

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
APRIL 20, 2015
6:00 PM**

BUDGET PUBLIC HEARING – 6:00 PM

- I. Call to Order
- II. Public Hearing for FY16 City of Salem Budget – Question & Answer for Public
- III. Close Public Hearing

REGULAR CITY COUNCIL MEETING – UPON CLOSURE OF PUBLIC HEARING

- I. **Call to Order**
 - II. **Prayer and Pledge of Allegiance**
 - III. **Presentation of Petitions/Public Comments**
 - IV. **Mayor's Report and Presentations**

 - V. **City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – April 6, 2015 Regular Meeting
 - 2. Presentation by Daffy Dill Garden Club; Approval for Use of Bryan Park on June 20 for Club and Vendor Event
 - 3. Approval of Bills Payable
 - 4. FY15 Budget Amendment Approval
 - 5. FY16 Budget Approval – Second Reading of FY16 Budget
 - 6. Adoption of Resolution Incorporating by Reference Americans with Disabilities Act, Illinois Human Rights Act, and Public Works Employment Discrimination Act
 - 7. Discussion on 2006 WWTP Bond Refinance Strategy
 - 8. First Reading – Approval of Sidewalk & Street Repair Program

 - VI. **City Manager Report**
 - VII. **City Attorney Report**
 - VIII. **Finance Director Report**
 - IX. **City Council Report**
 - X. **Executive Session**
 - 1. 5 ILCS 120/2 (C)(1) Personnel
 - 2. 5 ILCS 120/2 (C)(11) Litigation

 - XI. **City Council Action, Continued**
 - 9. Action on City Personnel

 - XII. **Adjournment**

Bill Gruen
City Manager
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**MINUTES OF THE PUBLIC HEARING
REGARDING THE FY2016 BUDGET
April 20, 2015**

I. Call to Order

Mayor Raymer called the Public Hearing for the purpose of discussing the FY2016 Budget to order on April 20, 2015 at 6:00 p.m.

Council members present:

Councilman Jim Baity
Councilman David Black
Councilman Royce Bringwald
Councilwoman Sue Morgan
Mayor John Raymer

Others present:

Mayor-Elect Rex Barbee	Councilman-Elect Nic Farley
Councilman-Elect Craig Morton	City Manager Bill Gruen
City Clerk Bev Quinn	City Attorney Mike Jones
Finance Director Ben Stratemeyer	Chief Sean Reynolds
Deputy Chief Susan Miller	Economic Development Dir. Jeanne Gustafson
Public Works Director John Pruden	Recreation Director Sherry Daniels
Code Enforcement Officer Brian Hunt	Animal Control Officer Paul Wimberly
Members of the Public and Media	

II. **Public Hearing for FY16 City of Salem Budget – Question & Answer for Public**

City Manager Bill Gruen indicated the total FY16 budget is \$18,769,235, which is \$83,224 over the FY15 budget, or a 0.44% increase. Mr. Gruen indicated a few of the items the City has budgeted are a new SCADA system at the Water Plant and remote read meters for commercial water and gas meters. Gruen has created a new Fund, Fund #20, where video gaming proceeds will be placed for special projects. Also included is a budget reduction contingency plan, should Governor Rauner reduce the City's sales tax proceeds, as has been suggested. There were no questions or comments from the Public.

III. **Close Public Hearing**

Motion was made by Councilman Black and seconded by Councilman Bringwald to close the Public Hearing at 6:04 p.m. Roll call vote: AYES: Councilman Baity, Councilman Black, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried.

Bev Quinn, CMC
City Clerk

**MINUTES
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
April 20, 2015**

I. **Call to Order**

A regular meeting of the Salem City Council was held on Monday, April 20, 2015 at 6:00 p.m. The meeting was called to order by Mayor John Raymer.

Council members present:

Councilman Jim Baity
Councilman David Black
Councilman Royce Bringwald
Councilwoman Sue Morgan
Mayor John Raymer

Others present:

Mayor-Elect Rex Barbee	Councilman-Elect Nic Farley
Councilman-Elect Craig Morton	City Manager Bill Gruen
City Clerk Bev Quinn	City Attorney Mike Jones
Finance Director Ben Stratemeyer	Chief Sean Reynolds
Deputy Chief Susan Miller	Economic Development Dir. Jeanne Gustafson
Public Works Director John Pruden	Recreation Director Sherry Daniels
Code Enforcement Officer Brian Hunt	Animal Control Officer Paul Wimberly
Members of the Public and Media	

II. **Prayer and Pledge of Allegiance**

Opening prayer was led by Councilman David Black, followed by the Pledge of Allegiance to the Flag.

