

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
July 2, 2012**

- I. Call to Order
- II. Prayer and Pledge of Allegiance
- III. Presentation of Petitions and Public Comments
  - Proclamation “Harold Blank Day”
- IV. Mayor’s Report and Presentations
- V. City Council Action
  - 1. Consent Agenda:
    - a. Approval of Minutes – June 18, 2012.
    - b. Resolution - Appointment of IMRF Authorized Agent
    - c. Request for Baseball Tournament at Bryan Park Diamond from Randall Knaak – Fundraiser for Family Member Illness
  - 2. Appointment to South Central Illinois Regional Planning Development Commission – Tom Oliverio
  - 3. Appointment of Bryan-Bennett Library Board Member – Jim Reincke
  - 4. Salem Township Hospital Sanitary Sewer Extension
  - 5. Request for Annual Subsidy from Daffy-Dill Garden Club
  - 6. Purchase of New Squad Car from Grant
  - 7. Annual Street and Sidewalk Maintenance List
  - 8. Bid Award – Miller Street Pump Station
  - 9. Closing Time for Park Playgrounds and Pavilions
- VI. City Manager Report
- VII. City Attorney Report
- VIII. Finance Director Report
- IX. City Council Report
- X. Adjournment

Bill Gruen  
City Manager

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**MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
JULY 2, 2012  
6:00 P.M.**

**I. CALL TO ORDER**

The Salem City Council met in regular session on Monday, July 2, 2012, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. Mayor John Raymer called the Meeting to order.

**Council Members present upon roll call:**

Councilman Royce Bringwald	Councilman Kip Meador
Councilman Steve Huddlestun	Mayor John Raymer
Councilman David E. Black	

**Others Present:**

City Manager Bill Gruen	City Attorney Michael R. Jones
City Clerk Jane Marshall	Finance Director Marilyn Shook
Public Works Director John Pruden	Chief of Police Ron Campo
Assistant to the City Manager Bev West	Library Director Kim Keller
Assistant PWD Annette Brushwitz	Recreation Director Sherry Daniels
Code Enforcement Officer Brian Hunt	

Absent: DOEM Director Terry Mulvany, Economic Dev Director Tracey McDanel

Also present: Media: Salem Times Commoner, WJBD Radio, Marion County Observer; and US Sonet; along with members of the Public

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer led by Councilman Black, followed by Pledge of Allegiance to the Flag.

**III. PRESENTATION OF PETITION/PUBLIC COMMENTS**

**Proclamation by the Mayor - “Harold Blank Day”**

Mayor Raymer read from a Proclamation by the Mayor, proclaiming July 9, 2012 as “Harold Blank Day” in Salem, Illinois. A copy of the Proclamation was presented to Rhonda Blank, daughter of Harold Blank. She expressed appreciation to the City Council from herself and her brother Stan Blank, who couldn’t be here tonight.

Lowell Johnson addressed Council calling attention to a letter he had sent to Council last week regarding his concern about the procedures followed for loans made by the city, specifically the loan to Klassic Collections.

#### IV. MAYOR'S REPORT AND PRESENTATIONS

Mayor Raymer reported:

- Farmers market had 20 vendors and they are selling out of their produce. Appreciation was expressed for the work of Annette Brushwitz, working as Market Master.
- The Missoula Children's Theatre was a big success, performing Jack and the Beanstalk
- Work continues with interest in developing the walking trail in Bryan Park. A group will be meeting Tuesday morning and again in the evening to study sustainability of the City Parks and will be bringing report to Council.
- A Lowe's Keep America Beautiful Community Improvement Grant in the amount of \$5,000 was awarded to Keep Salem Beautiful for further development of the south entrance to the Nature Trail – and this area is to be dedicated as "Lowe's Cove" with a ribbon cutting event on Thursday, July 5<sup>th</sup> with representatives from Lowes being present. An additional shelter was purchased from Americana Building Products at a reduced cost, benches and trees were purchased with grants from Modern Woodmen of America, and recognition was given to Marion County Court Services volunteers for the hours given to clear the area.
- July 7-8 Sea to Shining Sea bicycle riders will be hosted in Salem. *"This May 28-July 28, a group of wounded warriors from America's military will ride bicycles, hand cycles and recumbent cycles from the Pacific Ocean to the Atlantic Ocean."* (statement from website)
- He commended John and Sue Andrews/US Sonet in their efforts to file a \$1.7 million Illinois Gigabit Communities Challenge grant.

