

AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
NOVEMBER 2, 2015
6:00 PM

Regular City Council Meeting – 6:00 pm

- I. Call to Order
 - II. Prayer and Pledge of Allegiance
 - III. Presentation of Petitions/Public Comments
 - IV. Mayor's Report and Presentations

 - V. City Council Action
 1. Consent Agenda
 - a. Approval of Minutes – October 19, 2015
 2. Presentation of FY15 Audit by Glass & Shuffett
 3. First Reading – Renewal of Risk Mgmt Coverage with ICRMT
 4. Second Reading – Property Tax Levy for Real Estate Taxes Collected in 2016, Approval of Library Building Tax Levy
 5. Second Reading – Approval of Ordinance on Animal Waste
 6. Approval of Street Projects and Signage at Walmart
 7. Second Reading – Extension of Residential Garbage Contract with DBS
 8. Approval of Gas Fund Repayment Plan (Inter-fund Loan for Fund 18 Bond)
 9. 2016 MFT Approvals – Estimate of Costs, Resolution, Engineering Agreement

 - VI. City Manager Report
 1. FY16 Budget Contingency Update

 - VII. City Attorney Report
 - VIII. Finance Director Report
 - IX. City Council Report

 - X. Executive Session
 1. 5 ILCS 120/2 (c)(21) – Review of Executive Session Minutes

 - XI. City Council Action
 10. Approval of Executive Session Minutes from July 6, and September 21, 2015

 - XII. Adjournment
- Bill Gruen
City Manager

MINUTES
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
NOVEMBER 2, 2015

I. CALL TO ORDER

The regular meeting of the City Council was convened at 6:00 p.m., and called to order by Mayor Rex Barbee.

Council members present:

Councilman Nic Farley
Councilman Craig Morton
Councilwoman Sue Morgan
Mayor Barbee

Council members absent: Councilman Jim Baity

Others present:

City Manager Bill Gruen	City Attorney Mike Jones
City Clerk Bev Quinn	Finance Director Ben Stratemeyer
Public Works Director John Pruden	Assistant Public Works Director Annette Brushwitz
Deputy Chief of Police Susan Miller	Code Enforcement Officer Brian Hunt
Library Director Kim Keller	Members of the Media and Public

I. PRAYER AND PLEDGE OF ALLEGIANCE

Opening Prayer was given by Councilwoman Morgan, followed by the Pledge of Allegiance to the Flag.

II. PRESENTATION OF PETITIONS/PUBLIC COMMENTS

Mayor Barbee recognized **Linda Kuestas**, who indicated she was approaching City Council with a petition signed by a number of Dr. Jha's patients, in an effort to allow Dr. Jha to be released from his contract, and to serve his patients in Salem. Ms. Kuestas indicated he does not need to be affiliated with Salem Hospital to serve his patients in Salem.

Councilman Farley advised Ms. Kuestas that this is a matter better addressed by the Salem Township Board. Mayor Barbee added that the City Council has no direct influence over either the Salem Township Hospital Board or the Salem Township Board. Mayor Barbee added that he does not have the specific details, but understands that this is a contractual issue.

Beverly Jones indicated that Dr. Jha's agreement requires that he not work within 35 miles of Salem. The petitioners want him to be released from his non-compete clause. City Manager Gruen responded that the Salem Hospital Board is appointed by the Salem Township Board, and the Township Board's next meeting is November 12th. Ms. Jones asked if Mayor Barbee will speak to the Board as Mayor, representing his citizens. Mayor Barbee indicated he would speak with Mr. Kessler regarding the issue, but does not have authority over the Township Board or the Hospital Board.

Bonnie George indicated restricting Dr. Jha from working in Salem is hurting Salem. Ms. George indicated people are willing to follow him to wherever he sets up his practice.

Sally Shaw indicated her granddaughter is a third-year medical student, and she worked as a volunteer for Dr. Jha. Ms. Shaw indicated her granddaughter wants to be the kind of doctor that Dr. Jha is, one who cares for his patients, and you cannot get a better report than that.

Gary Davis indicated he moved to Salem because of the excellent schools, and he taught at the Salem schools for many years. Mr. Davis indicated he is disappointed and ashamed of the Hospital Board, and he has not decided how he feels about City Council. Mr. Davis indicated he has tried to contact the Hospital Board members and will continue to try to contact them. Mr. Davis added that he is furious that Dr. Jha was told he could not come back to his office, and if he persisted, the police would be called. Mr. Davis added that he was not happy with City Council, prior to Mayor Barbee being elected.

