

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
JULY 18, 2016
6:00 PM**

- I. **Call to Order – 6:00 PM**
- II. **Prayer and Pledge of Allegiance**
- III. **Presentation of Petitions/Public Comments**
- IV. **Mayor’s Report and Presentations**

- V. **City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – July 5, 2016
 - 2. Approval of Bills Payable
 - 3. Approval of Mayoral Appointments
 - 4. Presentation of Request by Renaissance Salon for New Location in Downtown TIF
 - 5. Approval of Reduced Size Canvas Area for Housing Rehab Grant
 - 6. First Reading – Request to extend Length of Permitted Raffles to Longer than 90 Days
 - 7. Approval of Purchase of Police Squad Car
 - 8. Approval of Engineering Agreement with Rhutasel for Sidewalk and Parking Lot Project at South Jefferson & Main Streets
 - 9. Approval of Bids for Cleanup of Water Towers
 - 10. Approval of Placement of Yield Sign at Bennett and Reel Streets
 - 11. Approval of Bids for Demolition of 110 S. Walnut St.
 - 12. Approval of Purchase of ½ Ton Truck for Water Department

- VI. **City Manager Report**
- VII. **City Attorney Report**
- VIII. **Finance Director Report**
- IX. **City Council Report**

- XII. **Adjournment**

Bill Gruen
City Manager

**MINUTES
REGULAR CITY COUNCIL MEETING
JULY 18, 2016**

- I. **CALL TO ORDER**

The regular July 18, 2016 meeting of the City Council was convened at 6:00 p.m. and called to order by Mayor Rex Barbee.

Council members present:
Councilman Nic Farley
Councilman Craig Morton
Councilman Tim Hudspeth
Mayor Rex Barbee

Council members absent:
Councilwoman Sue Morgan

Others Present:

City Manager Bill Gruen	City Attorney Mike Jones
City Clerk Bev Quinn	Finance Director Ben Stratemeyer
Public Works Director John Pruden	Asst. Public Works Director Annette Brushwitz
Chief of Police Sean Reynolds	Deputy Chief of Police Susan Miller
Code Enforcement Officer Brian Hunt	Terry Mulvany, Director, DOEM
Animal Control Officer Paul Wimberly	Kim Keller, Director, Bryan Bennett Library
Fire Chief Roger Mann	Members of the Media and Public

- II. **PRAYER AND PLEDGE OF ALLEGIANCE**

Opening prayer was given by Mayor Barbee, followed by the Pledge of Allegiance to the Flag.

- III. **PRESENTATION OF PETITIONS/PUBLIC COMMENTS** – None.

- IV. **MAYOR’S REPORT AND PRESENTATIONS**

Storm Response – Mayor Barbee expressed his appreciation to the members of the Fire Department, Police Department, Department of Emergency Management, Public Works, Ameren IL, Tri-County Electric and members of the public who responded to the issues caused by the high winds that passed through the City last week, and asked for comments from the department heads involved. Director of Emergency Management Terry Mulvany, Fire Chief Roger Mann, Police Chief Sean Reynolds, and Public Works Director John Pruden all commented on the excellent way the different departments worked together, and on the outstanding efforts put forth by their personnel.

Encore – Mayor Barbee complimented Encore Resale for the remodeling job they have done on their new building.

V. CITY COUNCIL ACTION

1. Consent Agenda

a. Approval of Minutes – July 5, 2016

Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve the consent agenda after the minutes are amended to replace “Barbee” with “Barbee”. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.

Mayor Barbee suggested items 4. and 6. be moved up in the agenda. Council agreed by consensus..

4. Presentation of request by Renaissance Salon for New Location in Downtown TIF

City Manager Gruen indicated Renaissance Salon is working on a project in which they would relocate into a newly constructed building to be located on Schwartz Street, in the Downtown TIF District. The project involves acquisition of property at the corner of N. Maple and W. Schwartz, and the building will be 1,800 sf. The Development agreement would allow for a rebate of 80% of their property taxes for a period of 6 years. Business owner Laura Malone Indicated she has been at her current location for 19 years, and will have four full-time equivalency employees at her business. City Manager Gruen asked what will happen with her current location. Ms. Malone indicated the building is owned by her father, and he intends to sell the property. Mr. Gruen indicated this agreement is similar to the one entered into with Jarco, as they will be building on green space, and there will be a large increment of new taxes. Patty Brough, Supervisor of Assessments, estimated the tax bill to be \$3,700.00/yr.

