

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
OCTOBER 6, 2014  
6:00 PM**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**
  - 1. Proclamation Domestic Violence Awareness Month
  - 2. Proclamation Lawsuit Abuse Awareness Week
  - 3. Request from Bryan Bennett Library to close 300 Block of W. Church Street for Halloween Costume Contest on October 31, 2014 from 4:30 p.m. to 6:30 p.m.
  
- V. City Council Action**
  - 1. Consent Agenda:
    - a. Approval of Minutes – September 15, 2014
  - 2. Swearing in Officer Blake Phillips
  - 3. Presentation by Jim Baker on behalf of Farmers' Market – Request for Support for Grant Application
  - 4. Ordinance Setting Date and Time for Public Hearing on the Creation of Business District
  - 5. Bids for New Police Detective Vehicle
  - 6. Discussion – Repurpose Frala Ballpark as Pet Exercise Area
  - 7. Discussion – Proposed Route for "Zombie Walk" on October 31, 2014
  - 8. Ordinance Second Reading – Auxiliary Police Amendment
  - 9. Approval of Surplus City Property (Auction) List
  - 10. Approval of Proposal for Engineering Services with Curry & Assoc for Reconstruction of Kell Street Pump Station
  - 11. Bid Approval for Overlay of Boone Street
  - 12. Bid Approval for Repair of Bar Screen at Wastewater Treatment Plant
  
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
  
- X. Adjournment**

Bill Gruen  
City Manager

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**MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
OCTOBER 6, 2014**

**I. Call to Order**

A regular meeting of the Salem City Council was held on Monday, October 6, 2014 at 6:00 p.m. in the Council Chambers of Salem City Hall. The meeting was called to order by Mayor John Raymer.

**Council Members present:**

Councilman David Black  
Councilman Royce Bringwald  
Mayor John Raymer

Council members absent: Councilman Jim Baity, due to illness and Councilwoman Morgan due to out of town commitments.

**Others present:**

City Manager Bill Gruen	Finance Director Ben Stratemeyer
City Clerk Bev Quinn	Economic Development Director Jeanne Gustafson
Interim Chief of Police Susan Miller	Animal Control Officer Paul Wimberly
Public Works Director John Pruden	Code Enforcement Officer Brian Hunt
Library Director Kim Keller	Recreation Director Sherry Daniels

Members of the media and the public.

Amendment to Agenda: Mayor Raymer, with consent of the Council, moved the Request from Bryan Bennett Library to close the 300 Block of W. Church Street for the Halloween Costume Contest on October 31, 2014 from the Mayor's Report and Presentations to the Consent Agenda.

**II. Prayer and Pledge of Allegiance**

Opening prayer was led by Councilman David Black, followed by the Pledge of Allegiance to the Flag.

**III. Presentations of Petitions/Public Comments**

Justin Harness, owner of 219 E. Schwartz, indicated he has leased a portion of his building to Star Building Systems, and they have eight employees currently working. An additional eight will be brought on November 1<sup>st</sup>. Mr. Harness indicated they will be adding to the parking problem downtown, and completion of the Jefferson/Main parking lot would help. Mr. Harness added that the business growth in the area, including Joe's Pizza, Chris Jones' workout center, and Star Building Systems, are positive improvements for the community. Mr. Harness indicated Star Building Systems has a three-year lease with him, and they are working with both Kaskaskia College and Rend Lake College on hiring two-year graduates. The company is based in Oklahoma City, but they have had problems finding employees there, due to the oil boom.

**IV. Mayor's Report and Presentations**

Mayor Raymer presented a proclamation on behalf of PAVE (*People Against Violent Environments*) declaring October as "Domestic Violence Awareness Month" to PAVE representative Donna Markatay. Mayor Raymer also presented a proclamation on behalf of the *Illinois Lawsuit Abuse Watch* organization declaring October 6-10 as "Lawsuit Abuse Awareness Week".

Mayor Raymer expressed his appreciation to Jay and Beth Henke for taking over Chairing the Little Egypt Festival and to Troy Cannon for Chairing the Parade, and to all who were involved. Mayor Raymer added that it was a great parade.

Mayor Raymer indicated the City would be looking forward to the PKC organization coming back to Salem in late October.

**V. City Council Action**

**1. Consent Agenda:**

- a.** Approval of Minutes – September 15, 2014
- b.** Salem Relay for Life Softball Tournament Fundraiser – Waive Fee
- c.** Request from Bryan Bennett Library to close 300 Block of W. Church Street for Halloween Costume Contest on October 31, 2014 from 4:30 pm. to 6:30 p.m.