Ron George indicated Dr. Jha's patients received no warning, and he must now be reexamined by another doctor, just to get his prescriptions refilled. Mayor Barbee responded that he understands Dr. Jha's patients' frustration. Mr. George added that there must be something that City Council can do. Councilman Farley reiterated that the Hospital Board is governed by the Salem Township Board, and that would be the Board to go to in order to get something done.

Linda Kuesas indicated Dr. Jha has repeatedly helped the community, and advised those present that she once witnessed Dr. Jha not charging a family for treatment, and ordering their prescriptions on his own credit card. Ms. Kuesas added that Dr. Jha often calls his patients at home in the evening.

Phil Shaw suggested City Council select one of its members to serve as a representative and attend the Township Board meeting representing the petitioners.

Bonnie Shaw added that there has been no time to research new doctors, and that Dr. Jha needs their support. Ms. Shaw also questioned the certifications of the two new doctors hired by the hospital.

Debbie Carlson indicated she has been a patient of Dr. Jha since he came to town, and no one can take his place. Ms. Carlson added that she has worked for Dr. Jha for many years, and she has resigned her position, due to the chaos caused by the new doctors coming in.

Mayor Barbee thanked those present for coming, and indicated it is a good thing to live in a city where the citizens care so deeply about an issue and stand up for their doctor, like this group has.

III. MAYOR'S REPORT AND PRESENTATIONS

- Mayor Barbee thanked Cindy Eller and the Tourism Board for all they did to help make the PKC event a success this year. Mayor Barbee added that this year was one of the largest events, so far.
- Mayor Barbee thanked John Pruden and Annette Brushwitz for their help in getting flags set up on Sweney Corner to in honor of Veteran's Day.
- Mayor Barbee invited the community to be part of the Bryan-Bennett Library Trivia Night on November 12th.

IV. CITY COUNCIL ACTION

1. Consent Agenda

- a. Approval of Minutes – Regular Meeting of October 19, 2015.

Councilwoman Morgan pointed out that there was a typo in her name, and requested that it be corrected. **Motion was made by Councilman Morton and seconded by Councilwoman Morgan, that the minutes of October 19th be approved with the minor correction. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.**

2. Presentation of FY15 Audit by Glass & Shuffett

Fred Becker of Glass and Shuffett presented the Annual Audit Report, and indicated in connection with that report, they also prepare the "Agreed Upon Procedures" for the landfill, and the Police

Pension Audit. Mr. Becker indicated bills are paid on a cash basis, and the audit is prepared using both the cash and accrual basis, with reconciliations being done during the audit.

Mr. Becker drew Council's attention to page 3 of the report, the "Statement of Net Position", which addresses everything except the Police Pension Fund. The City's "Cash and Cash Equivalent" is \$18,062,931, and a year ago it was \$17,892, so the increase does mean the City has improved. Additionally, total assets are less than last year, due to depreciation, and debt has been reduced by \$500,000, due to the City paying off some debts early. Mr. Becker indicated the City's "Total Net Position" is \$46,521,945 this year, and it was \$46,108,000 last year, so this increase shows improvement.

Mr. Becker indicated there is a new GASB requirement that must be implemented next year, wherein the City will have to book debt for IMRF and Police Pensions, which will easily take away \$17,986,459 of the City's unrestricted assets. This will be a reporting issue only, and will not actually reduce the assets. Mr. Becker added that this information on the IMRF retirement amounts will be provided by IMRF, but he is not sure what the government will be providing on the Police Pension funds.

Mr. Becker drew Council's attention to page 4, Exhibit B, "Statement of Activities for the Year Ended April 30, 2015", which depicts General Revenues, including Property Taxes, Income Taxes, Sales Taxes, Other Taxes, Investment Earnings, Sale of Assets, Miscellaneous and Administrative Fees, and Transfers. The Net Beginning figure was \$46,108,626 and the Net Ending was \$46,521,945, showing a Net Change of \$413,319. Mr. Becker indicated the Gas Income is down by \$1 million, but that is by City Council's choice, as it reduced gas charges to its customers. Mr. Becker indicated the reduction in gas income has not hurt the City's position. Overall, net assets improved by \$200,000.

