

Agenda
City of Salem
Regular City Council Meeting
October 3, 2016
6:00 PM Regular Session

- I. Call to Order & Roll Call
- II. Prayer and Pledge of Allegiance
- III. Presentation of Petitions/Public Comments
- IV. Mayor's Report and Presentations
 1. Mayor's Proclamation for PAVE
- V. City Council Action
 1. Consent Agenda
 - a. Approval of Minutes – September 19, 2016
 2. Second Reading for Ordinance Revising Cannabis Fines
 3. Approval of Preliminary & Final Plat for Coventry Crossing
 - 4.
- VI. City Manager Report
- VII. City Attorney Report
- VIII. Finance Director Report
- IX. City Council Report
- X. Adjournment

Bill Gruen City
Manager

MINUTES
REGULAR CITY COUNCIL MEETING
OCTOBER 3, 2016 – 6:00 PM

I. CALL TO ORDER

The regular October 3, 2016 meeting of the City Council was convened at 6:00 p.m. and called to order by Mayor Rex Barbee.

Council members present:

Tim Hudspeth
Councilman Nic Farley
Councilman Craig Morton
Councilwoman Sue Morgan
Mayor Rex Barbee

Council members absent:

None

Others Present:

City Manager Bill Gruen	City Clerk Bev Quinn
Finance Director Ben Stratemeyer	Chief of Police Sean Reynolds
Public Works Director John Pruden	Code Enforcement Officer Brian Hunt
Deputy Chief Susan Miller	Animal Control Officer Paul Wimberly
Asst. Public Works Dir. Annette Brushwitz	Library Director Kim Keller
City Attorney Mike Jones	Economic Development Director Jeanne Gustafson
Donna Markatay, PAVE	Tracy and Becky Timmerman
Members of the Media and Public	

II. PRAYER AND PLEDGE OF ALLEGIANCE

Opening prayer was given by Sue Morgan, followed by the Pledge of Allegiance to the Flag.

III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS – None.

IV. MAYOR'S REPORT AND PRESENTATIONS

- Mayor Barbee thanked all who were involved in the Little Egypt Festival.
- Mayor Barbee invited Donna Markatay of the PAVE (*People against Violent Environments*), Chief of Police Sean Reynolds and Deputy Chief of Police Susan Miller to join him for the signing of the proclamation declaring the month of October 2016 as "Domestic Violence Awareness Month" in Salem, in an effort to raise public awareness of domestic violence issues.

V. CITY COUNCIL ACTION

1. Consent Agenda

- a. Approval of Minutes – September 19, 2016.

Motion was made by Councilman Farley and seconded by Councilman Hudspeth to approve the minutes of September 19, 2016 as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.

2. Second Reading for Ordinance Revising Cannabis Fines

Discussion ensued regarding the proposed ordinance, and the addition of a \$25.00 administrative fee to cover the cost of field testing. Mayor Barbee asked Chief Reynolds how many field tests they do. Chief Reynolds responded approximately five (5) per month. Mayor Barbee asked Chief Reynolds for his opinion on the administrative fee. Chief Reynolds indicated he was not opposed. **Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the ordinance as presented, with the addition of a \$25.00 administrative fee. Roll call vote: AYES: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee. NAYS: None. Motion carried.** Councilman Farley asked how the department is handling transportation of medical marijuana. Chief Reynolds indicated it is just like alcohol – if the container is sealed, and the person in possession of the medical container has a medical marijuana card, it is fine to transport it.

3. Preliminary and Final Plat for Coventry Crossing

City Manager Gruen provided some history about the subdivision, in that it was originally designed by Kenny Carpenter, and the infrastructure has been in place for a number of years. Tracy Timmerman and Becky Carpenter Timmerman purchased the property with the intent of building on one lot, and selling the remaining lots. The Planning Commission met on this on Thursday night, and has provided a recommendation that the Preliminary and Final Plat be approved. Mr. Gruen asked Ms. Quinn (*Zoning Administrator*) to expand on the Planning Commission's findings.