***Motion was made by Councilman Black and seconded by Councilman Bringwald that the Consent Agenda be approved as presented. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Mayor Raymer. NAYS: None. Motion carried.***

**2. Swearing in of Officer Blake Phillips**

Officer Blake Phillips has recently completed his training, and was officially sworn in by Mayor Raymer in front of friends, family and co-workers from the Salem Police Department. Mayor Raymer welcomed him to the Department.

**3. Presentation by Jim Baker on behalf of the Farmers' Market**

Mr. Baker indicated the Salem Community Farmer's market will be submitting an application for a Sustainable Agriculture Grant through the Illinois Department of Agriculture, and is requesting a letter of support from the City of Salem.

Mr. Baker indicated that small farmers markets are the best way to obtain fresh produce, meats, eggs and other items that are grown on small farms, and that most small farm producers grow their produce herbicide and pesticide free. Additionally, they often provide meat products that are antibiotic, hormone and steroid free. The Salem Community Farmers Market partners with both the Illinois Cooperative Extension Office in Marion County, as well as with the City of Salem in its efforts to provide sustainable agricultural for food systems, and contributes to the community's local economy.

Mr. Baker indicated the Salem Community Farmers Market intends to hold vendor classes for better education regarding the purchase of fresh produce at farmers markets, and hopes to offer classes to the general public, as well. Mr. Baker requested that the City provide a letter of support indicating that the

Salem Community Farmers Market has become essential to the community for inclusion in the grant application. **Motion was made by Councilman Black and seconded by Councilman Bringwald that a Resolution of Support be prepared for the Salem Community Farmers Market. Roll call vote: AYES: Black, Bringwald, Raymer. NAYS: None. Motion carried.**

**4. Ordinance Setting Date and Time for Public Hearing on the Creation of Business District**

City Manager Gruen indicated creation of a Business District on Kinney Blvd. is essential to the deal with MPH for development of a Holiday Inn Express. At this time, the City is only looking at creating a district on city-owned property on Kinney Blvd. The project does not use property tax, but it does allow for an additional 1% sales tax or 1% hotel/motel tax to be used on business development within the district. The public hearing date and time must be adopted by ordinance, and is tentatively set for October 20, 2014 at 6:00 p.m. This public hearing will allow those who are interested in being involved in a business district to speak, as well as those who are opposed to a business district. Following discussion, it was determined that an ordinance needs four votes to pass on a first reading, and there are only three Council members present. Mr. Gruen indicated he was comfortable with holding this over, and would alter the date and bring it back for a second reading.

**5. Bids for New Police Detective Vehicle**

City Manager Gruen indicated the City solicited bids for a new police detective vehicle, all of which came in over the budgeted amount of \$22,000.00. Although some of the bids would work, he would like to reject all bids and reroute the funds in to another project. The Police Department had budgeted for repairs to the radio system, and those repairs are coming in much higher than expected. Mr. Gruen indicated the detective has indicated the car he is currently using is adequate. Mr. Gruen recommended formally rejecting all bids, and rerouting the funds into the radio repairs. **Motion was made by Councilman Black and seconded by Councilman Bringwald that the City reject all bids for the detective's car, and reroute these funds into radio repairs. Roll call vote: AYES: Councilman Bringwald, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

**6. Discussion – Repurpose Frala Ballpark as Pet Exercise Area**

Mayor Raymer indicated he has been approached by some citizens regarding a desire for a pet exercise area. Frala Ballpark used to be used for Little League, and for a while was used by the SCHS softball program, but is no longer needed by these organizations. The majority of the ball field is fenced, and it could be enclosed to permit a pet exercise area. Mayor Raymer indicated he would like to see the covered roof area behind home plate dismantled, as it appears to be a temptation for kids to climb on. Recreation Director Sherry Daniels indicated there is a traveling team that uses the field, as well as the home school program. Wayne Walker of the home school program indicated the field has worked very well for them. Mayor Raymer asked if the new fields were made available to the traveling team and the home school program, if that would be sufficient. Mr. Walker indicated he is no longer in charge of the home school baseball program, and was unsure. Mayor Raymer indicated he will check on scheduling. Councilman Black added that Jim Frala dedicated the park to the City to be used as a Little League park, and questioned changing the use to a dog park. Councilman Bringwald indicated he feels this needs a little more research and discussion.

