

AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
MONDAY, APRIL 16, 2012

- I. Call to Order
- II. Prayer and Pledge of Allegiance
- III. Presentation of Petitions and Public Comments
- IV. Mayor's Report and Presentations
  - Proclamation – National Safe Digging Month
  - Proclamation – ABATE - Motorcycle Awareness Month
- V. City Council Action
  - 1. Consent Agenda:
    - a. Approval of Minutes – 4/02/12 and 4/10/12 Budget Workshop
    - b. Recommendation for Appointments to Various Boards and Commissions
    - c. Request from Bob Haney, The Haneys, for use of Bryan Park Shelter #2 and Band Stage on Saturday, June 30 for Annual Gospel Music Extravaganza & Ice Cream Social
    - d. Request from Dusty Nicholson, Minister at the Salem Church of Christ for use of Bryan Park Shelter #2 and Band Stage from 8-3 p.m. on May 6 for Worship Service, Followed by Picnic Lunch
    - e. Request from Daffy-Dill Garden Club for use of Bryan Park Statue Area for Annual Garden Tours Day Events and to put up Event Banners and signs
    - f. USDI Engineering Services Retainer Agreement for Natural Gas Engineering Services
    - g. Bills Payable
    - h. Note: Request **Withdrawn** from Zach England for use of Nature Trail for 5K walk/run
  - 2. Ordinance First Reading – FY2013 Annual Budget
  - 3. Loan Subordination for Little Egypt Golf Cars CDAP Loan
  - 4. Consideration of City Support for Farmers Market
- VI. City Manager Report
- VII. City Attorney Report
- VIII. Finance Director Report
- IX. City Council Report
- X. Adjournment

Bill Gruen  
City Manager

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**MINUTES**  
**CITY OF SALEM**  
**REGULAR CITY COUNCIL MEETING**  
**APRIL 16, 2012**  
**6:00 P.M.**

**I. CALL TO ORDER**

The Salem City Council met in regular session on Monday, April 16, 2012, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. Mayor John Raymer called the Meeting to order.

**Council Members present upon roll call:**

Councilman Royce Bringwald	Councilman Kip Meador
Councilman Steve Huddleston	Councilman David E. Black
Mayor John Raymer	

**Others Present:**

City Manager Bill Gruen	City Attorney Michael R. Jones
City Clerk Jane Marshall	Finance Director Marilyn Shook
Public Works Director John Pruden	Chief of Police Ron Campo
Assistant to the City Manager Bev West	Recreation Director Sherry Daniels
Economic Dev Director Tracey McDanel	Library Director Kim Keller
Code Enforcement Officer Brian Hunt	

Absent: DOEM Director Terry Mulvany

Also present: Media: Salem Times Commoner, WJBD Radio, Centralia Sentential, Marion County Observer; and US Sonet; along with members of the Public

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer led by Councilman Black, followed by the Pledge of Allegiance to the Flag.

**III. PRESENTATION OF PETITION/PUBLIC COMMENTS**

Dusty Nicholson, minister for the Salem Church of Christ addressed Council requesting use of the shelter and band stage in Bryan Park on May 6<sup>th</sup> for church services.

Sharon Blair addressed Council thanking them for support given to the Daffy-Dill Garden Club. She reported on the Garden Club activities indicating that the schedule for planting in the downtown planters is scheduled for the first weekend in May.

#### IV. MAYOR'S REPORT AND PRESENTATIONS

Mayor Raymer presented the following Proclamations:

- Proclamation – National Safe Digging Month  
Public Works Director Pruden thanked Fabick Tractor Company for permitting him to hang JULIE banner on their fence.
- Proclamation – ABATE - Motorcycle Awareness Month MiMi Hawkins, representing Freedom Riders ABATE of Illinois thanked Council for signing the proclamation to help promote awareness of motorcycle safety and to save lives.

Mayor Raymer reported:

- The Murray Center COGFA Hearing to be held at 3:00 PM on Friday, April 20<sup>th</sup> at Centralia High School and reported that busses will leave from the First Baptist Church on West Main Street at 1:45 PM, urging as many people to go as can go.
- ESDA and Disaster Safety Review to discuss tornado and storm shelter awareness at City Hall at 9:00 AM, April 17<sup>th</sup>
- Would like to start on the Strategic Plan process for the City and asked City Manager Gruen to begin the process and bring a plan to the May 7<sup>th</sup> meeting.
- Public Hearing and Special City Council Meeting for adoption of the Annual Budget at 6:00 PM on April 23, 2012.

#### V. CITY COUNCIL ACTION

##### 1. Consent Agenda:

**Discussion ensued regarding items on the Consent Agenda and consensus of Council was to pull all items from the Consent Agenda for further discussion.**

- a. Approval of Minutes – Regular Meeting of 4/02/12 and Budget Workshop of 4/10/12

**Councilman Black moved and Councilman Huddlestun seconded the motion to approve the minutes of the regular meeting of April 2, 2012 and of the Budget Workshop meeting of April 10, 2012 as presented. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.**

- b. Recommendation for Appointments to Various Boards and Commissions - Tabled  
Councilman Meador asked if this item could be tabled until next meeting for further discussion in closed meeting.

**Councilman Meador moved that Recommendation for Appointments to various Boards and Commissions be tabled until next meeting to be discussed in Closed Session. Motion seconded by Councilman Black. Roll call vote. AYES: Councilmen Meador, Huddlestun, Black, and Bringwald. NAYS: None. Abstain: Mayor Raymer**

- c. Request from Bob Haney, The Haney's, for use of Bryan Park Shelter #2 and Band Stage on Saturday, June 30 for Annual Gospel Music Extravaganza & Ice Cream Social

Recreation Director Daniels advised that the shelter and band stage are available on May 6<sup>th</sup> and has no problem with granting the request.

