

AGENDA  
CITY OF SALEM  
REGULAR & SPECIAL CITY COUNCIL MEETINGS  
AUGUST 19, 2013  
6:00 PM

- I. Call to Order
- II. Prayer and Pledge of Allegiance
- III. Presentation of Petitions/Public Comments
- IV. Mayor's Report and Presentations
- V. City Council Action
  - 1. Consent Agenda:
    - a. Approval of Minutes – August 5, 2013 & August 3, 2015
    - b. Selmaville School Request for Cross Country Meet at Bryan Park on September 11 and October 7, 2013
    - c. Little Egypt Fair Parade Resolution – October 5, 2013
  - 2. Approval of Bills Payable
  - 3. Mayor's Appointment of Sandy Phillips to Planning Commission
  - 4. Revolving Loan Fund Application for Reaching for the Stars Daycare & Learning Center – Diane Schriefer (Second Reading)
  - 5. New Animal Control Contract with Paul Wimberly
  - 6. Purchase Request – Construction of Roof Over Rock/Salt Bins at City Maintenance Shed
  - 7. Purchase Request – MFT Oil & Chip
  - 8. Good Energy Resolution – City Mgr Authorization to Execute Supply Agreement for Aggregation Program
  - 9. Discussion on Marketing of Kinney Blvd for Future Development
  - 10. Discussion on Demolition of Dangerous Buildings
- VI. City Manager Report
- VII. City Attorney Report
- VIII. Finance Director Report
- IX. City Council Report
- X. Adjournment

Bill Gruen  
City Manager

---

**MINUTES**  
**CITY OF SALEM**  
**REGULAR AND SPECIAL COUNCIL MEETINGS**  
**August 19, 2013**

**I. CALL TO ORDER**

The Salem City Council met in regular session at 6:00 p.m. in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor John Raymer.

Council Members present:

Councilman Jim Baity	Councilman David Black
Councilman Royce Bringwald	Councilwoman Sue Morgan
Mayor John Raymer	

Others Present:

City Manager Bill Gruen	City Clerk Bev West
Public Works Director John Pruden	Chief of Police Ron Campo
Finance Director Ben Stratemeyer	Recreation Director Sherry Daniels
Library Director Kim Keller	Code Enforcement Officer Bryan Hunt
City Attorney Mike Jones	Animal Control Officer Paul Wimberly

Also members of the public, and the following Media: Salem Times Commoner, WJBD Radio, Centralia Sentinel, Marion Marion County Observer, US Sonet (video recording).

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer led by Mayor Pro Tem David Black followed by Pledge of Allegiance to the Flag.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS**

None.

**IV. MAYOR'S REPORT AND PRESENTATIONS**

Mayor Raymer reported that the City is about to finalize its workshops and site visits pertaining to the Parks Sustainability program offered through the Union Pacific grant. The City has hosted a workshop on tree inventory and health featuring Dr. Tom Green; a workshop on composting featuring Dr. Paul Walker; and a visit to Oak Park, IL to see their state of the art parks and parks sustainability plan. Mayor Raymer added that 37 people attended the composting workshop, which included a tour of the City's compost site, and he thanked Public Works Director John Pruden and Assistant Public Works Director Annette Brushwitz for the tour. Mayor Raymer indicated it appears the City is ahead of the curve, and is taking very good care of its trees. The City's current compost heap is a really one

step prior to compost, and is more small mulch – it will take a sieve in order to truly turn the heap to compost.

Mayor Raymer indicated the Historical Commission has announced that on September 7<sup>th</sup> at 2:00 p.m., they will be hosting a visit from William Jennings Bryan's great, great grandson, Mr. Larry Gray.

