

**AGENDA
CITY OF SALEM
BUDGET PUBLIC HEARING &
REGULAR CITY COUNCIL MEETING
APRIL 21, 2014
6:00 PM**

BUDGET PUBLIC HEARING – 6:00 PM

- I. Call to Order
- II. Public Hearing for FY15 City of Salem Budget – Question & Answer for Public
- III. Close Public Hearing

REGULAR CITY COUNCIL MEETING – UPON CLOSURE OF PUBLIC HEARING

- I. **Call to Order**
- II. **Prayer and Pledge of Allegiance**
- III. **Presentation of Petitions/Public Comments**
- IV. **Mayor's Report and Presentations**

- V. **City Council Action**
 1. Consent Agenda:
 - a. Approval of Minutes – March 17, April 1, and April 7, 2014
 - b. Hosting Swim Team Invitational at Aquatic Center on Saturday, June 7 from 6 am to 3 pm.
 - c. Grace Nazarene 5K Run Fund Raiser on Nature Trail, 6 am to Noon on June 7
 2. Swearing In of Officer Daniel Bosomworth
 3. Daffy Dill Garden Club Tour Presentation – Sharon Blair
 4. Cub Scout Presentation and Request for Use of Bryan Park Facilities
 5. Presentation & Approval of Design of Bryan Park Trail & Grant Budget
 6. Bills Payable
 7. Change Health Insurance Plan Year to May 1-April 30 (now Jan 1-Dec 31)
 8. Approval of City Ownership of Cross Creek Blvd
 9. TIF Request from Odd Fellows for Building Renovation
 10. AECOM Annual Contract (CO #3) for Landfill Groundwater Compliance Reporting
 11. Calgon Contract for Carbon at Water Plant
 12. Supplemental Agreement with UP for 4" Gas Crossing at Railroad
 13. Acceptance of Bids for Sand, Gravel, and Water Plant Chemical Supplies
 14. Acceptance of Bids for Warmouth & Allmon Water Line Replacement
 15. Approval of FY14 Budget Transfers
 16. Approval of FY15 City of Salem Budget
 17. Police Department Hire

- VI. **City Manager Report**
- VII. **City Attorney Report**
- VIII. **Finance Director Report**
- IX. **City Council Report**
- X. **Adjournment**

Bill Gruen
City Manager

**MINUTES
CITY OF SALEM
BUDGET PUBLIC HEARING
APRIL 21, 2014**

I. Call to Order

The Budget Public Hearing was called to order at 6:00 p.m. in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor Pro-Tem David Black.

Council Members Present:
Councilman Royce Bringwald
Councilwoman Sue Morgan
Councilman Jim Baity
Councilman David Black

Councilmember absent: Mayor John Raymer

Others present:

City Manager Bill Gruen	Finance Director Ben Stratemeyer
City Attorney Mike Jones	Public Works Director John Pruden
Recreation Director Sherry Daniels	Library Director Kim Keller
Chief of Police Ron Campo	Code Enforcement Officer Brian Hunt
City Clerk Bev Quinn	Economic Development Director Jeanne Gustafson

Also present were the following members of the media: Bruce Kropp, WJBD Radio; Dennis Rosenberger, Salem Times-Commoner; and Reece Rutland, Centralia Sentinel, and members of the general public.

II. Public Hearing for FY15 City of Salem Budget – Question & Answer for Public

City Manager Bill Gruen indicated the spending increases were outlined at the Budget Workshop, with one change noted. The budget amount for Background Check in the amount of \$350.00 was

left out. Additionally, since the Budget Workshop, the City received notice that its application for the ITEP grant to install sidewalks on Airport Road and Boone Street was declined. Therefore the following revisions have been made to the budget:

	<u>As Presented</u>	<u>Change</u>	<u>Line Item</u>	<u>Amended</u>
Total				
General Admin Exp	\$ 693,245	\$ 350	01-5101-410-0	\$ 693,595
General Fund Expend Total	\$ 5,832,286	\$ 350	N/A	5,832,636
Fund 18 Revenue	\$ 2,150,345	\$ (439,640)	18-4409-05	1,710,705
Fund 18 Expend	\$ 2,589,985	\$ (595,930)	18-5101-622-11	1,994,055
All Funds Total	\$ 19,364,815	\$ (595,580)	N/A	\$18,769,235

There were no comments or questions from the public.

