

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
July 16, 2012  
6:00 P.M.**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**
- V. City Council Action**
  - 1. Consent Agenda:
    - a. Approval of Minutes – July 2, 2012
  - 2. Bills Payable
  - 3. Bid Award – 2012 Gas Line Replacement
  - 4. Bid Award – 2012 MFT Street Maintenance Materials – Oil & Chip
  - 5. Ordinance – First Reading – Re-Zoning 211 W. Commercial
  - 6. Ordinance – First Reading – Vacating Street – Mills Cart Road from Missouri Avenue west to Interstate Right-of-Way
  - 7. Ordinance – First Reading - Closing Hours for City Parks
  - 8. Change Order – Howell Paving, Inc.
  - 9. Engineering Agreement – 2012 MFT Street & Sidewalk Projects – Rhutassel
  - 10. Proposal to Replace Relief Valve in Natural Gas Transmission Line

**AFTER REPORTS:**

- 11. Executive Session –5 ILCS 120/2 ( c) (1), ( c) (6) Personnel and Property/Real Estate
- 12. Approval of Closed Session Minutes of 6-18-12
- 13. Contract for Services of Finance Director

- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
- X. Adjournment**

Bill Gruen  
City Manager

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**MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
JULY 16, 2012  
6:00 P.M.**

**I. CALL TO ORDER**

The Salem City Council met in regular session on Monday, July 16, 2012, at the hour of 6:00 p.m. in the Council Chambers of Salem City Hall. Mayor John Raymer called the Meeting to order.

**Council Members present upon roll call:**

Councilman Royce Bringwald	Councilman Kip Meador
Councilman Steve Huddlestun	Mayor John Raymer
Councilman David E. Black	

**Others Present:**

City Manager Bill Gruen	City Attorney Michael R. Jones
City Clerk Jane Marshall	Finance Director Marilyn Shook
Public Works Director John Pruden	Chief of Police Ron Campo
Assistant to the City Manager Bev West	Library Director Kim Keller
Economic Dev Director Tracey McDaneld	Assistant PWD Annette Brushwitz
Code Enforcement Officer Brian Hunt	Recreation Director Sherry Daniels
DOEM Director Terry Mulvany	

Also present: Media: Salem Times Commoner, WJBD Radio, Centralia Sentential, Marion County Observer; and US Sonet; along with members of the Public

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer led by Councilman Black, followed by Pledge of Allegiance to the Flag.

**III. PRESENTATION OF PETITION/PUBLIC COMMENTS**

None

**IV. MAYOR’S REPORT AND PRESENTATIONS**

Mayor Raymer:

- Expressed thanks for the invitation from the Apostolic Church given to the City Manager, Chief Campo, and himself to visit and learn about their expansion plans.
- Also expressed thank you to Rich Sinclair with State Farm for hosting the Sea to Shining Sea participants who were in Salem the past weekend.
- Reminder the Marion County Fair will be 7/29 – 8/4, with Kids Day on the 30<sup>th</sup>
- Discussed appointing an ad-hoc advisory group for parks – individuals interested in parks sustainability. He presented a list to Council for Council to consider for appointment. Those listed were – Dr. James Stiehl, Robert Kane, Sharon Blair, Scott Steward, Harold Hunzicker, Matt Tackett, Deanna Stevenson, Sherry Morton, and Carol Densford. Councilman Black commented that David Sands is a certified arborist with the City. Mayor Raymer indicated that Sands, along with John Pruden and Annette Brushwitz would be helpful as ex officio members and would not be necessary for them to attend the meetings, only as may be needed for presentations. Huddlestun commented this committee will have to publish meetings and comply with the open meetings act. Raymer hearing no objection would like to appoint and let them get working.

**V. CITY COUNCIL ACTION**

**1. Consent Agenda:**

**a. Approval of Minutes – July 2, 2012**

**Councilman Meador moved and Councilman Bringwald seconded the motion to approve the minutes of July 2, 2012, City Council Meeting as presented.**

Roll call Vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.

**2. Bills Payable**

Bills payable listing for period ending July 16, 2012 for a total amount of \$628,356.22 was presented for review. Following review, **Councilman Black moved and Councilman Meador seconded the motion to approve bills payable as presented.**

Roll call Vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.

