to the Flag.

III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS

IV. MAYOR'S REPORT AND PRESENTATIONS

Mayor Raymer reported:

- Should have Community Survey form completed with the help of Kaskaskia College by next Council Meeting

- Vacancy on the Tourism Board – Encouraged interested persons should contact him
- Kim Keller, Library Director reported that Federal Tax forms are now available at the Library

V. **CITY COUNCIL ACTION**

1. **Consent Agenda:**

- a. Approval of Minutes, December 19, 2011
- b. Accept the Resignation of Robert Wiedemann from the Tourism Board

Mayor Raymer expressed appreciation to Mr. Wiedemann for the time he has served on the Tourism Board. Councilman Black suggested that a letter of appreciation be forwarded to Mr. Wiedemann.

Councilman Black moved and Councilman Meador seconded the motion to approve the Consent Agenda as presented. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.

2. **Ordinance 2012-01 – An Ordinance Amending Chapter 5 of the City Code – Animal and Fowl**

Mayor Raymer presented an ordinance amending Chapter 5 regarding Animal Control, indicating that the detailed changes were reviewed at last meeting. After review and discussion regarding the fees, **Councilman Meador moved and Councilman Black seconded the motion to approve Ordinance 2012-01, an Ordinance Amending Chapter 5 of the City Code.** Roll Call Vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion declared carried.

3. **Animal Control Contract Agreement**

Still negotiating contract. Call for motion to table Animal Control Contract.

Councilman Black moved and Councilman Meador seconded the motion to table discussion on the animal control contract agreement. Roll Call Vote. AYES: Councilmen Huddlestun, Black, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion carried.

4. **Recommendation – North Miller Street Sanitary Sewer Lift Station Replacement**

a. **Design and Equipment from Gorman-Rupp for the amount of \$61,575.00**

b. **Waive the Formal Bidding Process**

Public Works Director Pruden reported the City has budgeted for replacement of a sanitary sewer pump station for North Miller Street. He advised that the City has made a concentrated effort to standardize the type of pump stations throughout the system to aid in the efficiency of parts inventory and maintenance. He solicited for a design and cost proposal from the local Gorman-Rupp dealer, Hydro-Kinetics located in St. Louis, a company that has provided reliable service to Salem for many years. He advised that Curry and Assoc have verified the design of the station and agree. He recommended purchase of the Gorman-Rupp package pump station from Hydro-Kinetics for a cost of \$61,575.00 and asked the Council to waive the formal bidding process. He further advised that the installation of the package pump station, electrical panel replacement and wet well piping replacement are to be competitively bid at a later date. **Councilman Black moved and Councilman Meador seconded the motion to accept the proposal from Hydro-Kinetics for a Gorman-Rupp package pump station for a cost of \$61,575.00 and to waive the formal bidding process.** Roll Call Vote. AYES: Councilmen Huddlestun, Black, Bringwald, Meador and Mayor Raymer. NAYS: None. Motion carried.

5. **Recommendation – Cleaning and Inspection of Water Towers**

a. **Acceptance of Proposal for Cleaning Water Towers from TEK Construction in the amount of \$2,700.00**

b. **Engineering Inspection Proposal from Curry & Associates for \$2,400.00**

Public Works Director Pruden reported this is a budgeted item for cleaning and inspection of the two west water towers. He advised the interior of the towers will be drained, cleaned and disinfected. Four proposals were solicited and received. He recommended acceptance of the lowest cleaning proposal from TEK Construction of Bartelso, IL for an amount of \$2,700.00.

Pruden also recommended acceptance of an engineering inspection proposal from Curry and Assoc. for inspection of the two towers at a not-to-exceed amount of \$2,400.00 This

includes inspection while the towers are drained for corrosion, vents, hatches, and overall interior condition, including a report of findings.

Councilman Black moved and Councilman Huddlestun seconded the motion to accept the low bid from TEK Construction in the amount of \$2,700.00 for cleaning of the two west water towers. Also, to accept the proposal from Curry and Associates for the inspection during the cleaning process and reporting on the two west water towers for a cost not-to-exceed \$2,400.00. Roll call vote. AYES: Councilmen Black, Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.

VI. CITY MANAGER REPORT

City Manager Huff reported:

- at last Council Meeting she made a statement regarding business cards that she had disposed of that belonged to our former City Manger Christie, and since then have learned that there was at least one box of 1,000 cards that was an overrun and the City was not charged for. She added that she did not believe that here has been any overspending on either Mr. Christie's part or on her part for business cards.
- Operating Engineers Local 399 took a vote on a proposed contract, voting "yes" and contract language is now being worked on
- will begin budget process in next coming weeks

VII. CITY ATTORNEY REPORT – No Report

VIII. FINANCE DIRECTOR REPORT – No Report

IX. CITY COUNCIL REPORT – No Reports

X. ADJOURNMENT

There being no further business for discussion at 6:20 P.M., Councilman Meador moved and Councilman Black seconded the motion to adjourn. Roll Call Vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.

Jane Marshall, CMC
City Clerk

Minutes approved as written by City Council January 16, 2012.