

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
March 2, 2016
6:00 PM**

- I. **Call to Order**
 - II. **Prayer and Pledge of Allegiance**
 - III. **Presentation of Petitions/Public Comments**
 - IV. **Mayor's Report and Presentations**
 - 1. Ducks Unlimited Day

 - V. **City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – February 17, 2015
 - 2. Fire Protection District TIF Request for Traffic Light Pre-Emption Work
 - 3. Liquor Ordinance Amendment – Increase Number of Class D Licenses
 - 4. Permissibility of Children's Inflatable Jump Houses in City Parks
 - 5. Request for Proposals from Bond Underwriters for Refinance Service
 - 6. Approval of New Zoning Map

 - VI. **City Manager Report**
 - VII. **City Attorney Report**
 - VIII. **Finance Director Report**
 - IX. **City Council Report**

 - XII. **Adjournment**

Bill Gruen
City Manager
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**MINUTES
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
March 2, 2015**

I. **Call to Order**

A regular meeting of the Salem City Council was held on Monday, March 2, 2015 at 6:00 p.m. The meeting was called to order by Mayor John Raymer.

Council members present:

Councilman David Black
Councilman Royce Bringwald
Councilwoman Sue Morgan
Mayor Raymer

Council member absent: Jim Baity

Others present:

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| City Manager Bill Gruen | Code Enforcement Officer Brian Hunt |
| City Clerk Bev Quinn | Finance Director Ben Stratemeyer |
| Chief Sean Reynolds | Deputy Chief Susan Miller |
| Recreation Director Sherry Daniels | Public Works Director John Pruden |
| City Attorney Mike Jones | Economic Development Director Jeanne Gustafson |

Also present were members of the media and public.

Mayor Raymer indicated he has received a request from DCEO to adopt a resolution urging the Governor and General Assembly to protect full funding of Local Government Distributive Fund Revenues, and asked that the Agenda be amended to include action on the proposed resolution. ***Motion was made by Councilman Black and seconded by Councilwoman Morgan to amend the agenda to include action on a resolution urging the Governor and General Assembly to protect full funding of Local Government Distributive Fund Revenues. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried.***

II. Prayer and Pledge of Allegiance

Opening prayer was led by Councilman David Black, followed by the Pledge of Allegiance to the Flag.

III. Presentation of Petitions/Public Comments

Joe Hotze addressed Council on behalf of a group of citizens, asking that the City pay more attention to the sidewalks during snow events. Mr. Hotze suggested the City needs to budget for snow blowers and/or additional snow removal equipment, and added that both the streets and sidewalks were bad. Mr. Hotze indicated the sidewalks leading to schools in particular needed cleaned, but *all* sidewalks in the City should be cleaned.

Councilwoman Morgan indicated she tried to clean the snow and ice from in front of Tavi Tots, but the ice was so hard it was too hard to break up. Councilman Black mentioned that in years past, the Public Works Department had used front end loaders to load snow into trucks and haul it away.

Melanie Johnson addressed Council, and pointed out that the City of Salem Code of Ordinances, section 18-51, indicates property owners are responsible for the cleaning of sidewalks. Ms. Johnson added that she knows elderly residents could not do it, but neighbors could help.

IV. Mayor's Report and Presentations

"Ducks Unlimited Day" Proclamation - Mayor Raymer presented a proclamation declaring March 21, 2015 as "Ducks Unlimited Day" in Salem, and touched on the organizations efforts to protect and conserve the world's wetlands, and their efforts towards waterfowl conservation.

"Girl Scout Week" Proclamation – Mayor Raymer recognized several girl scouts and their leaders in the audience, and read a proclamation declaring the week of March 8-14 as Girls Scout Week in Salem.

"Salem Lions Club Day" Proclamation – Mayor Raymer indicated he had signed a proclamation earlier in the week, declaring February 27, 2015 as "Salem Lions Club Day" in Salem, as recognition of the Salem Lion Club's 79th birthday.

Boy Scouts – Mayor Raymer recognized Boy Scout Stan Bailey, who was present as part of his "Citizenship in the Community" badge and Boy Scout Zachary McGowan, who was present as part of his Citizenship in the Community and Communications badges.

Home Show – Mayor Raymer indicated the Greater Salem Area Home Show will be the weekend of March 7th and 8th, and invited the community to attend>

SCHS Drama Department – Mayor Raymer indicated the SCHS Drama department will be presenting "Into the Woods" over the next two weekends.

Jarco – Mayor Raymer indicated Jarco will be holding an open house at its new facility on Carpenter Drive in the Industrial Park on April 2, between 4-7 p.m. Everyone is welcome, but Jarco especially welcomes the City, DOEM, and the Police Department, who helped with extra patrols during construction.

Calling all Angels – Mayor Raymer recognized Nora Dougherty of Rent 1 and her "Calling All Angels" organization, who held a fund raiser to benefit the Salem Animal Control Facility on Saturday night. Ms. Dougherty indicated the event was well attended, considering the weather, and raised \$1,600.00. The group has been raising funds through different events, and now has between \$2,300 and \$2,400 to be used for flea medicine, wormer, vet services, toys, bedding, etc. The group is planning a softball tournament to be held to be called "Dog Lovers" vs "Cat Lovers". The group will also be raising funds to help with Domestic Violence issues this summer. Ms. Dougherty indicated their only stipulation is that the money raised for the Animal Control facility be used to help animals survive. Ms. Dougherty indicated she would work with City Manager Gruen on how to handle the funds. Dougherty added that when funds get low, they will do more fund raisers, as they intend to continue helping the Animal Control facility.

V. City Council Action

1. Consent Agenda:

- a. Approval of Minutes – February 17, 2015.