6. First Reading – Request to Extend Length of Permitted Raffles to Longer than 90 Days

City Manager Gruen indicated the Elks has approached the City regarding their desire to hold “progressive” raffles. Mike Hough of the Salem Elks indicated the Centralia and Mt. Vernon clubs do it, and it is limited to Elks members and their spouses. The way the raffle is run is it starts with a regular deck of cards plus two Jokers. The object is to draw the Queen of Hearts. The game can last one week or 54 weeks. The money raised will be placed in the Lodge Improvements fund.

Councilman Farley added that this opportunity should be extended to other organizations that are eligible to run raffles, as well. Mayor Barbee asked Attorney Jones if he will work on some language and bring it back. Mr. Jones indicated he will.

2. Bills Payable

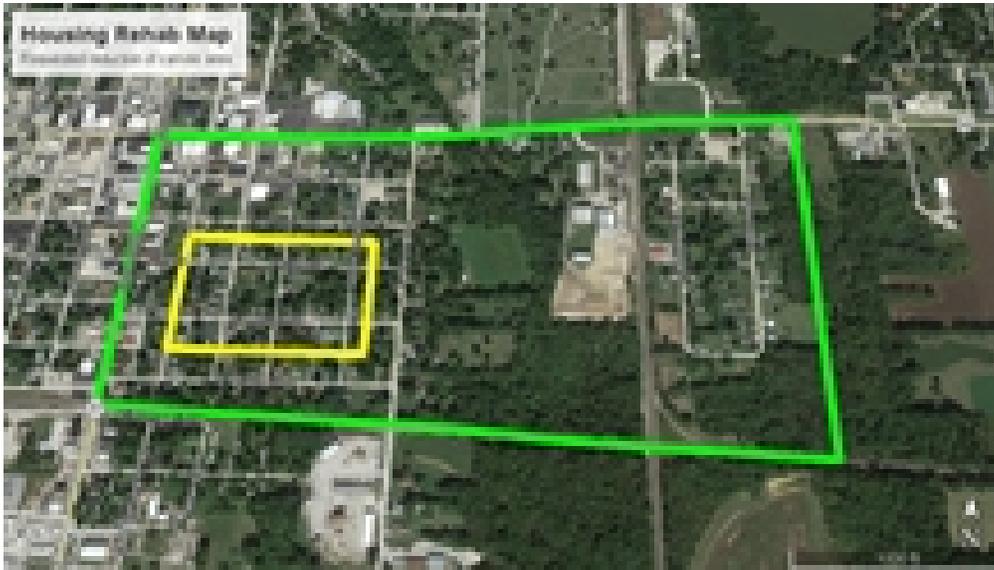
Motion was made by Councilman Hudspeth and seconded by Councilman Farley that the Bills Payable be approved as presented. Roll call vote: AYES: Councilman Morton, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.

3. Approval of Mayoral Appointments

Mayor Barbee indicated he has three open positions on the Zoning Board of Appeals, and he is requesting that Council approve his appointment of Luke Purcell, Frank Addison and Gretchen Douglas to the Zoning Board. All three have shown interest in serving the community. ***Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve the Mayoral Appointments of Luke Purcell, Frank Addison and Gretchen Douglas to the Zoning Board of Appeals. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.***

5. Approval of Reduced Size Canvass Area for Housing Rehab Grant

City Manager Gruen indicated after looking at the number of homes in the initial area selected for the residential rehab grant, and discussing it with Mike Shaw of SCIRP&DC, he is proposing to reduce the area. Mr. Gruen indicated he and Code Enforcement Officer Brian Hunt looked at the area using GIS, utility records, drove by the houses, and they determined that the area that is most heavily owner occupied and in need of repair involves Elm, Locust, East side of Washington, Jefferson and Hamilton. Mayor Barbee indicated there are some homes on Mitchell St. that look like they could benefit from some improvements. Mr. Gruen responded that they do not appear to be owner occupied. Mr. Gruen indicated volunteers will be meeting at 5:00 pm Tuesday, 7/19, to go over the process.



Original area outlined in green – proposed area outlined in yellow.

Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve the reduction of the canvass area for the residential rehab grant application. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.