## V. CITY COUNCIL ACTION

### 1. Consent Agenda:

- a. Approval of Minutes – August 5, 2013 and August 3, 2013.
- b. Selmaville School Request for Cross Country Meets at Bryan Park on September 11 and October 7, 2013
- c. Little Egypt Fair Parade Resolution – October 5, 2013

**Councilman Black moved and Councilman Bringwald seconded the motion that the Consent Agenda be approved as presented. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Raymer. NAYS: None. Motion carried.**

### 2. Approval of Bills Payable

Following a review of the list of payables, **Councilwoman Morgan moved and Councilman Black seconded that the Payables be approved as presented. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

### 3. Mayor's Appointment of Sandy Phillips to Planning Commission

Mayor Raymer recommended that Sandy Phillips be appointed to fill an open position on the Planning Commission. As Ms. Phillips currently serves on the Tourism Board, this will create an unfilled position on the Tourism Board, and Mayor Raymer requested recommendations be directed to his attention. **Councilman Black moved and Councilman Bringwald seconded the motion that Sandy Phillips be appointed to serve the open position on the Planning Commission. Roll call vote: AYES: Councilwoman Morgan, Councilman Baity, Councilman Black, Councilman Bringwald, Mayor Raymer. Nays: None. Motion carried.**

### 4. Revolving Loan Fund Application for Reaching for the Stars Daycare & Learning Center – Diane Schriefer (Second Reading)

City Manager Gruen indicated there are a few details that need to be finalized, and he would like to see this item tabled until those items are taken care of. **Councilman Black moved and Councilwoman Morgan seconded that the Revolving Loan Fund Application for Reaching for the Stars Daycare be tabled until it is ready to be heard again. Roll call vote: AYES: Councilwoman Morgan, Councilman Baity, Councilman Black, Councilman Bringwald, Mayor Raymer. NAYS: None. Motion carried.**

### 5. New Animal Control Contract with Paul Wimberly

City Manager Gruen reported that the proposed animal control contract with Paul Wimberly was prepared by City Attorney Mike Jones. The contract increases Mr. Wimberly's fee to \$40,000 per year, however, Mr. Wimberly will now be responsible for his own vehicle, fuel, maintenance, cell phone, and will be required to provide a Certificate of Insurance. Mr. Gruen added that he would like Paul Wimberly to be the eyes and ears of the City on animal issues, and will be reporting directly to the Police Department. Mr. Gruen indicated he had proposed the current fiscal year's animal control costs to be \$63,000-\$64,000, and the actual cost will be below that. This contract will not go into effect until Jefferson County is ready to start accepting our animals. **Councilman Black moved and Councilwoman Morgan seconded a motion authorizing the City Manager to execute the proposed contract with Paul Wimberly. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Raymer. NAYS: None. Motion carried.**

### 6. Purchase Request – Construction of Roof Over Rock/Salt Bins at City Maintenance Shed

City Manager Gruen indicated the City budgeted \$36,500 in the Street Department budget for the current fiscal year. We received only one quote from H & W Custom Buildings, Iuka, IL, and Mr. Gruen recommends approval of the bid in the amount of \$36,546.78 from H & W Building and waive the formal bidding process. **Councilman Black moved and Councilman Baity seconded that the quote from H & W Customer Buildings in the amount of \$36,546.78 be approved, and the formal bidding process be waived. Roll call vote: AYES: Councilwoman Morgan,**

**Councilman Baity, Councilman Black, Councilman Bringwald, Mayor Raymer.**  
**NAYS: None. Motion carried.**

**7. Purchase Request – MFT Oil & Chip**

City Manager Gruen indicated bids have been opened for oil and pea gravel for the 2013 oil and chip program. Marathon Petroleum was the only oil bidder, but came in under the engineer's estimate at \$76,770.34. Quad County was the low bidder on the pea gravel, which also came in under the engineer's estimate at \$21,266.00. Mr. Gruen recommended award to the two low bidders. **Motion was made by Councilman Black, seconded by Councilman Baity that Marathon Petroleum be awarded the bid for oil in the amount of \$76,770.34 and Quad County be awarded the bid for pea gravel in the amount of \$21,266.00. Roll call vote: AYES: Councilman Baity, Councilman Black, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried.**