**3. Bid Award – 2012 Gas Line Replacement**

Advertisement for bids was published for 2012 Natural Gas Line Replacement Project and two bids were received. The low bid was received from USDI in the amount of \$204,201.50. The project includes installation of gas main tie-in on Mitchell Street subject to requirements of CSX Railroad Crossing Permit.

**Councilman Black moved and Councilman Meador seconded the motion to approve acceptance of the low bid from USDI for an amount of \$204,201.50 for 2012 Gas Line Replacement Projects.** Roll call Vote. AYES: Councilmen Huddlestun, Black, Bringwald, Meador, and Mayor Raymer. NAYS: None. Motion carried.

**4. Bid Award – 2012 MFT Street Maintenance Materials – Oil & Chip**

Advertisement for bids was published for 2012 MFT Street Maintenance Materials with responses from five bidders. The low bids received as follows:

Item	Unit Cost	Total Cost	Bidder
MC-16 Pea Gravel	\$12.54	\$21,905.12	Beelman Logistics, LLC
Seal Coat RS-2	\$ 2.2120	\$76,683.40	Marathon Petroleum
Bituminous Patch Mix	\$69.25	\$27,700.00	General Contractors/Howell

**Councilman Black moved and Councilman Meador seconded the motion to approve the low bids from Beelman Logistics, Marathon Petroleum, and General Contractors/Howell Paving as presented for 2012 MFT Street maintenance materials.** Roll call vote. AYES: Councilmen Black, Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.

**5. Ordinance – First Reading – Re-Zoning 211 W. Commercial**

City Manager Gruen reported a request was received from Jesse Cantrell to re-zone property located at 211 W. Commercial (a portion of the former FS site – vacant grain silo) from “I” Industrial to “RS-2” Single-Family Residential. This request has gone to the Planning Commission and their recommendation is to retain the zoning as “I” Industrial. The Planning Commission recommendation stated “The Comprehensive Plan calls for this area to continue to be used for Industrial purposes. To amend the zoning of

a small parcel from Industrial to Residential, when the parcel is completely surrounded by properties zoned “I” Industrial, would have an adverse affect on the Comprehensive Plan.”

Letters were received from South Central FS and Squibb Tank Co. Mr. Squibb commented in his letter that they are opposed to amending the zoning of this property. They have no objection to what Mr. Cantrell wishes to do on the site and they would support the issuance by the Planning Commission of a “special use permit” as a reasonable alternative. Mr. Handel, CEO of South Central FS, owner of the property commented in his letter that South Central wants to sell all of the property and by selling the piece where the concrete silo is located may be able to sell the balance of the property easier. Mr. Handel asked that the zoning request change be approved. Councilman Black and Meador indicated they were in favor of permitting residential use at this location and discussed options including special use permit. Mr. Cantrell was present and commented that they want to purchase the two lots where the silo is located and renovate it. This being first reading, no action was taken.

**6. Ordinance 2012-10 - Ordinance – First Reading – Vacating Street – Mills Cart Road from Missouri Avenue west to I-57 Interstate Right-of-Way**

A petition for Street Vacation that was circulated by Robert K Kelley, representative for the Apostolic Church, 1600 Mills Cart Road, signed by adjoining property owners, was presented along with the proposed ordinance for first reading. There being no objections, **motion was made by Councilman Black, seconded by Councilman Meador to approve Ordinance 2012-10, an ordinance vacating a portion of Mills Cart Road located between the west side of the intersection of North Missouri Street and Mills Cart Road and the right-of-way of Interstate 57; except the City reserves the utility easement.** Roll call Vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.

**7. Ordinance – First Reading - Closing Hours for City Parks**

City Manager Gruen explained the proposed updated ordinance regarding closing hours for city parks. Councilman Bringwald commented he likes to go to the park before he goes to work at 9:00 p.m. and eat, he suggested leaving the ordinance as it is. Mayor Raymer explained the intent is to give the police a fixed time to enforce the park closing rules. Chief Campo indicated he supports the 10:00 P.M. closing time. This being first reading, no action was taken.

**8. Change Order – Howell Paving, Inc.**

City Manager Gruen explained that Council approved payment of the contract with Howell Paving for street projects on Roddy Road, Mills Cart Road and North Jefferson Street at its June 18<sup>th</sup> meeting. Change orders totaling a net increase in project costs totaling \$14,324.00 for additional pavement patching and asphalt overlays was presented for Council approval.