III. **Presentation of Petitions/Public Comments**

Eagle Scout Project - Payne Barbee, a member of Boy Scout Troop #262, was present to address Council. Mr. Barbee indicated he currently holds the rank of Life Scout and is working to complete the requirements for the rank of Eagle Scout. The Eagle rank requires each Scout to perform a service project that benefits the Community, a school or a church organization. Barbee indicated he is seeking permission from the Mayor and City Council to plan, organize, and implement a beautification project along the nature trail, and would involve clearing out some brush and debris along the point near Dickens Cemetery. Mr. Barbee indicated he would stay in communication with the Salem Parks Department to make sure the City is aware of the

dates and times of the work to be done and to be able to coordinate the disposal of the trees and vegetation. The work would be completed in approximately 60 days. **Motion was made by Councilman Black and seconded by Councilwoman Morgan to approve Payne Barbee's request to organize and implement a service project along the nature trail, near Dickens Cemetery, as part of his Eagle Project. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Councilman Black, Mayor Raymer. NAYS: None. Motion carried.**

ILEAS Presentation – ILEAS representative Chris Tanner indicated it is his great honor to present the Salem Police Department with the Certification of Completion for the “Agency Preparedness Plan (APP)”. Mr. Tanner indicated he represents 86 agencies in 19 counties, and the Salem Police Department is one of only six departments that have received their certificate. The process involves membership, assets identification, staging areas, call out procedures, radio communication, and utilizing the NIMS system for multi-agency responses. Mr. Tanner indicated the majority of the work on the project was done by Deputy Chief Susan Miller, and thanked her and Chief Reynolds for their efforts.

IV. Mayor's Report and Presentations

Free Compost – Mayor Raymer indicated Public Works Director has advised him that the City will be making free compost available on Saturday, April 25th at the Salem Landfill from 8 am to 12 pm. Mr. Pruden added that they have approximately 8,000 yards of compost, and people are welcome to bring any size container, from a bucket to a semi-truck, for the City to fill.

Holiday Inn Express Groundbreaking Ceremony – Mayor Raymer indicated there will be a groundbreaking ceremony for the new Holiday Inn Express on Kinney Blvd. on Tuesday, April 27th at 2:00 p.m.

V. City Council Action

Consensus of the City Council was to approve amending the agenda to hear action item #2 before the consent agenda.

2. Presentation by Daffy Dill Garden Club; Approval for Use of Bryan Park on June 20 for Club and Vendor Event

Sharon Blair of the Daffy-Dill Garden Club indicated the 10th annual Garden Treasures Event is scheduled for June 20, 2015. Vendors and club members will be set up in Bryan Park at the William Jennings Bryan statue area from 8 am to 3 pm, with tours of the gardens starting at 8:30 am. Ms. Blair indicated a wide variety of vendors, food stands, and music will be available throughout the day. Ms. Blair indicated they have been in communication with the Relay for Life event planners, and will be working in conjunction with them. Ms. Blair indicated they would like to erect banners at the NE corner of Boone and Broadway, as well as vendor signs, and banners at the Chamber office and Courthouse lawn. The signs and banners will be removed promptly after the event. **Motion was made by Councilwoman Morgan and seconded by Councilman Black that the Daffy-Dill Garden Club's request to use the area at the Bryan Statue for their Garden Treasures Event (and signage) be approved. Roll call vote: AYES: Councilwoman Morgan, Councilman Baity, Councilman Black, Councilman Bringwald, Mayor Raymer. NAYS: None. Motion carried.**

1. Consent Agenda

- a. Approval of Minutes – April 6, 2015 Regular Meeting

3. Approval of Bills Payable

Omnibus motion was made by Councilman Black and seconded by Councilman Bringwald to approve Action Items 1 and 3 (Minutes of April 6, 2015 and Bills Payable) be approved as presented

4. FY15 Budget Amendment Approval

City Manager Gruen indicated Finance Director Ben Stratemeyer has foreseen the possible need for a budget amendment for FY2015, as follows:

- **01 General Fund - \$198,500** (Police Department – accelerated repayment of police car debt - \$89,000; Street Department – Accelerated repayment of street sweeper - \$37,500;

Street Department- Accelerated repayment of backhoe - \$32,000; and Animal Control – Building and equipment - \$40,000.)

- **14 Veterans’ Memorial Fund - \$250.00** (*did not budget for POW-MIA flags*)
- **17 – Gas - \$400,000** (*bought more gas than forecast*)
- **22 – Capital Project – UDAG - \$8,000.00** (*Dilapidated building tear down that was not budgeted*)

Councilman Black asked where the funds were coming from to pay off the debt early. Finance Director Stratemeyer indicated insurance costs came in lower than expected, so the City is using excess funds budgeted for insurance and sales tax receipts. \$750,000 is being left in the insurance fund.

Motion was made by Councilman Black and seconded by Councilman Bringwald to approve Ordinance 2015-05, amending Ordinance 2014-02 FY2015 Budget. Roll call cote: AYES: Councilman Black, Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Raymer. NAYS: None. Motion carried.

5. FY16 Budget Approval – Second Reading of FY16 Budget

Motion was made by Councilwoman Morgan and seconded by Councilman Bringwald to approve Ordinance 2015-06 – FY2016 Budget. Roll call vote: AYES: Councilman Baity, Councilman Black, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried.