**8. Good Energy Resolution – City Manager Authorization to Execute Supply Agreement for Aggregation Program**

City Manager Gruen reported that he has been happy with the service Good Energy has provided, and the proposed resolution would give the City Manager authority to execute a contract with an aggregate electric supplier. This resolution is very similar to the one the City approved on December 3, 2012. Salem currently has an agreement with Good Energy for aggregation consulting services with a term ending December 31, 2015. Salem can opt out with 30 days notice, although Good Energy would continue to collect their fee through the supplier at \$0.00075 per kilowatt hour. Gruen added that he has been VERY happy with Good Energy's service, but it might be time to look at other consultants when their contract ends. Councilman Black asked that this be treated as a First Reading and be brought back to Council at its September 3<sup>rd</sup> meeting.

**9. Discussion on Marketing of Kinney Blvd.**

City Manager Gruen reported that City Council had had a good discussion regarding the marketing of Kinney Boulevard at its August 3<sup>rd</sup> retreat. Gruen added that the City does not currently have anyone actively promoting the land, and he would like to request proposals from both local real estate professionals and the larger commercial brokers for discussion at a later date. Mr. Gruen added that during the retreat Council had discussed cleaning up the approximate eight acres owned by the City, removing the brush and a majority of the trees, and placing a sign on the property.

Economic Development Director Jeanne Gustafson provided a power point presentation showing some examples of signs, and asked for Council input as to whether or not they want a traditional sign, a lit sign, a message board sign, etc.

Discussion ensued regarding the fence along the north side of the eight acres. Public Works Director John Pruden indicated the fence belongs to IDOT, and he will contact them to see how they would feel about repair or replacement of the fence.

Councilman Black suggested wrought iron would be attractive. Mayor Raymer indicated he would be attending a meeting in Belleville, and they have a very attractive sign that he will take a picture of and bring back to Council. Councilwoman Morgan stressed that the trees really need to be thinned out in order to market the property effectively. Public Works Director Pruden indicated his crews would work on thinning the trees during the winter months.

**10. Discussion of Demolition of Dangerous Buildings**

City Manager Gruen indicated that when the budget was adopted, the City was looking at demolishing two or three buildings during the fiscal year. Gruen indicated he is pleased to report that that number has ballooned through both private demolition and city forced demolition. The City is currently working on or with property owners on: Foster Building; Feed Store/Gas Point property; 1112 S. Rotan; 1105 E. Lyford; 315 N. Walnut; 516 N. College, and 315 N. Walnut. City Manager Gruen indicated he appreciates Code Enforcement Officer Bryan Hunt's work on these projects.

**VI. CITY MANAGER REPORT –** City Manager Gruen reported that he has authorized Public Works Director John Pruden to work with the City's landfill consultant on submitting a proposal to revise the City's compost permit to allow use of the compost off site. Currently, the compost cannot even be used on other City sites. Mr. Gruen added that those from the community that want to use sludge from the Wastewater Treatment Plant can contact City Hall to discussing obtaining sludge.

**VII. CITY ATTORNEY REPORT -** No report.

VIII. **FINANCE DIRECTOR REPORT** – No report.

IX. **CITY COUNCIL REPORTS**

**Mayor Raymer** reported that the City is looking at converting Tully Park ball fields to soccer fields, and the City's first good use of its compost would be for the soccer fields. Mayor Raymer added that the small mulch the City is currently generating will not actually be "compost" until the City purchases a sieve, and the compost site really needs more grass clippings, which expedites the breaking down of the mulch. Mayor Raymer also expressed his appreciation to Bryan Hunt for his work on derelict buildings and demolition.

**Councilman Black** commented that the Fire Department used to get permits through IEPA to burn down derelict buildings as part of their training. IEPA has since denied those requests.

X. **ADJOURNMENT**

There being no further business for discussion, at 6:52 p.m. **Councilman Black moved and Councilwoman Morgan seconded the motion to adjourn. Roll call vote. AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

Bev West, CMC  
City Clerk