

**AGENDA  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
JULY, 6 2015  
6:00 PM**

**I. Call to Order**

**II. Prayer and Pledge of Allegiance**

**III. Presentation of Petitions/Public Comments**

**IV. Mayor's Report and Presentations**

**V. City Council Action**

1. Consent Agenda
  - a. Approval of Minutes –June 15, 2015 Regular Meeting
  - b. St Theresa Request to use Bryan Park to host Cross Country Meets
2. Swear-In New Officer Ryan Meador
3. Approval of Ordinance Limiting Number of Liquor Licenses
4. Approval of Bids for Building Demolition
5. Approval of Purchases for new Police Dept K9 and other related expenses
6. Approval of Bids for Natural Gas System Upgrades
7. Approval of Purchase of New Backhoe
8. Approval of Purchase for New SCADA System
9. Approval of Bid for New Settling Basin Roof at Water Plant

**VI. City Manager Report**

**VII. City Attorney Report**

**VIII. Finance Director Report**

**IX. City Council Report**

**X. Executive Session**

1. 5 ILCS 120/2 (c)(5) – Purchase of Real Estate
2. 5 ILCS 120/2 (c)(21) – Minutes

**XI. City Council Action**

10. Approval of Executive Session Minutes: June 1, 2015

**XII. Adjournment**

Bill Gruen  
City Manager

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**MINUTES  
CITY OF SALEM  
REGULAR CITY COUNCIL MEETING  
JULY 6, 2015**

**I. CALL TO ORDER**

A regular meeting of the Salem City Council was held on July 6, 2015. The meeting was called to order by Mayor Rex Barbee at 6:00 p.m.

**Council members present:**

Councilman Jim Baity  
Councilman Nic Farley  
Councilman Craig Morgon  
Councilwoman Sue Morgan  
Mayor Rex Barbee

**Council members absent:** None.

**Others present:**

City Manager Bill Gruen	City Clerk Bev Quinn
City Attorney Mike Jones	Finance Director Ben Stratemeyer
Chief of Police Sean Reynolds	Deputy Chief of Police Susan Miller
Public Works Director John Pruden	Code Enforcement Officer Brian Hunt
Recreation Director Sherry Daniels	Economic Development Director Jeanne Gustafson
Animal Control Officer Paul Wimberly	Members of the Public and Media

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Opening Prayer was given by Councilwoman Morgan, followed by the Pledge of Allegiance to the Flag.

**III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS**

Larry Craig addressed City Council regarding the June 28<sup>th</sup> accident in front of Wal-Mart, in which a motorcyclist was killed. Mr. Craig indicated that in the past five years, there have been 36 accidents in the same location, 24 of which were caused by cars turning left onto the highway. Of these accidents, 13 involved accidents with injuries resulting in hospitalization. Mr. Craig indicated he was one of the motorcyclists involved in an accident, and he suffered injuries to his brain, ribs, vertebra, shoulder, and hip, and underwent nine hours of reconstructive surgery. Mr. Craig added that it is unconscionable that someone has to die to effect change. Mayor Barbee thanked Mr. Craig for his comments, and added that the City currently is conducting a study of the area in an effort to effect change.

#### IV. MAYOR'S REPORT AND PRESENTATIONS

Mayor Barbee provided the following statement:

“We all look forward to activities that fill our summer months, including ball games, family reunions, fairs, concerts and many other events. Many of these activities include the company of family or friends and require that we travel by car across our city streets and highways. Summer months are also a time for road construction and repairs, road side mowing and other road hazards.

We have recently been witness to several accidents with motor vehicles that have resulted in injuries and fatalities. These were not part of the planned events for the day, but came about never the less. The city of Salem would like to remind everyone to plan enough time in their schedule to allow for road construction, to allow enough time for traffic to clear before we pull out onto the highways, to watch out for children at play in our neighborhoods and to allow everyone to arrive safely at their intended destination. We also encourage everyone to avoid texting while driving and to use hands-free devices if you have to talk on the phone while you are driving down the road. Minimize your distractions and maximize your opportunity to arrive safe and be able to enjoy life with family and friends.