**Councilman Black moved and Councilman Bringwald seconded the motion to approve the change order from Howell Paving, Inc. for an increase in the project cost of \$14,324.00.** Roll call Vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald and Mayor Raymer. NAYS: None. Motion carried.

**9. Engineering Agreements – 2012 MFT Street & Sidewalk Projects – Rhutassel**

City Manager Gruen explained the two engineering agreements are for the street and sidewalk projects approved by Council at July 2<sup>nd</sup> meeting. The engineering services for N. Ohio and E. McMackin sidewalk improvements from Rhutasel & Assoc. for an amount not to exceed \$11,500.00; the 2012 MFT resurfacing engineering agreement for various streets is for an amount not-to-exceed \$17,000.00.

**Councilman Meador moved and Councilman Huddlestun seconded the motion to approve execution of the engineering agreements with Rhutasel & Assoc. for engineering services for sidewalk projects in the amount not-to-exceed \$11,500.00 and for engineering services for MFT street projects not-to-exceed \$17,000.00.** Roll call Vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.

**10. Proposal to Replace Relief Valve in Natural Gas Transmission Line**

City Manager Gruen explained that according to USDI, the Illinois Commerce Commission requires that gas utilities provide additional protection from over-pressurization of their gas main due to failure of a supplier’s pressure reduction equipment. USDI proposes to install a new relief valve, additional materials, and labor at

a cost of \$11,750.00 assuming the City provides a backhoe and excavation services. He recommended approval.

**Councilman Meador moved and Councilman Black seconded the motion to approve the proposal from USDI for replacement of relief valve in the Natural Gas Transmission Line as required by the Illinois Commerce Commission.** Roll call Vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.

11. **Executive Session –5 ILCS 120/2 ( c) (1), ( c) (6) Personnel and Sale of Property/Real Estate**

At 6:50 P.M., **Councilman Meador moved and Councilman Black seconded the motion to enter into Executive Session for the purpose to discuss personnel and sale of real estate.** Roll call Vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.

12. **Approval of Closed Session Minutes of June 18, 2012**

Upon return to open session at 7:22 P.M., **Councilman Black moved and Councilman Huddlestun seconded the motion to approve Closed Session Minutes of June 18, 2012.** Roll call vote: AYES: Councilmen Black, Bringwald, Meador, Huddlestun, and Mayor Raymer. NAYS: None. Motion carried.

13. **Contract for Services of Finance Director**

City Manager Gruen recommended approval of the Consultation Agreement for Professional Services with Ben Stratemeyer. The contract provides hourly services be billed at \$38.00 per hour and not to exceed 1000 hours in any fiscal year. The contract states he is an independent contractor and entitled only to the hourly compensations. Either party may terminate the agreement with thirty days written notice.

**Councilman Black moved and Councilman Meador seconded the motion to contract for the services of Finance Director with Ben Stratemeyer.** Roll call Vote. AYES: Councilmen Bringwald, Meador, Huddlestun, Black and Mayor Raymer. NAYS: None. Motion carried.

VI. **CITY MANAGER REPORT**

City Manager Gruen:

- Reported he received an e-mail from J&M Displays, Inc. apologizing that there was no finale at the July 4<sup>th</sup> fireworks display because a spark caused it to set off early and that they will double the finale in the 2013 fireworks display.
- Thanked Tracey and Natalie for their help in moving the Economic Development Office over to City Hall.
- The new 911/telecommunications room at the Police Department has been completed
- Police Department received new squad car from grant funds

VII. **CITY ATTORNEY REPORT** – No Report

VIII. **FINANCE DIRECTOR REPORT** – No Report

IX. **CITY COUNCIL REPORT**

Councilman Black commented the new telecommunications room at the Police Department is very nice.

X. **ADJOURNMENT**

There being no further business at 7:28 P.M., **Councilman Meador moved and Councilman Black seconded the motion to adjourn.** Roll call Vote. AYES: Councilmen Meador, Huddlestun, Black, Bringwald, and Mayor Raymer. NAYS: None. Motion carried.

Jane Marshall, CMC  
City Clerk

*Minutes Approved by City Council as written on August 6, 2012.*