

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
MONDAY, MAY 21, 2012**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions and Public Comments**
- IV. Mayor's Report and Presentations**
- V. City Council Action**
 - 1. Consent Agenda:
 - a. Approval of Minutes – May 7, 2012
 - b. Pay Request #2 – Sanitary Sewer Replacement along Boone, Tully Lane & Lyford Streets
 - c. Pay Request #4 – Selmaville Road Water Pumping Station Improvements
 - 2. Bills Payable
 - 3. Bid Award for Asbestos Removal at Salem Community Theatre & Cultural Center
 - 4. Resolution – Authorizing use of UDAG funds for asbestos removal at the Salem Community Theatre & Cultural Center
 - 5. Resolution – IDOT Appropriation of \$147,800.00 of MFT funds for 2012 MFT Street Maintenance Materials, including Maintenance Engineering Costs
 - 6. Amendment to Grant Agreement executed 1/3/12 with IDOT
 - 7. Deed Transfer of the Salem Armory Property to the City of Salem
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
- X. Adjournment**

Bill Gruen
City Manager

**MINUTES
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
MAY 21, 2012
6:00 P.M.**

I. CALL TO ORDER

The Salem City Council met in regular session on Monday, May 21, 2012, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. Mayor John Raymer called the Meeting to order.

Council Members present upon roll call:

Councilman Royce Bringwald	Councilman Kip Meador
Councilman Steve Huddleston	Mayor John Raymer

Absent: Councilman David E. Black

Others Present:

City Manager Bill Gruen	City Attorney Michael R. Jones
City Clerk Jane Marshall	Finance Director Marilyn Shook
Public Works Director John Pruden	Chief of Police Ron Campo
Assistant to the City Manager Bev West	Recreation Director Sherry Daniels
Economic Dev Director Tracey McDaneld	Library Director Kim Keller
Code Enforcement Officer Brian Hunt	

Absent: DOEM Director Terry Mulvany

Also present: Media: Salem Times Commoner, WJBD Radio, Centralia Sentential, Marion County Observer; and US Sonet; along with members of the Public

II. PRAYER AND PLEDGE OF ALLEGIANCE

Opening prayer led by Councilman Meador, followed by Pledge of Allegiance to the Flag.

III. PRESENTATION OF PETITION/PUBLIC COMMENTS

Hilda Hill, 1131 E. Church, addressed Council regarding animal control for the City. She expressed concerns because of the ongoing problems she has been experiencing with her neighbors dogs coming on her property, attacking her and her small dog. She commented that she is afraid to go out of her house because of it. She also indicated that she was pleased with the Chief of Police and officers handled the most recent incident. Mayor Raymer commented that the City is still working on getting some kind of animal control for the City.

IV. MAYOR'S REPORT AND PRESENTATIONS

Mayor Raymer reported the Framers Market is set to open on June 7th 14th:

V. CITY COUNCIL ACTION

1. Consent Agenda:

- a. Approval of Minutes – May 7, 2012
 - b. Pay Request #2 – Sanitary Sewer Replacement along Boone, Tully Lane & Lyford Streets
 - c. Pay Request #4 – Selmaville Road Water Pumping Station Improvements
- Councilman Meador moved and Councilman Huddlestun seconded the motion to approve the Consent Agenda as presented. Roll Call Vote: AYES: Councilmen Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.

2. Bills Payable

Bills payable listing for period ending May 21, 2012 for a total amount of \$1,003,298.95 was presented. Following review period, **Councilman Meador moved and Councilman Huddlestun seconded the motion to approve bills payable as listed. Roll Call Vote: AYES: Councilmen Meador, Huddlestun, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.**

3. Bid Award for Asbestos Removal at Salem Community Theatre & Cultural Center

City Manager Gruen reported bids were solicited for asbestos removal at the Salem Community Theatre and Cultural Center and three contractors submitted a bid. The low bid was from KAM Services of Mattoon in the amount of \$9,988.00. He indicated that there is some funds in the UDAF account and that the Economic Development Director has e-mailed an official with HUD in March and found that the asbestos clean up would be an appropriate use of UDAG funds. Gruen recommended approval of the low bid to KAM and the use of UDAG funds for this project.