Mr. Becker drew Council's attention to page 38, which addresses the Police Pension fund. Mr. Becker indicated the unfunded liability is \$4,493,982. Mr. Becker suggested the City contact the Department of Insurance to see if they are going to provide the City with the numbers it will need for next year. City Manager Gruen asked if the Department of Insurance does not provide the actuarial information, are there enough actuaries in the area to be able to help the City. Mr. Becker responded that it would not be a bad idea to ask around. Mr. Gruen indicated the City will need to price out the cost of having an actuarial do this on an independent basis.

Councilman Morton asked about having the Cash and Cash Equivalents (pg. 5) of \$2,614,227, and asked why this number was as large as it is. Mr. Becker responded that several accounts did well, particularly the self-funded insurance. Mr. Gruen added that he attended a seminar on budgeting, and he was told that a good cash reserve to have available is three months' operating expenses. Mr. Stratemeyer indicated neighboring communities tend to have 3 1/2 – 4 months on hand, and Salem generally keeps about 7 months of operating expenses on hand.

3. First Reading – Renewal of Risk Mgmt Coverage with ICRMT

Bob Kane of Kane Insurance was on hand to present the renewal of the City's risk management coverage (property and workers' comp) from ICRMT (Illinois Counties Risk Management Trust.) ICRMT is administered by IPMG. The rates came in at \$206,754 for Property/Liability and \$328,068 for Work Comp, for a total of \$534,822.

Mr. Kane indicated comp rates are set by the State, via an experience mod for the past three years of experience. Mr. Kane indicated that the City's insurer, ICRMT, looks at five years of experience. 2014-15 was not used on this mod, but will be next year, and the oldest year will fall off. In this instance, the mod dropped an expensive year, although rates for various classifications went up. In addition, payroll rates went up 2%, as well. Workers Comp was hit hard, despite department heads taking proactive action. In our case, we have had claims that were under estimated, and we have had to raise the reserves. Mr. Kane indicated there is only so much the City can do. Our mod came down 9 percentage points, but our overall rate did not. The City has experienced 9 claims this past year, totaling \$193,000 compared to \$55,400 last year.

Mr. Kane indicated that ICRMT sent an evaluation company, C-Biz, to Salem to evaluate all of our facilities and equipment three years ago, and they came back this year and updated their information. There were some evaluations that Mr. Kane and Mr. Gruen did not feel were appropriate (*i.e. the aquatic center*) and ICRMT worked with us to raise those values.

Mr. Kane indicated many companies will not cover the City's gas program, or will not provide an umbrella on each claim. Mr. Kane indicated ICRMT not only covers all facilities and equipment, including the gas department, they also provide a \$20,000 umbrella per occurrence of liability. Additionally, ICRMT utilizes a portal, wherein staff can look at records and work on loss control

issues. Mr. Kane agreed that the news is not as good this year as it was last year, but the Property/Liability proposal is better than it was two years ago.

City Manager Gruen indicated he and Finance Director Stratemeyer have talked about raising the deductibles from \$5,000 to \$10,000, as there are things that can be done to reduce the costs of Property/Casualty insurance. There is little that can be done with Work Comp. City Manager Gruen also indicated the Theatre building is covered for actual value right now, not replacement value. The increase to have the building covered for replacement value would be \$4,800, and would raise the rate from \$206,000 to \$211,000. Both Mayor Barbee and Councilman Farley indicated they felt it would be beneficial to cover the theatre for replacement cost. Mr. Kane indicated that if the City wants to increase deductibles from \$5,000 to \$10,000, some properties can be removed from the policy all together. Councilman Morton asked why the Work Comp proposal was do high, and if the City had experienced a bad year. Mr. Kane responded that the five-year loss experience wasn't very good. Consensus was to cover the Theatre building at replacement cost and raise the deductibles from \$5,000 to \$10,000.

