

RECEPTION TO WELCOME CITY MANAGER BILL GRUEN

5:00 P.M.

SALEM CITY HALL

AGENDA

CITY OF SALEM

REGULAR CITY COUNCIL MEETING

APRIL 2, 2012

6:00 P.M.

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
 - Bryan Park Trails Support Group
- IV. Mayor's Report and Presentations**
 - Administer Official Oath of Office and Present Certificate of Official Commission to Bill Gruen, City Manager
 - City Participation with Farmers Market in Salem
 - Proclamation – Child Abuse awareness and Prevention Month & Sexual Assault Awareness Month
 - Proclamation – April in Salem – Great American Cleanup Month
- V. City Council Action**
 1. Consent Agenda:
 - a. Approval of Minutes of Regular Council Meeting of 03/19/2012
 - b. Resignation of ~~Planning Commission~~ Zoning Board of Appeals Member – John Harvester
 - c. Bid Opening – Chemicals for Water Treatment Plant
 - d. Bid Opening – Gravel and Sand for Public Works
 - e. Request from Grace Church of the Nazarene for use of Softball Field to hold tournament on May 18 and May 19, 2012 for Youth Group fundraiser
 2. Consideration for change in fee structure for Men's Softball Program – Request that a single fee be assessed to each team eliminating the player fees
 3. Supplemental Agreement – 2011 Motor Fuel Tax ERP Resurfacing - S. College Ave. from Kell Street to W. McMackin Street – Rhutasel and Associates
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. City Council Report**
- IX. Finance Director Report**
- X. Adjournment**

**Bill Gruen
City Manager**

MINUTES

CITY OF SALEM

REGULAR CITY COUNCIL MEETING

APRIL 2, 2012

6:00 P.M.

I. CALL TO ORDER

The Salem City Council met in regular session on Monday, April 2, 2012, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. Mayor John Raymer called the Meeting to order.

Council Members present upon roll call:

Councilman Royce Bringwald
Councilman Steve Huddlestun
Mayor John Raymer

Councilman Kip Meador
Councilman David E. Black

Others Present:

City Manager Bill Gruen
City Clerk Jane Marshall
Public Works Director John Pruden
Assistant to the City Manager Bev West
Economic Dev Director Tracey McDaneld
Code Enforcement Officer Brian Hunt
DOEM Director Terry Mulvany

City Attorney Michael R. Jones
Finance Director Marilyn Shook
Chief of Police Ron Campo
Recreation Director Sherry Daniels
Library Director Kim Keller

Also present: Media: Salem Times Commoner, WJBD Radio, Centralia Sentential, Marion County Observer; and US Sonet; along with members of the Public

II. PRAYER AND PLEDGE OF ALLEGIANCE

Opening prayer led by Councilman Black, followed by the Pledge of Allegiance to the Flag.

III. PRESENTATION OF PETITION/PUBLIC COMMENTS

1. A request for use of Nature Trail was received from Zach England, 4493 England Road, Salem for a 5K walk/run on April 29th as his senior project. He discussed his plans

for the event. Mayor Raymer advised Zach that Council is required to give at least 48 hours notice before they can take a vote on an item. He also advised that the City requires a certificate of insurance be provided. In an effort to allow Zach time to advertise his event, and at the advise of the City Attorney, Council gave tentative approval with final action to ratify the vote at April 16 meeting. **Councilman Meador moved and Councilman Black seconded the motion to approve use of the Nature Trail on April 29, 2012 by Zach England for a 5K walk/run, subject to meeting the criteria of the Recreation Director and subject to Council ratification at April 16th Council Meeting. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.**