**7. Discussion – Proposed Route for “Zombie Walk” on October 31, 2014**

Mayor Raymer indicated the Rotary Club wants to do a “Zombie Walk” to benefit the Greater Salem Area Foundation. There will be a \$10.00 entry tee, and participants will receive a t-shirt. The walk will start at IGA, stay on sidewalks, then end at the Elks parking lot, where the Keep Salem Beautiful group will do costume judging.

**8. Ordinance Second Reading – Auxiliary Police Amendment**

City Manager Gruen indicated this ordinance is being brought back for a second reading. **Motion was made by Councilman Black and seconded by Councilman Bringwald to approve Ordinance 2014-12 amending Chapter 17 regarding Auxiliary Police. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Mayor Raymer. NAYS: None. Motion carried.**

**9. Approval of Surplus City Property (Auction) List**

City Manager Gruen indicated staff has prepared a list of items to be auctioned. This action requires that City Council declare the items surplus. Since the list was prepared, the Police Department has added three desks and miscellaneous chairs. Additionally, Public Works Director John Pruden is removing a Dodge Dakota from the list and adding a Crown Victoria. City Manager Gruen added that items from Klassic Kollektions housed at #7 Carpenter Drive will also be auctioned. **Motion was made by Councilman Black and seconded by Councilman Bringwald that the items on the auction list be declared surplus. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Mayor Raymer. NAYS: None. Motion carried.**

**10. Approval of Proposal for Engineering Services with Curry and Associates for Reconstruction of Kell Street Pump Station**

City Manager Gruen indicated rebuild of a pump station at Kell Street is a budgeted item at \$76,000.00. Curry and Associates has proposed to complete the design, bid and construction oversight of this project for a cost not to exceed \$12,750.00. The City typically works with Curry for all of our water and sewer projects. **Motion was made by Councilman Black and seconded by Councilman Bringwald to accept Curry and Associates proposal to provide the design, bid and construction oversight of the Kell Street pump station rebuild, not to exceed \$12,750.00. Roll call vote: Councilman Bringwald, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

**11. Bid Approval for Overlay of Boone Street**

City Manager Gruen indicated this project is a FAU/STU project with the dollars held by IDOT. IDOT implemented the bid process, and one bid was received from Howell Paving for \$321,184, which is under estimate. **Motion was made by Councilman Black and seconded by Councilman Bringwald to approve the bid from Howell Paving in the amount of \$321,184.00 for the overlay of Boone Street. Roll call vote: AYES: Councilman Bringwald, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

**12. Bid Approval for Repair for Bar Screen at Wastewater Treatment Plant**

City Manager Gruen indicated the bar screen is machinery that pulls items out of the wastewater that are not intended for treatment. Teeth in the bar screen were found to be wearing down and in need of replacement. Public Works Director Pruden indicated WWTP employees are removing the existing rods and will reinsert them. Employees are currently removing items manually. City Manager Bill Gruen indicated this is not a budgeted item, but can be paid for using Fund 18. The repairs are estimated at \$31,474.00. **Motion was made by Councilman Black and seconded by Councilman Bringwald to approve the repairs to the bar screen at the Wastewater Treatment Plant. Roll call vote: AYES: Councilman Bringwald, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

**VI. City Manager Report**

- City Manager Gruen indicated he has received a letter from the Bryan Bennett Library requesting their levy amount.
- City Manager Gruen indicated Councilman Black had requested information on the agricultural impact on economic development in our area, and cash receipts for Marion County in 2012 were \$109,291, excluding support sales.
- City Manager Gruen indicated there have been circumstances where grave spaces were purchased generations ago, and family members are now making claim on the spaces, with no proof of ownership. The City has been requiring people to provide documentation such as wills, death certificates, etc., but the funeral homes find this to be a problem when someone dies on a weekend and arrangements need to be made. Larry Rogers has provided a form wherein the family member signs accepting responsibility for opening the space. City Attorney Mike Jones does not particularly like the form, and feels proof should be provided. This will probably come back to Council for a policy decision.

**VII. City Attorney Report – Absent.**

**VIII. Finance Director Report – None.**

**IX. City Council Report**

Mayor Raymer indicated he received a letter of appreciation from Mayor Griswald of the City of Fairfield, thanking the Salem Gas Department for providing mutual aid.

**X. Adjournment**

**As there was no further business for discussion, Councilman Black made a motion at 6:52 p.m. to adjourn the meeting and Councilman Bringwald seconded the motion. Roll call vote: AYES: Councilman Bringwald,, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

Bev Quinn, CMC  
City Clerk

Minutes Approved: \_\_\_\_\_