4. Second Reading – Property Tax Levy for Real Estate Taxes Collected in 2016, Approval of Library Building Tax Levy

City Manager Gruen recommended that Council do a second reading for the entire property tax levy, but to formally adopt the enclosed resolution, which would approve only \$15,999 levy for the Library Building. Mr. Gruen added that it is necessary to adopt the Library Building levy now, so as to meet the backdoor referendum requirements. A summary of the full levy is below, including that which would be adopted at the second meeting in November:

Fund Name	Δ	collected in 2016		collected in 2015	
		Levy (2015 taxes)	Extension (2014 taxes)		
General	4.99%	\$ 338,528	\$ 322,439		
IMRF	4.99%	\$ 182,816	\$ 174,127		
Police Pension	4.99%	\$ 127,744	\$ 121,672		
Library	4.99%	\$ 126,110	\$ 120,116		
Garbage	4.99%	\$ 51,485	\$ 49,038		
Audit	24.41%	\$ 30,518	\$ 24,531		
Liability	4.99%	\$ 92,486	\$ 88,091		
Park	4.99%	\$ 48,396	\$ 46,096		
Recreation	4.99%	\$ 61,895	\$ 58,953		
Social Security	4.99%	\$ 103,550	\$ 98,628		
Unemployment Ins	-100.00%	\$ -	\$ 4,537		
Library Building	4.99%	\$ 15,999	\$ 15,238		
Library Social Security	4.99%	\$ 8,228	\$ 7,837		
TOTAL	4.99%	\$ 1,187,755	\$ 1,131,302		

***The levy does not include the levies for the bonds for Wastewater Treatment Plant and the Pool, but these are abated.*

Motion was made by Councilwoman Morgan and seconded by Councilman Morton to approve Resolution #2015-05 agreeing to levy an additional 0.02% tax for maintenance and repairs of the Library buildings and equipment. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.

5. Second Reading – Approval of Ordinance on Animal Waste

City Manager Gruen indicated there had been a couple of minor clarifications made, and the requirement for a waste bag for horses was removed. **Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve Ordinance #2015-12, An Ordinance Amending Chapter Five of the Salem City Code, requiring collection of animal waste, as presented. Roll call vote: AYES: Councilwoman Morgan, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.** City Manager Gruen indicated it takes a great deal of work to maintain the park, and He appreciates City Council taking action to assist in this. Mayor Barbee added that he appreciates everything the Public Works Department does to keep the parks looking nice.

6. Approval of Street Projects and Signage at Walmart

City Manager Gruen indicated there are three projects/actions regarding street layout and signage at Walmart that he is recommending for approval to City Council, as follows:

- a. Connect Baldrige to Mills Cart Road at an estimated cost at \$50,000 or less. If the Council approves, I would enter into an engineering agreement with Rhutasel which I expect would be under \$10,000. Construction could be budgeted in the FY17 budget or could start earlier than that if dollars and conditions allow. This would also likely entail a weight limit being placed on Mills Cart.
- b. Move the stop stripe at Walton Drive closer to Main Street as and how recommended by Mark Rujawitz of Rhutasel & Associates. There could be future consideration of other work at this intersection, but I recommend that be held off to another time. Moving the stop stripe will be a minimal cost, under \$2,000, an expense the City Manager can approve.
- c. Prohibit trucks from using Walton Drive. Although we haven't had any actual experience with trucks blocking the view and contributing to accidents, it won't hurt to prohibit truck access here. Also, Walmart personnel unofficially like this. This would involve installation of signage, a minimal cost, some of which would be on within the US Hwy 50 right of way. As of now, we would simply apprise IDOT of our intention to place signs in the ROW.

Councilman Morton asked if the "right-in, right-out" option has been dropped. Mr. Gruen indicated not dropped, just not being considered for approval tonight.

Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the three items listed above in connection with the Street Projects and Signage at Walmart as an omnibus vote. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.

7. Second Reading – Extension of Residential Garbage Contract with DBS

City Manager Gruen indicated he is recommending approval of the contract extension with DBS, would amount to a \$0.20 increase per customer, per month. The annual cost of this increase is only about \$7,000. This can be absorbed within the Fund 03 Garbage budget. No fee increase for customers is needed to cover this cost increase. ***Motion was made by Councilwoman Morgan and seconded by Councilman Morton to approve the three-year contract extension with DBS Disposal, at \$.20 per customer, per month.*** Councilman Farley expressed concern that the City is still not offering curbside recycling. Mr. Gruen indicated KSB is increasing pick up at the recycling bins from two times per week to three times per week. Additionally, Ms. Quinn has been gathering contact information on curbside collectors of recyclables, and Mr. Gruen will be contacting them. ***Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: Councilman Farley. Motion carried.***

8. Approval of Gas Fund Repayment Plan

City Manager Gruen indicated the recent Wastewater Treatment Plant bond refinancing entailed an interfund loan from the Gas Fund to Fund 18 (1/2-cent sales tax). This was not intended to be a grant from the Gas Fund, but should be repaid. Staff has intended for the general term for the loan to be repaid over 15 years at 2%, but this would be subject to City Council Approval. Finance Director Ben Stratemeyer will discuss some options we have for this portion of the WWTP refinancing, with City Council approving a repayment plan at this or a subsequent meeting.