#### V. CITY COUNCIL ACTION

##### 1. Consent Agenda:

- a. Approval of Minutes – June 18, 2012.
- b. Resolution - Appointment of IMRF Authorized Agent – Kim Eblin
- c. Request for Baseball Tournament at Bryan Park Diamond from Randall Knaak – Fundraiser for Family Member Illness

Request to pull item "c" for further discussion.

**Councilman Black moved and Councilman Huddlestun seconded the motion to approve the consent agenda items "a and b" as presented. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.**

Item c: Request for Baseball Tournament at Bryan Park Ball Diamond from Randall Knaak – Fundraiser for Family Member due to Illness

Request for use of Bryan Park Ball Diamond by Randall Knaak for a fundraiser event with no fee charged was approved by City Council.

##### 2. Appointment to South Central Illinois Regional Planning Development Commission – Tom Oliverio

##### 3. Appointment of Bryan-Bennett Library Board Member – Jim Reincke

Councilman Meador asked that Agenda Items 2 and 3 be approved by omnibus vote.

**Councilman Black moved and Councilman Meador seconded the motion to approve the appointment of Tom Oliverio as a representative for the City to the South Central Illinois Regional Planning and Development Commission; and to appoint Jim Reincke to the Bryan-Bennett Library Board to fill an unexpired term to April 30, 2013. Roll call vote. AYES: Councilmen Huddlestun, Black, Bringwald, Meador, and Mayor Raymer. Motion carried.**

##### 4. Salem Township Hospital Sanitary Sewer Extension

City Manager Gruen reviewed; on 2/21/2012 Council approved the request from the Salem Township Hospital to accept ownership and maintenance of their 10-inch sewer extension after satisfactory completion. He recommended that the Hospital maintain a one-year responsibility to fix any problems that could arise with the sewer after it is accepted by the City. He further recommended approval of the sewer layout as presented and authority to sign EPA applications for the construction of the sewer line, noting the City as its future owner after completion and inspection. Jim Somer and Marvin Jenkins were present and indicated that the Hospital was in agreement with the one-year maintenance of the proposed sewer line. **Councilman Black moved and Councilman Huddlestun seconded the motion to approve acceptance of the proposed sewer line**

**extension to Salem Township Hospital as presented in plans prepared by Marv in R. Jenkins & Associates, Inc., Land Surveying & Engineering dated 2/15/2012; with the Salem Township Hospital being responsible for maintenance for one-year after acceptance by the City. Roll call vote. AYES: Councilmen Black, Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.**

**5. Request from Daffy-Dill Garden Club for Annual Subsidy**

A request was received from Sharon Blair Past President of the Daffy-Dill Garden Club requesting annual subsidy in the amount of \$14,500 from the Community Appearance Fund. In her request, she indicated 2012 funding will allow the Club to establish a memorial garden area at the Bryan Stature and purchase 18 new spring and fall banners. City Manager Gruen reported that \$25,000 was budgeted in the FY 13 Budget for beautification and would be spent as follows: Daffy-Dill Garden Club - \$14,500; Keep Salem Beautiful - \$6,000; and approximate cost of Downtown watering - \$4,500.

**Motion was made by Councilman Black and seconded to approve the request from the Daffy-Dill Garden Club for funds in the amount of \$14,500.00 to be taken from the Community Appearance Fund. Roll call vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black, and Mayor Raymer. NAYS: None. Motion carried.**

**6. Purchase of New Squad Car from Grant**

Chief of Police Campo advised that \$20,000.00 grant money was received today for the purchase of a new police cruiser. A bid was presented from Miles Chevrolet of Decatur, and given the deadline to finalize the grant paper work; Chief Campo notes it was not possible to receive local bids for the purchase of the vehicle. Miles Chevrolet is an approved state-bid supplier of this vehicle. It was noted that the additional amount will come from drug funds. Chief Campo recommended purchase of the 2012 Chevy Tahoe from Miles Chevrolet for a cost of \$26,174.50.