III. Close Public Hearing

Motion was made by Councilwoman Morgan and seconded by Councilman Bringwald that the Public Hearing be closed at 6:15 p.m. Roll call vote: AYES: Councilman Baity, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried.

Bev Quinn, CMC
City Clerk

**MINUTES
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
APRIL 21, 2014**

I. Call to Order

The Salem City Council met in regular session immediately after the Budget Hearing at 6:15 p.m. in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor Pro Tem David Black.

Council Members Present:
Councilman Royce Bringwald
Councilwoman Sue Morgan
Councilman Jim Baity
Councilman David Black

Councilmember absent: Mayor John Raymer

Others present:
City Manager Bill Gruen
City Attorney Mike Jones
Recreation Director Sherry Daniels
Chief of Police Ron Campo
City Clerk Bev Quinn
Finance Director Ben Stratemeyer
Public Works Director John Pruden
Library Director Kim Keller
Code Enforcement Officer Brian Hunt
Economic Development Director Jeanne Gustafson

II. Prayer and Pledge of Allegiance

Opening prayer was led by Mayor Pro-Tem David Black, followed by the Pledge of Allegiance to the Flag.

III. Presentation of Petitions/Public Comments

Mr. Wade Howe, 1400 N. Rotan, Salem, IL indicated he wanted to share an observation with City Council. Mr. Howe indicated he has been driving a truck for 15 years, and has been through a lot of communities. While traveling, he often takes his bicycle with him and rides through the communities he is passing through. Many of them are very bike and pedestrian friendly. Mr. Howe mentioned that the west side of Salem, from Illinois Street on, is not set up for pedestrian or bike traffic. Mr. Howe indicated he would like to see a bike lane on the wider streets, such as Illinois Street and Boone Street, as it is difficult to teach children that bikes belong on the street, not sidewalks, when there are no bike lanes. Mr. Howe also suggested that a roadway or easement from Mills Crossing Apartments to McDonalds. Mr. Howe closed by adding that he has found the way Salem's west side is set up to be elitist. Mayor Pro Tem Black thanked Mr. Howe for his comments.

IV. Mayor's Report and Presentations – None.

V. City Council Action

1. Consent Agenda:
 - a. Approval of Minutes – March 17, April 1, and April 7, 2014
 - b. Hosting Swim Team Invitational at Aquatic Center on Saturday, June 7 from 6 am to 3 p.m.
 - c. Grace Nazarene 5K Run Fundraiser on Nature Trail, 6 am to noon on June 7

Motion was made by Councilman Bringwald and seconded by Councilwoman Morgan that the Consent Agenda be approved as presented. Roll call vote: AYES:

Councilwoman Morgan, Councilman Baity, Councilman Bringwald, Mayor Pro Tem Black. NAYS: None. Motion carried.

2. Swearing in of Officer Daniel Bosomworth

City Manager Bill Gruen indicated Officer Bosomworth recently completed his training at Champaign, and was first in his class of 56. This distinction comes with the "Warren" award. City Manager Gruen indicated this is something to be proud of, and congratulated Officer Bosomworth. Mayor Pro Tem Black swore Officer Bosomworth in.

3. Daffy Dill Garden Club Tour Presentation – Sharon Blair

Sharon Blair of the Daffy Dill Garden club extended thanks to the City for its outstanding support, particularly the Public Works Department. Ms. Blair indicated the Daffy Dill Club works hand in hand with the City, and recently disposed of 100 bags of leaves. Ms. Blair indicated they currently have seeds being grown by the Salem Community High School agriculture class, as well as the local prisons.