Finance Director Ben Stratemeyer indicated he had set up two options, one that repaid a lesser amount of principal up front, to leave more funds available for other uses in the immediate future. The second paid off more principal early on. City Manager Gruen recommended going with the option that paid off a lesser amount early on, below:

Amortization Schedule Refunding From WWTP to Gas Fund

Principal: \$ 3,000,000.00
 Interest: 2%
 Date : 6/15/2015
 Term in Years: 15
 Debt Service (\$233,476.42) Approximated

Date of Payment	Beginning Principal	Interest Payment	Principal Payment	Remaining Balance	YEAR	Debt Service	Bond Debt Service	Total Debt Service
11/15/2015	\$ 3,000,000.00	\$ 30,000.00		\$ 3,000,000.00		\$ 30,000.00		
6/15/2016	\$ 3,000,000.00	\$ 30,000.00	\$ 25,000.00	\$ 2,975,000.00	1	\$ 84,750.00	\$ 398,022.67	\$ 482,772.67
11/15/2016	\$ 2,975,000.00	\$ 29,750.00	\$ -	\$ 2,975,000.00				
6/15/2017	\$ 2,975,000.00	\$ 29,750.00	\$ 25,000.00	\$ 2,950,000.00	2	\$ 84,250.00	\$ 397,277.50	\$ 481,527.50
11/15/2017	\$ 2,950,000.00	\$ 29,500.00	\$ -	\$ 2,950,000.00				
6/15/2018	\$ 2,950,000.00	\$ 29,500.00	\$ 25,000.00	\$ 2,925,000.00	3	\$ 83,750.00	\$ 398,760.00	\$ 482,510.00
11/15/2018	\$ 2,925,000.00	\$ 29,250.00	\$ -	\$ 2,925,000.00				
6/15/2019	\$ 2,925,000.00	\$ 29,250.00	\$ 25,000.00	\$ 2,900,000.00	4	\$ 83,250.00	\$ 388,660.00	\$ 471,910.00
11/15/2019	\$ 2,900,000.00	\$ 29,000.00	\$ -	\$ 2,900,000.00				
6/15/2020	\$ 2,900,000.00	\$ 29,000.00	\$ 40,000.00	\$ 2,860,000.00	5	\$ 97,600.00	\$ 372,797.50	\$ 470,397.50
11/15/2020	\$ 2,860,000.00	\$ 28,600.00	\$ -	\$ 2,860,000.00				
6/15/2021	\$ 2,860,000.00	\$ 28,600.00	\$ 90,000.00	\$ 2,770,000.00	6	\$ 146,300.00	\$ 336,297.50	\$ 482,597.50
11/15/2021	\$ 2,770,000.00	\$ 27,700.00	\$ -	\$ 2,770,000.00				
6/15/2022	\$ 2,770,000.00	\$ 27,700.00	\$ 150,000.00	\$ 2,620,000.00	7	\$ 203,900.00	\$ 284,660.00	\$ 488,560.00
11/15/2022	\$ 2,620,000.00	\$ 26,200.00	\$ -	\$ 2,620,000.00				
6/15/2023	\$ 2,620,000.00	\$ 26,200.00	\$ 175,000.00	\$ 2,445,000.00	8	\$ 225,650.00	\$ 258,410.00	\$ 484,060.00
11/15/2023	\$ 2,445,000.00	\$ 24,450.00	\$ -	\$ 2,445,000.00				
6/15/2024	\$ 2,445,000.00	\$ 24,450.00	\$ 200,000.00	\$ 2,245,000.00	9	\$ 246,900.00	\$ 232,200.00	\$ 479,100.00
11/15/2024	\$ 2,245,000.00	\$ 22,450.00	\$ -	\$ 2,245,000.00				
6/15/2025	\$ 2,245,000.00	\$ 22,450.00	\$ 225,000.00	\$ 2,020,000.00	10	\$ 267,650.00	\$ 206,162.50	\$ 473,812.50
11/15/2025	\$ 2,020,000.00	\$ 20,200.00	\$ -	\$ 2,020,000.00				
6/15/2026	\$ 2,020,000.00	\$ 20,200.00	\$ 255,000.00	\$ 1,765,000.00	11	\$ 292,850.00	\$ 185,462.50	\$ 478,312.50
11/15/2026	\$ 1,765,000.00	\$ 17,650.00	\$ -	\$ 1,765,000.00				
6/15/2027	\$ 1,765,000.00	\$ 17,650.00	\$ 310,000.00	\$ 1,455,000.00	12	\$ 342,200.00	\$ 154,950.00	\$ 497,150.00
11/15/2027	\$ 1,455,000.00	\$ 14,550.00	\$ -	\$ 1,455,000.00				
6/15/2028	\$ 1,455,000.00	\$ 14,550.00	\$ 475,000.00	\$ 980,000.00	13	\$ 499,350.00	\$ -	\$ 499,350.00
11/15/2028	\$ 980,000.00	\$ 9,800.00	\$ -	\$ 980,000.00				
6/15/2029	\$ 980,000.00	\$ 9,800.00	\$ 485,000.00	\$ 495,000.00	14	\$ 499,750.00	\$ -	\$ 499,750.00
11/15/2029	\$ 495,000.00	\$ 4,950.00	\$ -	\$ 495,000.00				
6/15/2030	\$ 495,000.00	\$ 4,950.00	\$ 495,000.00	\$ -	15	\$ 499,950.00	\$ -	\$ 499,950.00

Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the amortization schedule shown above for repayment from WWTP to the Gas Fund. Roll call vote: AYES: Councilwoman Morgan, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.

9. 2016 MFT Approvals

City Manager Gruen presented three documents that need approval for the 2016 MFT program:

- (1) Municipal Estimate of Maintenance Costs, which will be the next year's MFT budget totaling about \$140,500;
- (2) Resolution to IDOT indicating the amount to be budgeted;
- (3) Engineering Agreement for same. IDOT now wants this to be APPROVED BY December of the year prior to expenditures.

Motion was made by Councilman Farley and seconded by Councilman Morton to approve the three MFT documents for FY2016, as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.

VI. City Manager Report

Meeting of the JRB - City Manager Gruen indicated he convened a meeting of the Joint Review Board, and they took no action that would relate to the tax sale, regarding the WCP property. Mr. Gruen indicated the taxing bodies had good representation, and he feels that the issue is now closed.

Budget Contingencies – City Manager Gruen indicated he has been in contact with a source in Springfield, and he has been advised that it looks like it will be at least January before a budget is reached, so at the most we may lose LGDF funds for a few months. As a result, the City will start making the purchases that had been put on hold as revenue loss contingencies. Gruen added that he will wait to bid out vehicles until April, but he does not want to get behind on replacing vehicles.

VII. City Attorney Report – None.

VIII. Finance Director Report – None.

IX. City Council Report

Councilman Farley indicated he had someone stop him and tell him that the employees working the Leaf Vac have very good customer service skills, and they saw someone picking leaves up with his hands and loading them into the vac. Councilman Farley added that he has great respect and appreciation for the Public Works employees' customer service skills, and he likes to see them interacting in a personal way with our customers.

X. Executive Session

1. 5 ILCS 120/2(c)(21) – Review of Executive Session Minutes

Motion was made by Councilman Farley and seconded by Councilwoman Morgan to enter into Executive Session at 7:58 p.m. for the purpose of reviewing Executive Session Minutes. Roll call vote: AYES: Councilwoman Morgan, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.

Return to Open Session at 8:00 p.m.

XI. City Council Action

10. Approval of Executive Session Minutes of July 6, September 21, and October 19, 2015

Motion was made by Councilwoman Morgan and seconded by Councilman Farley to approve the executive session minutes of July 6, September 21, and October 19, 2015, and for the minutes to remain closed. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.

11. Adjournment

As there was no further business to discuss, upon motion made by Councilman Farley and seconded by Councilwoman Morgan, the meeting was adjourned at 8:01 p.m. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.

Bev Quinn, CMC
City Clerk