2. **Farmer's Market** - Lisa Wait, Unit Director for Bond, Clinton, Jefferson, Marion and Washington counties of the University of Illinois Extension introduced Lori George, local foods small farms educator with the U of I Extension, who has been working with the City and other people to start a Farmer's Market. Ms. George discussed her role in this is to help get the Farmers Market going in Salem and explained that getting local growers and people in to the Market will benefit the local businesses and help promote the City. Annette Brushwitz explained that she has been working with the Farmer's Market group and they are looking at the front part of Bryan Park area off of Boone Street by Shelter #1 as a place for the Market, indicating that it will need to be coordinated with other events in the park. She noted that the opening date will be June 14th.
3. **Bryan Park Trails Support Group** – Mayor Raymer reported that representatives from the Illinois Department of Resources paid Salem a visit last week regarding our grant application to look at the location of the trail. He encouraged everyone to walk on the trail that is marked out along Ricker Drive in Bryan Park.
4. **Annual Lyons Club Easter Egg Hunt in Bryan Park** – will be held in Bryan Park at 2:00 on Sunday afternoon.
5. **Save Murray Center** - Mayor Raymer reported the State Select Committee is scheduled to come and hear testimony on April 20th at 3:00 p.m. at Centralia High School. He made a plea that the people from the city of Salem show up for this hearing with 200 people. He reported that Beck bus service has offered two busses free that will leave the First Baptist Church parking lot. He also asked that "Save Murray Center" be put on business marquee along Rt 50.
6. **Signage Boards Downtown** – Mayor Raymer commented about code enforcement of sandwich boards being put out by downtown merchants, referring to Minutes of September 27, 2004 City Council Meeting at which time merchants had requested use of the sidewalks in front of their stores. At that meeting "*consensus of council was to permit downtown merchants to tastefully display merchandise and/or signage on the sidewalks during business hours, maintaining a minimum of four-foot clear path from the concrete planter boxes to the building. They further agreed to review the program after a trial period of 30 to 60 days to see how it is working. No formal ordinance revision was made at that time, pending periodic review.*" Mayor Raymer asked Council to accept by consensus the informal action of the past that would let the restaurants put their signs up. No objections were heard from Council.

IV. **MAYOR'S REPORT AND PRESENTATIONS**

Administer Official Oath of Office and Present Certificate of Official Commission to Bill Gruen, City Manager

Mayor Raymer administered the Official Oath of Office to Bill Gruen upon his appointment to the office of City Manager for the City of Salem. The Certificate of Official Commission was also presented to Mr. Gruen.

The following proclamations were presented:

- Proclamation – Child Abuse awareness and Prevention Month & Sexual Assault Awareness Month - Cindy Addison was present and thanked Council for helping educate the community with this proclamation.
- Proclamation – April in Salem – Great American Cleanup Month

I. **City Council Action**

City Manager Gruen reviewed the Consent Agenda items.

1. Consent Agenda:

- a. Approval of Minutes of Regular Council Meeting of 03/19/2012, as amended
- b. Resignation of Planning Commission Member – John Harvester
- c. Bid Opening – Chemicals for Water Treatment Plant
- d. Bid Opening – Gravel and Sand for Public Works
- e. Request from Grace Church of the Nazarene for use of Softball Field to hold tournament on May 18 and May 19, 2012 for Youth Group fundraiser

Councilman Meador moved and Councilman Black seconded the motion to approve the Consent Agenda with an amendment to the Minutes as requested. Roll Call vote: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer.

2. Consideration for change in fee structure for Men’s Softball Program – Request that a single fee be assessed to each team eliminating the player fees

Recreation Director Daniels presented a request from the men’s softball players that the fee structure be changed; that a single fee be assessed to each team (eliminating the player fees), with the team choosing whether to find a sponsor for the entire amount or dividing the cost between a sponsor and players. The fee would be \$750. She further indicated that the Recreation Department normally provides two umpires per game, the teams agreed to provide one umpire per game, saving the Rec. Dept. the cost of one umpire per season. Following brief discussion, **Councilman Black moved and Councilman Meador seconded the motion to approve the request as presented. Roll call vote. AYES: Councilmen Huddlestun, Black, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion carried.**

3. Supplemental Agreement – 2011 Motor Fuel Tax ERP Resurfacing - S. College Ave. from Kell Street to W. McMackin Street – Rhutasel and Associates

A Supplemental Engineering and Construction Guidance Agreement for Motor Fuel Tax Funds Project 2011 ERP Resurfacing was presented for Rhutasel and Associates. **Councilman Meador moved and Councilman Black seconded the motion to approve the Supplemental Engineering Agreement for 2011 Motor Fuel Tax ERP Resurfacing as presented. Roll Call vote: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer.**

VI. CITY MANAGER REPORT

City Manager Bill Gruen thanked everyone for the reception and added he is very impressed with every body and very excited to be here.

He echoed what Mayor Raymer said about the Hearing in Centralia on April 20th at 3:00 p.m.; adding, they are making an effort to get the word out about that hearing, they want to fill the gym and have a sea of green to show solid support from the community that Murray Center needs to say open.

VII. CITY ATTORNEY REPORT - No report

VIII. CITY COUNCIL REPORT

Councilman Black reported that he has received an inquiry if raising chickens and ducks in residential areas is permitted. Ms. West advised that it is permitted as long as they are confined and are not causing a nuisance.

IX. FINANCE DIRECTOR REPORT

X. ADJOURNMENT

There being no further business for discussion at 6:55 P.M., **Councilman Meador moved and Councilman Black seconded the motion to adjourn. Roll Call vote: AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.**

Jane Marshall, CMC
City Clerk

Approved by City Council on April 16, 2012 as written.