Ms. Blair indicated the 9th Annual Garden Tour will be held on June 21st, and will once again feature five lovely gardens. There will also be a wide variety of garden and food vendors at on the Bryan Statue. Ms. Blair indicated they are requesting permission to use the Bryan Statue area, as well as post temporary banners and directional signage along the highways. **Motion was made by Councilwoman Morgan and seconded by Councilman Baity to approve the tour and signage for the Garden Tour on June 21st. Roll call vote: AYES: Councilman Baity, Councilman Bringwald, Councilwoman Morgan, and Mayor Pro Tem Black. NAYS: None. Motion carried.**

4. Cub Scout Presentation and Request for Use of Bryan Park and Facilities

City Manager Bill Gruen indicated the Black and Gold Scout representatives had submitted a letter, asking to use the park for their Twilight Camp on June 10th, 11th, 12th, and 13th. The scouts will be doing archery, shooting bb guns, fishing, playing games, doing crafts, and possibly swimming. As there are other events going on at the same time, the group will work with Recreation Director Daniels on scheduling. **Motion was made by Councilman Baity and seconded by Councilwoman Morgan to approve the Cub Scouts use of Bryan Park on June 10th through 13th. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Pro Tem Black. NAYS: None. Motion carried.**

5. Presentation and Approval of Design of Bryan Park Train and Grant Budget

City Manager Gruen indicated Mayor Raymer has been working on raising the match funds to build the walking trail through Bryan Park. Micah Mulvany of Marvin R. Jenkins Surveying was present to present plans for a figure eight trail and two connector trails, which will meet at Boone and College. Budgets are provided for both an A-3 bituminous surface and an asphalt surface. Mr. Mulvany noted that there are a few trees that will have to be removed, they have tried to target trees that are either dead or of low worth. The roadway will have an 8 ft. width, as required by the grant. The trail will cross Ricker Drive at three locations. The cost using the A-3 Bit surface is \$122,093 and the cost using asphalt is \$166,753. Mr. Mulvany indicated the loop trail and trail #2 will be handicapped accessible, which is acceptable to the Department of Natural Resources. Trail #3 will not be accessible, as it is located on a hill.

City Manager Gruen indicated the City will need to go back to the State to discuss budget, and added that he would like to go with the A-3 Bit. Surface (*three layers of oil and chip*) depending on what Council wants. The City will also be using an "in-kind" injection through the Public Works Department. Gruen added that Geff Purcell, cross country coach for the high school, prefers the A-3.

6. Bills Payable

Following review, **motion was made by Councilwoman Morgan and seconded by Councilman Bringwald that the Bills Payable be approved as presented. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Pro Tem Black. NAYS: None. Motion carried.**

7. Change Health Insurance Plan Year to May 1-April 30 (now Jan 1-Dec 31)

City Manager Gruen indicated he would like Council's authorization to change the Health Insurance Plan Year to May 1 through April 30th (*now January 1st through December 31st*). Mr. Gruen indicated he has the soft agreement of both bargaining units that this is not really a bargaining issue. Participants' deductibles would still be on a calendar year. There would be no change in plan cost **Motion was made by Councilwoman Morgan and seconded by Councilman Baity that the City Manager be authorized to change the Health Insurance Plan Year to May 1-April 30. Roll call vote: AYES: Councilwoman Morgan, Councilman Baity, Councilman Bringwald, Mayor Pro Tem Black. NAYS: None. Motion carried.**

8. Approval of City Ownership of Cross Creek Boulevard

City Manager Gruen indicated he had received a formal request from Brian Gansauer and Lori Ryan, Trustees for the property owner's organization, that the City take possession of Cross Creek Blvd. Mr. Gruen indicated that if the City takes ownership, it should be of the

roadway only, exclusive of decorative lighting, landscaping, and decorative signage. **Motion was made by Councilman Bringwald and seconded by Councilwoman Morgan that the City accept ownership of Cross Creek Blvd, exclusive of landscaping, decorative lighting, and decorative signage. Roll call vote: AYES: Councilman Baity, Councilman Bringwald, Councilwoman Morgan, Mayor Pro Tem Black. NAYS: None. Motion carried.**