Councilman Black indicated the minutes reflected that the City Manager’s employment contract had been approved, but there was not a copy attached to the minutes. City Clerk Quinn indicated she would attach a copy.

Motion was made by Councilman Black and seconded by Councilwoman Morgan to approve the minutes of February 17, 2015, with stipulation that a copy of the City Manager’s employment contract be attached to the official minutes. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.

2. Fire Protection District TIF Request for Traffic Light Pre-Emption Work

City Manager Gruen indicated the Salem Fire Protection District is submitting a request for TIF assistance to cover the cost for additional traffic light pre-emption devices in Salem. The Council previously approved work to be completed at the traffic lights at Main and Broadway. Economic Development Director Gustafson had provided a document that listed traffic signalization is specifically as an approved use of TIF funds. Fire Chief Roger Mann indicated traffic accidents are the second largest cause of death to firemen in the line of duty. The pre-emption devices stop traffic to allow the Fire Department vehicles through. If ambulance services, etc. have the onboard equipment, the system will let the fire department through first, then the ambulances and other emergency personnel through programming. Chief Mann indicated he would eventually like to see these devices at every traffic signal in Salem, but the priority signals are the ones at Main and Broadway, W. Main and College, McDonalds (W. Main and Westgate), and W. Main and Hotze. City Manager Gruen indicated the Fire Department had received a private donation to install one of the devices at Main and Broadway, but those funds could be used on a signal not located in a TIF District, and TIF funds used for the Main and Broadway signal. ***Motion was made by Councilman Black and seconded by Councilwoman Morgan to approve the use of TIF***

funds to install the pre-emptive devices in three traffic signals (in addition to the one being done by private donation) and work towards getting the devices in all of the traffic signals. Roll call vote: AYES: Councilwoman Morgan, Councilman Black, Councilman Bringwald and Mayor Raymer. NAY: None. Motion carried.

3. Liquor Ordinance Amendment – Increase Number of Class D Licenses

Mayor Raymer indicated he has been approached by three liquor license holders, or potential liquor license holders, who are interested in having Class D licenses. The Class D licenses are Restaurant/Hotel licenses, and are able to be open on Sundays. Video Gaming in Salem has resulted in many liquor license holders becoming interested in the “D” licenses, due to the hours of operation. Following discussion on the types of licenses permitted by code, the need for a liquor license to offer to restaurant prospects looking to locate next to the new Holiday Inn Express, and some questions as to whether or not a business selling pre-packaged foods and having a microwave qualified as a “restaurant”, Mayor Raymer indicated he would like to work with the City Attorney and City Manager and bring this back for discussion at a later date.

4. Permissibility of Children’s Inflatable Jump Houses in City Parks

City Manager Gruen indicated following discussion regarding jump houses at the last meeting, City Clerk Bev Quinn send out a blast email to other municipalities, asking about their policies. To date we received two responses, coming from Olney and Waterloo. Olney has an approval process for “private” use of inflatables, but Waterloo does not allow them. City Manager Gruen indicated he had tried to contact Kim’s Party Rentals of Sandoval, but was not able to connect with her. Gruen indicated he wanted to ask Kim about the electricity consumed by her inflatables to determine if the City has sufficient power at Bryan Park pavilions to run them.

Discussion ensued regarding the differences between “City Sponsored” and “Private” events. Recreation Director Sherry Daniels confirmed that when she arranges for a “jump house” at the park, Kim’s Party Rentals does provide a certificate of insurance. Councilman Bringwald indicated that if the City “allows” it, we will have to regulate it. Councilwoman Morgan added that children do get injured playing in the jump houses. Consensus of the Council was

to leave the situation as is, which is that the City Manager has been denying requests from individuals wanting to use “jump houses” in City parks.

5. Request for Proposals from Bond Underwriters for Refinance Service

City Manager Gruen indicated he had requested proposals from underwriters to refinance the Wastewater Treatment bonds, and received proposals from four underwriters. Submittals were received from Bernardi, Edward Jones First Midwest, and Baird. Mr. Gruen indicated he and Finance Director Ben Stratemeyer would be looking at the submittals in more detail between now and the next meeting, and would bring back a recommendation to Council.

6. Approval of New Zoning Map

City Manager Gruen indicated there has been only one change to the zoning map during the past year, and it was changing 409 E. Main from B-2 Central Business and RS-2 Residential to B-3 Highway Business. Council also heard a first reading on property located at 1313 E. Main, but there were stipulations on repairs to the building, and the owner has not contacted the City for a re-inspection. **Motion was made by Councilman Black, and seconded by Councilman Bringwald to approve the new zoning map, as discussed. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried.**

7. Resolution – Local Government Distribution Fund Revenues

City Manager Gruen indicated the Governor has proposed cutting approximately 50% of the revenue shared with municipalities. The potential loss to the City is \$352,000. City Manager Gruen indicate to put that amount into perspective, it is more than what is budgeted for the Economic Development, Cemetery and Animal Control combined. Mayor Raymer added that this request for a resolution is coming from Brad Cole of DCEO. **Motion was made by Councilman Black and seconded by Councilman Bringwald to approve Resolution 2015-02, Urging the Governor and General Assembly to Protect Full Funding of Local Government Distributive Fund Revenues. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

VI. City Manager Report – None.

VII. City Attorney Report – None.

VIII. Finance Director Report – None.

IX. City Council Report – None.

X. Adjournment

As there was no further business to discuss, upon motion by Councilman Black and second by Councilwoman Morgan, the meeting was adjourned at 7:20 p.m. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Black, and Mayor Raymer. NAYS: None. Motion carried.

Bev Quinn, CMC
City Clerk

Minutes approved: 3/16/15