6. Adoption of Resolution Incorporating by Reference Americans with Disabilities Act, Illinois Human Rights Act, and Public Works Employment Discrimination Act

City Manager Gruen indicated the State has asked for a written incorporation of ADA, the Illinois Human Rights Act, and the Illinois Public Works Employment Discrimination Act. The proposed resolution would incorporate by reference all provisions of those statutes that are applicable to City operations. ***Motion was made by Councilman Black and seconded by Councilman Baity to approve Resolution 2015-03 incorporating by reference the Americans with Disabilities Act, Illinois Human Rights Act and the Public Works Employment Discrimination Act. Roll call vote: AYES: Councilman Black, Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Mayor Raymer. NAYS: None. Motion carried.***

7. Discussion on 2006 Bond Refinancing Strategy

City Manager Gruen indicated he, Ben Stratemeyer and John Pruden have discussed the refinancing strategy for the 2006 Wastewater Treatment Plant bonds, and are proposing the following:

- Refinance with bonds approximately \$3 million on a 12-year term. It appears that Edward Jones would assume an effective interest rate under 2.5% for the City.
- Refinance with a Gas Fund loan approximately \$3 million on a 15-year term at an interest of 2%. The City may also consider granting some sort of interest protection to the Gas Fund in the instance that prevailing interest rates increase such that the Gas Fund is being harmed at a 2% interest.
- Immediately retire approximately \$1 million of the 2006 bonds using cash in Fund 18 (1/2-cent sales tax). This amount would not be refinanced.

This strategy would:

- (a) Quicken total retirement of the WWTP **bond** debt by approximately 4 years from 2031 to 2027 (the Gas Fund would be repair in approximately 2032).
- (b) Save Fund 18 approximately \$980,000 in **present value** dollars.
- (c) Cost the City approximately \$542,000 each year in debt service for both bond and Gas Fund repayments (current year’s bond debt service is approximately \$498,000).
- (d) At 2%, allow the Gas Fund to earn a higher rate of interest on its cash than what it is currently.

Councilman Black questioned if there would be a mechanism in place that would increase the interest on the money loaned from the Gas Fund, should interest rates improve. Mr. Stratemeyer indicated he could compare the interest he would get on a similar sized CD.

Mr. Gruen added that he is not looking for action from Council tonight. Mayor Raymer thanked Mr. Gruen and Mr. Stratemeyer for the information.

8. First Reading – Approval of Sidewalk & Street Repair Program

City Manager Gruen indicated a list of proposed sidewalk and street repairs FY2016 was included in the agenda packet. On the list are the sidewalk on the south side of Main Street between Walnut and Maple St., and North College, Spillway and Broughton Roads. Mr. Pruden's recommendations are shown in bold print, with additional options shown in regular print. Mr. Gruen suggested this list be treated as a first reading, with approval at a later date. Councilwoman Morgan asked if College or Broughton were being widened. Mr. Pruden indicated the resurfacing is strictly maintenance. Mr. Gruen indicated he and Mr. Pruden met with Rochelle Rennegarbe and Richard Haney of the hospital, and they were very pleased with the proposed resurfacing – their main concern was how the work would affect daily operations during the resurfacing.

VI. City Manager Report

City Manager Gruen indicated the leaf vac that the City Council surplus has been advertised for sale on our website and on the Illinois Municipal League website.

VII. City Attorney Report – None.

VIII. Finance Director Report – None.

IX. City Council Report

Mayor Raymer indicated the Public Works will be giving away free compost on Saturday, April 25th at the landfill. Mr. Pruden added that any size container – from a bucket to a semi-trailer – will be filled. Mayor Raymer also invited the public to the groundbreaking for the Holiday Inn Express on Tuesday, April 27th at 2:00 pm adjacent on Kinney Blvd.

Councilman Black indicated the cost of electricity has gone down, due to the use of high efficiency bulbs in some of the City's street lights, and suggested contacting Ameren to request that they replace all of the bulbs with high efficiency bulbs.

Councilwoman Morgan indicated she recently watched Animal Control Officer Paul Wimberly try to catch a dog, and she was impressed by the kind and considerate way he was treating the animal.

X. Executive Session

1. 5 ILCS 120/2 (C)(1) Personnel
2. 5 ILCS 120/2 (C)(11) Litigation

Motion was made by Councilman Black and seconded by Councilwoman Morgan to enter into executive session for the purpose of discussing Personnel and Litigation, and to invite the Mayor-Elect and Council-Elect to join them. Roll call vote: AYES: Councilman Baity, Councilman Black, Councilman Bringwald, Councilwoman Morgan, Mayor Raymer. NAYS: None. Motion carried. City Manager Gruen indicated there would be no action after the executive session.

XI. City Council Action, Continued

9. Action on City Personnel - No action.

X. Adjournment

As there was no further business to discuss, upon motion by Councilman Black and second by Councilman Baity, the meeting was adjourned at 7:16 p.m. Roll call vote: AYES: Councilman Bringwald, Councilwoman Morgan, Councilman Baity, Councilman Black, and Mayor Raymer. NAYS: None. Motion carried.

Bev Quinn, CMC
City Clerk

Minutes approved: 5/04/15