**Councilman Black moved and Councilman Huddlestun seconded the motion to approve the request form the Haney's for use of Bryan Park Shelter and Band Stage on Saturday, June 30 and to waive the fee. Roll call vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.**

- d. Request from Dusty Nicholson, Minister at the Salem Church of Christ for use of Bryan Park Shelter #2 and Band Stage from 8-3 p.m. on May 6 for Worship Service, Followed by Picnic Lunch

Recreation Director Daniels advised that the shelter and band stage are available on May 6<sup>th</sup> and has no problem with granting the request.

**Councilman Black moved and Councilman Huddlestun seconded the motion to approve the request from the Church of Christ for use of Bryan Park Shelter #2 and**

**Band Stage in Bryan Park on May 6 from 8am – 3pm for worship services and lunch following and to waive the fee. Roll call vote. AYES: Councilmen Huddlestun, Black, Bringwald, Meador and Mayor Raymer.**

e. Request from Daffy-Dill Garden Club for use of Bryan Park Statue Area for Annual Garden Tours Day Events and to put up Event Banners and signs  
**Councilman Black moved and Councilman Meador seconded the motion to approve the request from the Daffy-Dill Garden Club for use of Bryan Park Statue area on June 30 for Annual Garden Tours Day Events and to put up event banners and signs. Roll call vote. AYES: Councilmen Black, Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.**

f. USDI Engineering Services Retainer Agreement for Natural Gas Engineering Services

**Councilman Black moved and Councilman Meador seconded the motion to approve execution of the Retainer Agreement with USDI Engineering for Natural Gas Engineering Services. Roll call vote: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion declared carried.**

g. Bills Payable

Following review period of bills payable for period ending April 16, 2012 for a total amount of \$464,007.31, **Councilman Black moved and Councilman Meador seconded the motion to approve the bills payable as presented. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.**

h. Note: Request **Withdrawn** from Zach England for use of Nature Trail for 5K walk/run

**2. Ordinance First Reading – FY2013 Annual Budget**

Budget Ordinance first reading. Finance Director Shook reviewed the proposed changes and corrections to the draft budget made after the budget workshop. No action taken. Public Hearing and Special Meeting scheduled for Monday, April 23, 2012 at 6:00 P.M.

**3. Loan Subordination for Little Egypt Golf Cars CDAP Loan**

City Manager Gruen reported, Mr. Neil Smith, Little Egypt Golf Cars, is working to refinance other debt for the business and is changing banks; for the refinancing to take place, the City would need to accept the same second position on collateral identified in the original loan application, but with a new bank. The city would be subordinating to the new bank. He indicated that Mr. Smith has made a large repayment which will put him on schedule to repay his debt to the City one year in advance. (Five year term on loan.) It was noted that although the business has put out its best faith effort to hire; the anticipated business did not materialize and there is a lack of jobs created; indicating the City does want the business to continue.

**Councilman Meador moved and Councilman Black seconded the motion to approve transfer of the subordination and collateral position of the City to satisfy the requirements of the refinancing requested by the business as it relates to the CDAP/RF Loan agreement. Roll call vote: Councilmen Meador, Huddlestun, Black, Bringwald and Mayor Raymer. NAYS: None. Motion carried.**

**4. Consideration of City Support for Farmers Market**

Mayor Raymer expressed appreciation to Lori George, with the University of Illinois Extension for partnering with the City on the Farmers Market. Ms. George discussed there have been several meetings regarding plans for the Market. Some of the issues discussed were increasing the number of growers bringing produce to the market; only having local grown produce; the city providing a market master to schedule all the events, Annette Brushwitz has been designated as market master; request for \$1,000 budget to provide for advertising; rules and regulations were presented; city's involvement with the Market; and general discussion regarding Farmers Markets.

Councilman Meador expressed concern for the City being involved with the Market. Councilman Huddlestun expressed concern about the City's involvement with the Market and liability issues. Both councilmen indicated that they support the Market, just do not think the City should be involved with it.

**Councilman Black moved and Councilman Meador seconded the motion to:**

- **approve the use of Bryan Memorial Park from Mid May through the 2012 growing season;**
- **Approve the use of barricades to section off the park from through traffic;**
- **Allow the purchase of some signs and some advertising to help promote the market (\$1,000.00 to come from Economic Development budget, with receipts provided to the Economic Development Director)**

**Roll call vote: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.**

Councilman Huddlestun expressed concern for the City liability involved with this event. The City Attorney indicated that it would have to be proved that the City is negligent.

**VI. CITY MANAGER REPORT**

City Manager Gruen asked for clarification on Council's decision regarding the Consent Agenda. It was understood that Council preferred to continue with the Consent Agenda, suggesting that the Bills Payable not be placed under the Consent Agenda; also if there are items that need additional discussion, those items would be pulled from the Consent Agenda for discussion and separate vote.

He further reported:

- attended the SBIC Meeting on Wednesday morning
- toured the Wastewater Treatment Plant and the Water Treatment Plant
- met with South Central Illinois Regional Planning Commission
- attended the Lions Club meeting
- met with Library Board
- reminded everyone to wear green to the COGFA Hearing for Murray Center Friday, April 20<sup>th</sup>
- will have three retirements at City Hall soon
- working on City website update

**VII. CITY ATTORNEY REPORT - No Report**

**VIII. FINANCE DIRECTOR REPORT – No Report**

**IX. CITY COUNCIL REPORT – No Report**

**X. ADJOURNMENT**

There being no further business for discussion at 7:45 PM, Councilman Black moved and Councilman Meador seconded the motion to adjourn. Motion carried.

Jane Marshall, CMC  
City Clerk

Approved by City Council May 7, 2012