9. TIF Request from Oddfellows for Building Renovation

City Manager Gruen presented a request from the Oddfellows organization, for a \$15,000 grant to make major repairs to the Oddfellows building. The \$15,000 will be a match for cash injection already made by the applicants. Councilman Bringwald indicated he is glad to hear the property owners have "skin in the game". **Motion was made by Councilwoman Morgan and seconded by Councilman Baity to grant \$15,000 in TIF funds to the Oddfellows for building repairs. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Pro Tem Black. NAYS: None. Motion carried.**

10. AECOM Annual Contract (CO #3) for Landfill Groundwater Compliance Reporting

City Manager Gruen presented Change Order No. 3 from AECOM for the 2014 Quarterly and Annual Groundwater Compliance Reporting, and recommended approval. **Motion was made by Councilman Baity and seconded by Councilwoman Morgan to approve AECOM Change Order #3 for 2014 Quarterly and Annual Groundwater Compliance Reporting. Roll call vote: AYES: Councilman Baity, Councilman Bringwald, Councilwoman Morgan, Mayor Pro Tem Black. NAYS: None. Motion carried.**

11. Calgon Contract for Carbon at Water Plant

City Manager Gruen presented an addendum to the Potable Carbon Service Agreement signed on Aug. 20, 1996 to provide education, equipment and supervision for removal of the spent granular activated carbon (GAC) from the City's gravity water filters and replace with 39,000 pounds of virgin Filtrasorb 200 GAC, and recommended approval. **Motion was made by Councilwoman Morgan and seconded by Councilman Bringwald to approve the addendum as presented. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Pro Tem Black. NAYS: None. Motion carried.**

12. Supplemental Agreement with UP for 4" Gas Crossing at Railroad

City Manager Gruen indicated Union Pacific Railroad has requested a modification to the original agreement to relocate a 4" gas line dated March 17, 2014. Public Works Director John Pruden has confirmed that the work has been done, as required by UP. City Manager recommended approval. **Motion was made by Councilwoman Morgan and seconded by Councilman Baity that the Supplemental Agreement with UP for 4" Gas Crossing at Railroad be approved. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Pro Tem Black. NAYS: None. Motion carried.**

13. Acceptance of Bids for Sand, Gravel, and Water Plant Chemical Supplies

City Manager Gruen recommended that the City accept the low bids from Hawkins, Inc. for Alum Sulfate Liquid at \$468.00/ton; Univar USA, Inc. for Soda Ash (grade 100) at \$11.73/50# bag; Brenntag Mid-South, Inc. for Chlorine at \$396.00/ton, and Beelman for CA6 rock at \$12.99/ton.

Mr. Gruen indicated that Beelman Logistics, LLC submitted the lowest bid for FA-1 sand at \$11.12/ton. Mr. Gruen added that Quad County Ready Mix submitted a bid for sand at \$11.75, which is 5.67% higher than the low bid from Beelman. Section 2-96 (b) of the City Code allows the Council to accept a local bid that is not the lowest bid, if it does not exceed the low bid by more than 5%. Mr. Gruen added that if the Council chooses to follow the ordinance strictly, it would accept the low bid for sand from Beelman. Mr. Gruen added that as the total cost differential on the sand is pretty small, City Council would also be justified, in honor of efforts to try to buy local, in accepting the local bid from Quad County. Mayor Pro tem commented that it is very beneficial to buy locally, whenever possible. **Motion was made by Councilman Bringwald and seconded by Councilwoman Morgan to accept the low bids on all items except the sand, and to accept the bid from Quad County Ready Mix for sand at \$11.75, as the local bidder. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Pro Tem Black. NAYS: None. Motion carried.**

14. Acceptance of Bids for Warmouth and Allmon Water Line Replacement

City Manager Gruen indicated this project is a grant funded water line project, and he recommended accepting the low bid from JK Trotter at \$181,965. **Motion was made Councilman Bringwald and seconded by Councilman Baity to accept the low bid from JK Trotter and Sons for the Warmouth and Allmon Water Line Replacement. Roll call vote: AYES: Councilwoman Morgan, Councilman Baity, Councilman Bringwald, Mayor Pro Tem Black. NAYS: None. Motion carried.**