7. Approval of Purchase of Police Squad Car

City Manager Gruen indicated bids were requested for the budgeted, new AWD squad car. The budget provides for a loan from the Water Fund to the General Fund for purchase of a squad care and a \$10,000 repayment in the first year from the General Fund. Chief of Police Reynolds indicated he received five bids, with the low bid coming from Vito Enterprises and the second lowest from Schmidt Ford. The Vito bid is for a 2017 vehicle and accepting the trade of a 2008 Explorer. Councilman Morton suggested accepting the local bid from Schmidt. Discussion ensued regarding the local bid being 12% higher than the bid from Vito Enterprises, and the City Code allowing for acceptance of a local bid that is 5% higher than the low bid. City Attorney Mike Jones recommended following the code. Councilman Farley expressed concern about interfund loans, as there have been loans made before that were not paid back, and added that he wants to make sure this is paid back to the Water Department. ***Motion was made by Councilman Hudspeth and seconded by Councilman Farley to accept the bid from Vito Enterprises in the amount of \$23,678. Roll call vote: AYES: Councilman Morton, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

8. Approval of Engineering Agreement with Rhutasel for Sidewalk and Parking Lot Project at South Jefferson and Main Streets

City Manager Gruen indicated the City Council recently redirected Fund 18 sidewalk dollars to Jefferson Street at the City's parking lot. Rhutasel presented an engineering agreement as follows: (A) \$12,750 for design and bidding; and (B) \$7,000 for construction period observation and survey work. City Manager Gruen indicated engineering services and construction for these projects can be paid for out of a combination of Fund 18 and Downtown TIF funds. Public Works Director Pruden added that the entrance will be widened to 30 ft. ***Motion was made by Councilman Farley to accept the proposal from Rhutasel and Associates in the amount of \$19,750 and seconded by Councilman Morton. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.***

9. Approval of Bids for Cleanup of Water Towers

City Manager Gruen indicated the FY17 budget includes \$20,000 for cleaning the exterior of the two water towers in the Industrial Park. Bids were accepted and reviewed by Curry & Associates Engineers, Inc., and they have recommended accepting the second lowest bid from Quality Assured in the amount of \$11,400. Mr. Gruen indicated that there was some concern about the method proposed by the low bidder. ***Motion was made by Councilman Farley and seconded by Councilman Hudspeth to award the bid to Quality Assured in the amount of \$11,400. Roll call vote: AYES: Councilman Morton, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.***

10. Approval of Placement of Yield Sign at Bennett and Reel Streets

City Manager Gruen indicated a resident recently requested that a yield sign be erected on W. Bennett St. at Reel. Councilman Hudspeth asked if there have been a number of accidents at the intersection. Chief Reynolds indicated accidents are few and far between, and this is being proposed at the request of a citizen. **Motion was made by Councilman Morton and seconded by Councilman Farley to approve the placement of a yield sign at Bennett and Reel Streets. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.**

11. Approval of Bids for Demolition of 110 S. Walnut St.

City Manager Gruen indicated the low bid for demolition of 110 S. Walnut St. came from Chuck's Excavating. Alternative #1 in which materials appropriate for quicker paving of the surface are backfilled into the basement is recommended at a cost of \$21,600. Mr. Gruen indicated this will be a Downtown TIF project. An additional \$4,000 will be spent for the purpose of testing and removing a little bit of asbestos from the building prior to demolition. Councilman Farley questioned using debris as fill. Mr. Gruen responded that Brent Taylor of Rhutasel and Associates had helped him determine the required compaction for the bid specs. **Motion was made by Councilman Farley and seconded by Councilman Hudspeth to accept the bid from Chuck's Excavating for Alternative #1 in the amount of \$21,600. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.**

12. Approval of Purchase of ½ Ton Truck for Water Department

City Manager Gruen indicated bids were solicited for a new half-ton truck for the Water Department. The only bid received was from Max Dye in the amount of \$19,798. **Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve the purchase of a new half-ton pickup from Max Dye in the amount of \$19,798. Roll call vote: AYES: Councilman Morton, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.**

VI. CITY MANAGER REPORT

City Manager Gruen reported that the demolition of the Armory building is moving forward. The Capital Development Board is holding a pre-bid meeting next week. Mr. Gruen also indicated bids will be opened at 10:00 am on August 1 for the Library Sidewalk project.

City Manager Gruen expressed his appreciation to those agencies and departments who responded to the damage caused by high winds. Mayor Barbee added that he had lunch with some of the Public Works employees, and it was good to hear their recap of events.

City Manager Gruen indicated the Bryan Park Walking Trail is moving forward, and Micah Mulvany will be restaking the trail soon.

VII. CITY ATTORNEY REPORT – None.

VIII. FINANCE DIRECTOR REPORT – None.

IX. CITY COUNCIL REPORT

Councilman Farley indicated the Theatre is doing a raffle for a gun donated by Rural King. Tickets are \$20.00 each, there will be a total of 500 sold, and you must be 21 and have a FOID card to purchase a ticket.

X. ADJOURNMENT

As there was no further business to discuss, motion was made by Councilman Hudspeth and seconded by Councilman Farley to adjourn the meeting at 7:10 pm. Roll call vote: AYES: Councilman Farley, Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.

Bev Quinn, CMC
City Clerk

Minutes approved: _____