For all the families that have had tragedy and sorrow enter their lives in recent weeks and months, we extend our sympathies. We hope that any injury will heal quickly and the memories of loved ones who we have lost will remain sweet and joyous for many years to come.”

City Manager Gruen added that on June 29<sup>th</sup>, he executed an agreement with Rhutasel and Associates to do a traffic analysis of the area near Walmart. The cost of the proposal was not to exceed \$8,600. *(Copies of the contract were provided to the media.)*

#### V. CITY COUNCIL ACTION

##### 1. **Consent Agenda**

- a. Approval of Minutes – June 15, 2015 Regular Meeting
- b. St. Theresa Request to use Bryan Park to host Cross Country Meets

***Motion was made by Councilman Farley and seconded by Councilman Baity to approve the consent agenda as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Baity, Mayor Barbee. NAYS: None. Motion carried.***

##### 2. **Swear-In New Officer Ryan Meador**

Officer Ryan Meador was sworn in as a Salem Police Department patrolman in front of family and friends by Mayor Rex Barbee.

##### 3. **Approval of Ordinance Limiting Number of Liquor Licenses**

City Manager Gruen indicated he was presenting an ordinance that would create a limit on all classes of liquor licenses issued by the City. City Manager Gruen indicated that, as additional revisions are made to the liquor ordinance, some businesses may move within the classes, but without increasing the total overall number of licenses. Councilman Farley indicated that this ordinance sets a limit on the number of licenses, but he does not want this to be the end of the revisions made to the code. Councilman Farley added that he wants to discuss additional changes with action at the next meeting. ***Motion was made by Councilwoman Morgan and seconded by Councilman Baity that Ordinance #2015-10 limiting the total number of liquor licenses by class in the City of Salem. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Baity, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

##### 4. **Approval of Bids for Building Demolition**

City Manager Gruen presented three home demolitions for consideration by Council, with the low bid for each, as follows:

512 S. Washington – Chuck McLean -\$3,850;  
303 E. William Street – Steve Wheat - \$4,545; and  
307 E. Mitchell - Chuck McLean - \$8,050.

Mr. Gruen indicated the FY16 Budget contains a contingency plan to reduce spending if State money is reduced, which includes a reduction of demolition spending to \$10,000. The State does not yet have a budget in place. If the Council wants to hold demolition spending down to \$10,000, the Police Department would prefer that 307 E. Mitchell be demolished. Chief Reynolds concurred, and indicated there have been squatters on the property. The property that has the most overgrowth is the William St. property. Mr. Gruen indicated HUD has approved the spending of UDAG funds obtained in the 1970's on demolition, but some of that may or may not be utilized on the Broadway Christian Church request. **Motion was made by Councilman Farley and seconded by Councilwoman Morgan that 307 E. Mitchell be demolished, and the overgrowth on William St, trimmed back, with demolition of the William St. and Washington St. properties approved pending funding (including UDAG funds.) Roll call vote: AYES: Councilwoman Morgan, Councilman Baity, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.**

##### 5. Approval of Purchases for New Police Department K9 and Other Related Expenses

City Manager Gruen indicated he is requesting authorization to make initial purchases related to reestablishing the K9 program within the Salem Police Department. Total spending requested is \$21,651.65, which includes \$500.00 for contingency spending. The largest expense totals \$15,000, which will cover the purchase of the K9 and training, which will be completed in Indiana. Gruen added that these expenses are budgeted, and \$15,000 of the dollars planned to cover expenses will come from cash seizures the PD has accumulated over the years. The FY2016 budget contains \$27,000 for the K9 program.

Councilman Farley asked if the officer overtime is budgeted. Chief Reynolds Indicated it is. Councilman Farley asked what types of drugs the dog will signal on. Chief Reynolds directed the questions to Officer David Duncan, who will be the canine officer. Officer Duncan indicated the dog will be trained to signal on the 6 or 7 major drugs, including cocaine, heroin, meth, marijuana, etc. The dog will not signal for synthetic drugs or bath salts. Officer Duncan added that the K9 dog will be trained for multi-purpose use, including tracking and suspect apprehension, as well as drug signaling. Mayor Barbee indicated the State Police and DEA Drug Task Force may also call in Officer Duncan and the dog to assist with cases. Mayor Barbee added that he is glad to hear that the dog will be multi-purpose. Councilman Farley indicated he was initially concerned about the \$21,000 expenditure on a drug dog, in light of the bill on Governor Rauner's desk that would decriminalize marijuana use.

