

---

MEMORANDUM

City of Salem 101 S. Broadway, Salem, IL 62881

Jane Marshall, CMC  
City Clerk

Phone: 618 548-2222, ext. 20  
e-mail: [cityclerk@salemil.us](mailto:cityclerk@salemil.us)

Date: February 22, 2012

TO: WJBD Radio  
Salem Times Commoner  
Centralia Sentinel  
Marion County Observer  
USSonet

Cc: Mayor and City Council  
Interim City Manager

**NOTICE AND AGENDA**  
**SPECIAL CITY COUNCIL MEETING**  
**OF SALEM CITY COUNCIL**

PURSUANT TO THE OPEN MEETINGS ACT, notice is hereby given that the Salem City Council will meet at **6:00 p.m., Tuesday, February 28, 2012** in the Conference Room of the Mayor, 101 South Broadway Salem, Illinois, for the following purpose:

- I. To enter into Closed Session - 5 ILCS 120/2( c) (3) To Conduct Interviews and Consider Employment Offer for position of City Manager
- II. Possible Action Following Closed Session

CITY OF SALEM, ILLINOIS

*Jane Marshall* jm

---

Jane Marshall, CMC  
City Clerk

Dated this 22<sup>nd</sup> day of February 2012

---

**AGENDA**  
**SPECIAL CITY COUNCIL MEETING**  
**OF SALEM CITY COUNCIL**  
**TUESDAY, FEBRUARY 28, 2012**  
**6:00 P.M.**

- I. Call to Order
  - II. Prayer and Pledge of Allegiance
  - III. City Council Action
    1. Enter into Closed Session - 5 ILCS 120/2( c) (3) To Conduct Interviews and Consider Employment Offer for position of City Manager
- Return to Open Session – *Estimated Time 8:30*
2. Possible Action Following Closed Session
- IV. Adjournment

Jane Marshall, CMC  
City Clerk

---

**MINUTES**  
**SPECIAL MEETING OF THE SALEM CITY COUNCIL**  
**FEBRUARY 28, 2012**

The Salem City Council met on Tuesday, February 28, 2012, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall, 101 S. Broadway Salem, IL 62881 for the purpose to Enter into Closed Session - 5 ILCS 120/2 ( c) (3) To Interview Applicants for City Manager Position.

Food was provided for Council before the official meeting.

- I. **CALL TO ORDER**  
The meeting was called to order by Mayor Raymer:  
**Council Members present:**  
Councilman Royce Bringwald  
Councilman Kip Meador  
Councilman Steve Huddlestun  
Councilman David Black and Mayor John Raymer  
**Others Present:** City Clerk Jane Marshall

- II. **CITY COUNCIL ACTION**
  1. **Closed Session - 5 ILCS 120/2( c) (3) To conduct interviews with applicants for City Manager Position.**  
Councilman Meador moved and Councilman Black seconded the motion to enter into Closed Session for the purpose to conduct interviews with applicants for the position of City Manager. Roll call vote. **AYES: Councilmen Meador, Huddlestun, Meador and Black. NAYS: None. Motion carried.**

**Return to Open Session**

- III. **ADJOURNMENT**  
Upon return to Open Session at 8:20 P.M. and there being no further business for discussion, **Councilman Black moved and Councilman Huddlestun seconded the motion to adjourn. Motion carried.**

Jane Marshall, CMC  
City Clerk

Approved by City Council on March 5, 2012.