Councilman Meador expressed concerns that the City is funding this project and not the Theatre Board. It was suggested that it is important to get the asbestos removed and that this concern be taken up with the Theatre Board at a later time.

Councilman Meador moved and Councilman Huddlestun seconded the motion to approve the low bid in the amount of \$9,988.00 for asbestos removal at the Salem Theatre. Roll Call Vote: AYES: Councilmen Huddlestun, Bringwald, Meador and Mayor Raymer. NAYS: None. Motion carried.

4. Resolution 2012-08 – Resolution Authorizing use of UDAG funds for asbestos removal at the Salem Community Theatre & Cultural Center

Councilman Meador moved and Councilman Huddlestun seconded the motion to approve Resolution 2012-08, a Resolution authorizing use of UDAG funds for asbestos removal at the Salem Community Theatre & Cultural Center for a cost of \$9,988.00. Roll Call Vote: AYES: Councilmen Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.

5. Resolution 2012-09 – Resolution – IDOT Appropriation of \$147,800.00 of MFT funds for 2012 MFT Street Maintenance Materials, including Maintenance Engineering Costs

An IDOT Resolution for 2012 MFT Oil and Chip program was presented.

Councilman Meador moved and Councilman Huddlestun seconded the motion to approve Resolution 2012-09, a resolution appropriating \$147,800.00 MFT funds for 2012 MFT Street Maintenance Materials, including maintenance engineering costs. Roll Call Vote: AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.

6. Amendment to Grant Agreement executed 1/03/12 with IDOT (Section 11-00071-00-RS), Job No. C-96-380-11 & D-98-301-11

An amendment to the joint agreement executed by IDOT on 1/03/12, increasing the funds available from the Emergency Repair Program Funds to \$505,000 was presented. The project consists of pavement patching, hot mix asphalt overlay and other incidental work to complete the project on South College Ave, from West McMackin Street to West Kell Street. Councilman Meador moved and Councilman Bringwald seconded the motion to approve execution of the amendment to grant agreement executed 1/03/12 with IDOT. Roll call vote. AYES: Councilmen Huddlestun, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion carried.

7. Deed Transfer of the Salem Armory Property to the City of Salem

City Manager Gruen reported the State of Illinois has approved the transfer of properties associated with the Armory to the City of Salem. A Quit Claim deed prepared by the Illinois Dept. of Military Affairs was presented for consideration. City Manager Gruen expressed concerns and recommended that the building be inspected by a qualified individual to ensure there are no material defects with the building and its components prior to accepting the building. He also expressed concern about the how restrictive or complicated the requirements set forth in the Deed that would require the maintenance and preservation of the property pursuant to standards set forth by US Secretary of Interior (Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings). It was suggested that the full council schedule a time to tour the facility. He did not recommend that Council take action at this meeting to accept the Armory. He asked direction regarding scheduling a tour, hiring a building inspector, and conducting more research on the building repair standards. Following brief discussion, **Councilman Meador moved and Councilman Huddlestun seconded the motion to table discussion on acceptance of the armory property until next meeting. Roll Call Vote: AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer**

VI. CITY MANAGER REPORT

- City Manager Gruen reported that he and Ms. West have begun the interview process to fill the Utility Clerk position.
- Recently posted the Finance Director position and will accept applications through June 4, 2012.
- Auditors have scheduled to begin field work between the 1st and middle of June

VII. CITY ATTORNEY REPORT – No report

VIII. FINANCE DIRECTOR REPORT – No Report

IX. CITY COUNCIL REPORT

Councilman Huddlestun thanked the Cemetery Department for all their hard work, adding East Lawn Cemetery looks good.

X. ADJOURNMENT

There being no further business for discussion at 6:34 P.M., Councilman Meador moved and Councilman Huddlestun seconded the motion to adjourn. Roll Call Vote: AYES: Councilmen Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.

Jane Marshall, CMC
City Clerk

Minutes approved as written by City Council on June 4, 2012