Officer Duncan indicated the dog will have a working life-span of 8-10 years, and the City will receive a guaranteed bill of health on the dog. If the dog should turn out to have a disease, the City will receive a new dog.

Chief Reynolds indicated that after the initial start- up costs, the expenses will only be about \$1,500.00 per year. Reynolds indicated the dog can assist with DUI arrests, and will also serve as a deterrent.

Councilman Farley stated that he means no disrespect to Salem's officers, but nationally, police offices do not have a very good image, and asked if the dog can be used for outreach purposes to show the dog off and improve public relations. Chief Reynolds indicated they do intend to use the dog at schools, with the approval of the school superintendents, to educate people of how the dog can be used. Chief Reynolds added that Salem has some drug issues, just like every other town in southern Illinois, and the Police Department's purpose is that of deterrent and law enforcement, not rehab. Councilman Farley asked if the department was not spending this money on a drug dog, what would they spend it on. Chief Reynolds indicated that is a good question, but he cannot think of anything better to spend the funds on than the K9 program. Mayor Barbee indicated he likes the visibility the K9 program brings. Councilman Morton asked if about the K9 dog being kept in the car. Officer Duncan indicated the car will be equipped with a sensor that will allow him to release the dog if he needs him or if it gets too warm in the car.

Councilman Farley indicated he was initially prepared to vote against the K9 expenditures due to the high cost, but based on the information shared by Chief Reynolds and Officer Duncan regarding the dog's ability to be used for multiple uses, the respect he has for our police officers, and the recommendations of Chief Reynolds and Officer Duncan, he has changed his mind.

**Motion was made by Councilman Farley and seconded by Councilman Baity to approve the purchase of the K9 dog and associated costs, as presented. Roll call vote: AYES: Councilman Baity, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.**

**6. Approval of Bids for Natural Gas System Upgrades**

City Manager Gruen indicated he is requesting authorization for purchases associated with the FY16 gas line replacement program. Low bid for installation comes from Kieffer Brothers at \$348,670 and the low bid for materials comes from Utility Sales & Service, totaling \$23,174.50. The gas line replacements are planned for areas along Tulsa, Rig, Reel, Bennett, Meadow Lane, Illinois, Deer Path, Bryan Lane and at Hawthorn and Franklin Park schools. The requested work is budgeted and under engineer's estimates. **Motion was made by Councilwoman Morgan and seconded by Councilman Baity to approve award of the bid for gas line installation to Kieffer Brothers in the amount of \$348,670 and purchase of materials from Utility Sales and Service in the amount of \$23,174.50. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Baity, Mayor Barbee. NAYS: None. Motion carried.**

**7. Approval of Purchase of New Backhoe**

City Manager Gruen indicated the FY16 budget includes a purchase of a new backhoe with trade in. The low bid was from Fabick Tractor which, after trade in, totals \$56,771.00. This is under budget. **Motion was made by Councilman Farley and seconded by Councilman Morton to approve purchase of a new backhoe, with trade in, from Fabick Tractor in the amount of \$56,771.00. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Baity, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.**

**8. Approval of Purchase of New SCADA System**

City Manager Gruen indicated the FY16 budget includes the purchase of a new SCADA system for the Water plant. SCADA is a data acquisition system that allows Water Plant operators access to elevation readings and pump control for all water towers and storage tanks. It also allows operators to read raw flow, finished flow, turbidity, chlorine and flow trend results at the plant. Low bid for the system comes from WD Automation at \$85,841. **Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the purchase of a new SCADA system from WD Automation in the amount of \$85,841.00. Roll call vote: AYES: Councilwoman Morgan, Councilman Baity, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.**