15. Approval of FY14 Budget Transfers (Ordinance 2014-02)

City Manager Gruen indicated the effect of this ordinance is to transfer \$400,000 from Working Cash to the General Fund, an annual occurrence in which this money is transferred back and forth from Working Cash to General Fund and then back again. Other references to

revenues are meant to be consistent with the manner in which prior Working Cash transfer ordinances were drafted. City Manager Gruen indicated he will insure that the proper amounts are inserted into the ordinance. City Manager recommends approval. **Motion was made by Councilwoman Morgan and seconded by Councilman Bringwald that the Ordinance approving the Budget Transfers be approved. Roll call vote: AYES: Councilman Baity, Councilman Bringwald, Councilwoman Morgan, Mayor Pro Tem Black. NAYS: None. Motion carried.**

16. Approval of FY15 City of Salem Budget (Ordinance 2014-03)

City Manager Gruen indicated there were no comments or questions from the public during the Public Hearing for the FY2015 Budget, and the revisions to the budget were outlined during the hearing. Mr. Gruen added that Council had discussed its desire to extend Baldrige Lane to Mills Cart Road, more research is necessary and this is not a budgeted item at this time. Mr. Gruen added that this does **not** mean the project could not be done this fiscal year, should City Council want to proceed. **Motion was made by Councilman Bringwald and seconded by Councilwoman Morgan that the FY15 Budget in the amount of \$18,769,235 be approved as presented. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Pro Tem Black. NAYS: None. Motion carried.**

17. Police Department Hire

City Manager Gruen indicated that the Police Department has been shorthanded, due to some injuries, and is facing the potential retirement of another officer. The Board of Police Commissioners has requested that they have Council support in selecting a new officer to be hired and start training on May 1st. The roster will technically be over one patrolman over the normal number, but will be brought to normal in the near future. **Motion was made by Councilman Baity and seconded by Councilwoman Morgan to authorize the City Manager to hire a police patrolman to begin training on May 1st. Roll call vote: AYES: Councilman Baity, Councilman Bringwald, Councilwoman Morgan, Mayor Pro Tem Black. NAYS: None. Motion carried.**

VI. City Manager Report

City Manager Gruen indicated that the media has already been reporting on the City entering into its second contract on residential electrical aggregation. Homefield Energy was selected as the low bidder for the first contract and the second contract. The current rate is \$0.3909/kWh, and the new rate will be \$0.448, which is still lower than what Ameren charges. Good Energy, the City's consultant on electrical aggregation has indicated they expect Ameren to have a rate increase in 2015, and the aggregation rate will be good through June 2016. The program is an "opt-out" program, so those on Ameren, or who have been in the aggregation program in the past, don't need to do anything to participate in the new program. Those who don't want to participate have an opportunity to "opt out", and will be receiving letters outlining that process in the next few weeks.

VII. City Attorney Report - None.

VIII. Finance Director Report – None.

IX. City Council Report

Councilwoman Morgan indicated that she had recently spoke with a local business, which is kept spotless and clean, and they are forced to look at a terrible site. Additionally, over Easter, her daughter took a walk through the neighborhood, and was appalled to see mattresses, furniture, garbage, etc. at residences in the area. Councilwoman Morgan added that while Code Enforcement Officer Brian Hunt is doing a good job, City Council needs to help him by "putting some teeth in the code" for violators. Councilwoman Morgan added that the City Council, City Attorney, City Manager, Code Enforcement Officer and Police all need to work together. City Manager Gruen responded that the City has tried to be neighborly, and encourage compliance before issuing violations, but he does support Councilwoman Morgan's intent to bring compliance. Mr. Gruen added that it may be appropriate to have another workshop, so that there is a consensus on how we are going to enforce the code. Councilman Bringwald concurred, and indicated he likes receiving the guidance the workshops provide. Mayor Pro Tem Black added that Council has to be careful not to over restrict, and make sure items are not just being stored.

VI. Adjournment

Motion was made by Councilman Bringwald and seconded by Councilwoman Morgan that the meeting be adjourned at 7:15 p.m. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Pro Tem Black. NAYS: None. Motion carried.

Bev Quinn, CMC
City Clerk

Minutes approved: _____