**Councilman Black moved and Councilman Meador seconded the motion to accept the bid proposal from Miles Chevrolet for a new 2012 Chevy Tahoe police cruise for an amount of \$26,174.50 to be funded with \$20,000.00 grant and the balance from drug forfeiture funds. Roll call vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.**

**7. Annual Street and Sidewalk Maintenance List**

City Manager Gruen reported that since last meeting the bridge work that was approved at last meeting, has already been completed. He indicated that Larry Marks has made a request for sidewalk in front of his business in the first block of East McMackin Street. Gruen asked Council approval request bids for this section of sidewalk to see if money would be available later for replacement of this section of the sidewalk. Typically the Public Works Director recommends that the entire block of sidewalk be replaced at the same time. The issue is that the parking lot of Bowman Chiropractic is blacktop. It was reported that Dr. Bowman is OK with no sidewalk along his parking lot on the north side. Councilman Meador expressed concern regarding speed of traffic on Park and Woodland streets; and also how the sidewalk repairs would affect the alley by Marks Carpets.

**Councilman Black moved and Councilman Huddlestun seconded the motion to approve the list of streets and sidewalk improvements as presented; and to approve getting bids for replacement of the sidewalk on the south side of the east end of the first block of East McMackin Street. Roll call vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.**

**8. Bid Award – Miller Street Pump Station**

Invitation for bids was published for North Miller Street Sewage Pump Station reconstruction and five bids were received. The low bid was received from Kassen Excavating, Albers, IL, for an amount of \$33,495.00. This is a budget project to be paid from Water/Sewer Fund 16-5121-622. City Engineers on this project, Curry & Associates, recommend acceptance of the low bid. **Councilman Black moved and Councilman Meador seconded the motion to accept the low bid from Kassen Excavating in the amount of \$33,495.00 for the Miller Street Pump Station Reconstruction project. Roll call vote. AYES: Councilmen Huddlestun, Black, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion carried.**

**9. Closing Time for Park Playgrounds and Pavilions**

City Manager Gruen reported he has met with Chief Campo regarding Councilman Black's request for an updated policy that would better protect Bryan Park facilities from

vandalism during night hours. Chief Campo commented that there are also problems in the park during the day time. It was discussed that pavilions are reserved until 10:00 P.M. Councilman Black indicated he has no problem with the use of the sports facilities in Bryan Park being used 24-7, at the discretion of the Police Department. Suggested changes to the City Code: change the closing time in the park for the playground and shelters to 9:00 P.M. during daylight savings time, March to November, except for a shelter reservations to 10:00 P.M. Closing time for playground and shelters during remainder of year would be 7:00 P.M. It was discussed that an ordinance be drafted and brought back at next meeting for consideration.

**VI. City Manager Report**

July 4<sup>th</sup> fireworks display is still scheduled to go.

**VII. City Attorney Report – No report**

**VIII. Finance Director Report**

Finance Director Shook reported that Auditors, Glass & Shuffet have completed their field work and are in the process of working on the report. She added the Audit process went very well with fewer adjusting entries.

**IX. City Council Report**

Mayor Raymer reported that a Certificate of Recognition has been prepared for Shawn Rasul, in appreciation of his contribution to enhance the basketball courts in Bryan Memorial Park and his efforts in raising funds by holding a basketball tournament.

**X. Adjournment**

There being no further business for discussion at 6:45 P.M., **motion was made by Councilman Meador, seconded by Councilman Black to adjourn. Roll call vote. AYES: Councilmen Black, Bringwald, Meador, Huddlestun, and Mayor Raymer. Motion carried.**

Jane Marshall, CMC  
City Clerk

*Minutes approved by City Council on July 16, 2012.*