**9. Approval of Bid for New Settling Basin Roof at Water Plant**

City Manager Gruen indicated Public Works has been considering and working on a plan to construct a roof over the outdoor settling basin at the Water Plant. The FY16 budget includes dollars for this project. The settling basin, which is currently open to the sky, holds pre-treated water prior to finishing treatments within the Water Plant. The City is able to effectively treat water for consumption without the roof. However, everything the City can do to help prevent materials from entering the water we treat makes treatment that much easier. Low bid for the project comes from Wohltman Construction of Effingham in the amount of \$114,824. Wohltman is the company that recently completed construction projects in the Industrial Park for Jarco and Americana. **Motion was made by Councilman Farley and seconded by Councilman Morton to approve the bid for a new settling basin roof at the water plant from Wohltman Construction in the amount of \$114,824.00. Roll call vote: AYES: Councilman Baity, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.**

**VI. CITY MANAGER REPORT**

- City Manager Gruen reiterated that copies of the Rhutasel and Associates traffic study contract were available to the public.
- City Manager Gruen indicated he recently held a conference call with Ron Ragen of Utility Gas Management, and invited the City's largest gas users to sit in. Mr. Ragen indicated that, due to the level price of natural gas, he may be encouraging the city to enter into a long-term (up to five years) hedge. Mr. Gruen added that the City only purchases a portion of its gas through hedges, and also purchases 30-40% of its natural gas from Citation. Purchasing part of the supply through a hedge helps level the cost over a period of time. Mr. Gruen indicated the City must have good credit to enter into a five-year hedge, as BP, Conoco and Shell are the only companies that will sell like this.
- City Manager Gruen indicated he has received notification from the State of Illinois that three grants have been suspended: Waterline Replacement - \$70,000; Theatre Improvements - \$40,000; and DNR Trail Grant - \$90,000. Mr. Gruen indicated the City is imploring its

legislators to insure that these items get back into the budget, as money has been spent on all of these projects. Councilman Farley asked what the deadline is for completion of the trail grant. Mr. Gruen said December 31, 2015. Councilman Farley asked if this will affect the Lowe's grant. Mr. Gruen responded that the City has satisfied Lowe's requirements, but the grant will be affected if the project is not completed.

- City Manager Gruen indicated he is in the process of reviewing proposals to offer debit/credit service to the City's utility customers.

VII. **CITY ATTORNEY REPORT** – None.

VIII. **FINANCE DIRECTOR'S REPORT** – None.

IX. **CITY COUNCIL REPORT**

**Councilman Farley** indicated he attended a nice ribbon cutting for American Obstacles at Kinmundy. **Councilman Morton** asked if the lighting situation at the Aquatics Center had been straightened out. City Manager Gruen responded that Recreation Director Daniels had done a good job of finding LED lights to replace the ones that are failing. Livsay Electric has the replacement lights on hand, and they are just waiting for the weather to cooperate to complete the replacement. Their plan is to get these fixed as quickly as possible. Director Daniels added that the company that provides the LED lights indicated they should last 15-20 years, although there is no warranty.

X. **EXECUTIVE SESSION**

1. 5 ILCS 120/2(c)(5) – Purchase of Real Estate
2. 5 ILCS 120/2(c)(21) – Minutes

***Motion was made at 7:17 p.m. by Councilwoman Morgan and seconded by Councilman Farley to enter into executive session after a five minute break, for the purpose of discussing the purchase of real estate and executive session minutes. Roll call vote: AYES: Councilman Baity, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.***

**Return to open session at 8:02 p.m.**

XI. **CITY COUNCIL ACTION**

10. Approval of Executive Session Minutes – June 1, 2015

***Motion was made by Councilman Baity and seconded by Councilwoman Morgan to approve the June 1, 2015 executive session minutes, and for the minutes to remain closed. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Baity, Mayor Barbee. Motion carried.***

XII. **ADJOURNMENT**

***Motion was made by Councilman Farley and seconded by Councilman Morton that the meeting be adjourned at 8:03 p.m. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Baity, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

Bev Quinn, CMC  
City Clerk

Minutes approved: \_\_\_\_\_