

MEMORANDUM

City of Salem 101 S. Broadway, Salem, IL 62881

Jane Marshall, CMC
City Clerk

Phone: 618 548-2222, ext. 20
e-mail: cityclerk@salemil.us

Date: February 6, 2012

TO: WJBD Radio
Salem Times Commoner
Centralia Sentinel
Marion County Observer
USSonet

Cc: Mayor and City Council

AMENDED - NOTICE OF SPECIAL MEETING (note Change in Time)
OF SALEM CITY COUNCIL

PURSUANT TO THE OPEN MEETINGS ACT, notice is hereby given that the Salem City Council will meet in the Council Chambers of Salem City Hall, 101 South Broadway, Salem, Illinois at **7:00 P.M.** on Wednesday, February 8, 2012 for the following purpose:

1. **Regarding CDAP and TIF #3 Loan Agreements with USSonet**
2. **To enter into Closed Session for the purpose to further review applications for City Manager Position and to conduct interviews 5 ILCS 120-2 (c) (3)**

PURSUANT TO THE OPEN MEETINGS ACT, notice is hereby given that the Salem City Council will meet in the Council Chambers of Salem City Hall, 101 South Broadway, Salem, Illinois at 6:00 P.M. on Monday, February 13, 2012 for the following purpose:

1. **To enter into Closed Session for the purpose to further review applications for city manager position and to conduct interviews**

CITY OF SALEM, ILLINOIS
Jane Marshall jm

Jane Marshall, CMC
City Clerk

AGENDA
CITY OF SALEM
SPECIAL CITY COUNCIL MEETING
WEDNESDAY, FEBRUARY 8, 2012
(Time changed from 6:00 p.m to 7:00 P.M.)

- I. Call to Order
- II. Prayer and Pledge of Allegiance
- III. City Council Action
 1. **Consideration of CDAP and TIF #3 Loan Agreements for USSonet**
US Sonet is asking that the City amend the terms of their existing loans with the City (both the CDAP and TIF #3 loan agreements). The amendment would allow both loans to amortize out according to the existing ten (10) year amortization schedules, doing away with the balloon payments currently scheduled in year five (5).
 2. Enter into Closed Session - 5 ILCS 120/2(c) (3) To Review Applications for City Manager Position and conduct interviews.
- IV. Adjournment

Deborah McKinney Huff, Interim City Manager

MINUTES
SPECIAL MEETING OF THE SALEM CITY COUNCIL
FEBRUARY 8, 2012

*** Draft Copy

The Salem City Council met on Wednesday, February 8, 2012, at the hour of 7:00 p.m. in the Council Chambers of Salem City Hall, 101 S. Broadway Salem, IL 62881 for the purpose to Consider a Request for CDAP & TIF #3 Loan Agreement and to Enter into Closed Session - 5 ILCS 120/2 (c) (3) To Review Applications for City Manager Position and conduct interviews. The meeting was called to order by Mayor John Raymer.

I. **CALL TO ORDER**

Council Members present:

Councilman Royce Bringwald, Councilman Kip Meador, Councilman Steve Huddlestun, Councilman David Black and Mayor John Raymer

Others Present: City Clerk Jane Marshall, Interim City Manager Deborah McKinney Huff, Economic Development Director Tracey McDanel

II. **CITY COUNCIL ACTION**

1. **Consideration of CDAP and TIF #3 Loan Agreements for USSonet**

US Sonet is asking that the City amend the terms of their existing loans with the City (both the CDAP and TIF #3 loan agreements). The amendment would allow both loans to amortize out according to the existing ten (10) year amortization schedules, doing away with the balloon payments currently scheduled in year five (5).

Councilman Black moved and Councilman Meador seconded the motion to approve the loan agreement amendment request from US Sonet. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Mayor Raymer. NAYS: None. Motion carried.

2. **Closed Session - 5 ILCS 120/2(c) (3) To Review Applications for City Manager Position and conduct Interviews**

Councilman Meador moved and Councilman Black seconded the motion to enter into Closed Session for the purpose to review applications received for the position of City Manager and conduct interviews. Roll call vote. AYES: Councilmen Meador, Huddlestun, Meador and Black. NAYS: None. Motion carried.

Return to Open Session

III. **ADJOURNMENT**

Upon return to Open Session at 10:50 P.M. and there being no further business for discussion, Councilman Meador moved and Councilman Black seconded the motion to adjourn. Motion carried.

Jane Marshall, CMC
City Clerk

Minutes Approved as written by City Council on February 21, 2012.

Jane Marshall, CMC
City Clerk

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e-mail: cityclerk@salemil.us

Date: February 6, 2012

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Salem Times Commoner
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OF SALEM CITY COUNCIL**

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3. **Regarding CDAP and TIF #3 Loan Agreements with USSonet**
4. **To enter into Closed Session for the purpose to further review applications for City Manager Position and to conduct interviews**
5 ILCS 120-2 (c) (3)

PURSUANT TO THE OPEN MEETINGS ACT, notice is hereby given that the Salem City Council will meet in the Council Chambers of Salem City Hall, 101 South Broadway, Salem, Illinois at 6:00 P.M. on Monday, February 13, 2012 for the following purpose:

1. **To enter into Closed Session for the purpose to further review applications for city manager position and to conduct interviews**

CITY OF SALEM, ILLINOIS

Jane Marshall jm

Jane Marshall, CMC
City Clerk

**AGENDA
CITY OF SALEM
SPECIAL CITY COUNCIL MEETING
MONDAY, FEBRUARY 13, 2012
6:00 P.M.**

- I. **Call to Order**
 - II. **Prayer and Pledge of Allegiance**
 - III. **City Council Action**
 1. Closed Session - 5 ILCS 120/2(c) (3) To Review Applications and conduct interviews for City Manager Position
- Return to Open Session**
- IV. **Adjournment**

Deborah McKinney Huff
Interim City Manager

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**MINUTES
SPECIAL MEETING OF THE SALEM CITY COUNCIL
FEBRUARY 13, 2012**

The Salem City Council met on Monday, February 13, 2012, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall, 101 S. Broadway Salem, IL 62881 for the purpose to Enter into Closed Session - 5 ILCS 120/2 (c) (3) To Review Applications for City Manager Position and to conduct interviews. The meeting was called to order by Mayor John Raymer.

- I. **CALL TO ORDER**

Council Members present:
Councilman Royce Bringwald, Councilman Kip Meador, Councilman Steve Huddlestun
Councilman David Black and Mayor John Raymer
Others Present: City Clerk Jane Marshall
- II. **PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer was led by Councilman Black, followed by the Pledge of Allegiance to the Flag.
- III. **CITY COUNCIL ACTION**
 1. **Closed Session - 5 ILCS 120/2(c) (3) To Review Applications for City Manager Position and to Conduct Interviews**

Councilman Meador moved and Councilman Black seconded the motion to enter into Closed Session for the purpose to review applications received for the position of City Manager and to conduct interviews. Roll call vote. **AYES: Councilmen Meador, Huddlestun, Meador and Black. NAYS: None. Motion carried.**

Return to Open Session

- IV. **ADJOURNMENT**

Upon return to Open Session at 8:34 P.M. and there being no further business for discussion, Councilman Meador moved and Councilman Black seconded the motion to adjourn. Motion carried.

Jane Marshall, CMC
City Clerk

Minutes approved as written by City Council on February 21, 2012.