Ms. Quinn indicated Mr. and Mrs. Timmerman are requesting variances or waivers from some of the City of Salem's Subdivision regulations, as follow:

Sec. 19-112 – Streets. The City of Salem Subdivision Ordinance does not permit private streets, primarily due to issues that may arise regarding maintenance after the original developers are no longer caring for the property. During discussion, Mr. and Mrs. Timmerman indicated they would be forming a Subdivision Association that would collect fees and cover the cost of maintenance over the years. The road has been in place for approximately 20 years, and the owners feel testing to determine if the roadway meets City of Salem requirements would be onerous. Additionally, the streets in the adjacent development, Vermillion Village, have remained private with no adverse issues.

Sec. 19-114 – Culs de Sac: The original plans created for previous owner Ken Carpenter called for 50 ft. inside radius culs-de-sac. The City's updated subdivision code requires 75 ft. radius culs-de-sac. Planning Commission noted that there are a number of culs-de-sac in Salem that have 50 ft. radius, and they felt this variance would be appropriate.

Sec. 19-149(1) – Sidewalks: Sidewalks may be required on one side of the road in new subdivisions if the Planning Commission finds them necessary. Sidewalks would not connect to any existing pedestrian system and are not necessary for the safe conveyance of pedestrians in the subdivision. The Planning Commission waives the requirement for sidewalks.

Ms. Quinn indicated that the Planning Commission added that they feel this will be a great addition to Salem, and they recommend approval of the Preliminary/Final Plat. **Motion was made by Councilman Morton and seconded by Councilman Farley to approve the Preliminary/Final Plat of Coventry Crossing LLC Subdivision as presented, with the variances as requested. Roll call vote: AYES: Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: None. Motion carried.**

VI. CITY MANAGER REPORT

- **Renovation of City Hall Exterior:** City Manager Gruen indicated he has invited Architect Tim Seats to tonight's meeting, to discuss possible repairs and renovations to the exterior of City Hall. Mr. Seats indicated he is interested in determining what colors City Council would like used. Seats added that he feels the building is pretty dull as it is, and he feels we could incorporate some of the colors from our new logo into the exterior. Mr. Seats indicated the stone is dirty and the wooden panels are deteriorating. When asked what the cost of the renovations would be, Mr. Seats indicated that would depend on the types of materials used. Councilman Hudspeth asked what the lifespan of the materials he is proposing is. Mr. Seats indicated 40-50 years. Councilwoman Morgan suggested incorporating different details from the logo into the different panels. Mayor Barbee indicated he would formulate a subcommittee and review this further. (*Mr. Seats left examples of some of his proposed plans.*)
- **Upcoming Agenda Items**
 - City Manager Gruen indicated upcoming agenda items include:

- “The Cottages”
- Property Tax Levy
- Library Levy
- Risk Management Proposals
- FY16 Audit
- Pool Bonds
- Demolition of the Armory

Mr. Gruen indicated Mark Decker of the Salem Historical Commission had asked if there was a way to salvage the large eagles that are currently part of the armory building. Mr. Gruen indicated the building does not belong to the City of Salem, and we do not have the ability to claim them if the Department of Military Affairs has another use for them. Gruen added that he has spoken with Jared Heltzy of Shores’ Builders and requested that the eagles be set aside if they are not claimed by the State of Illinois.

VII. CITY ATTORNEY REPORT – No report.

VIII. FINANCE DIRECTOR REPORT – No report.

IX. CITY COUNCIL REPORT

Councilman Farley indicated he would like the Council to consider increasing Golf Cart permits to include side-by-sides and gators, with a possible restriction that they not be allowed in City parks. Mayor Barbee asked Mr. Pruden if there have been any issues caused by the golf carts. Mr. Pruden indicated he would defer to Chief Reynolds. Chief Reynolds indicated there have not, but there is a big difference between golf carts and side-by-sides or gators, as the side-by-sides go a lot faster than the golf carts. Additionally, the four-wheel vehicles will have a much larger area they have access to, which could result in more damage. Chief Reynolds indicated it would be good to restrict the vehicles from the parks. Chief Reynolds added that there could be damage to city streets, since those that are less mature may make bad choices and want to play in the ice and snow on the roads in their four-wheelers. Councilman Farley said he does not see the difference between a 4 x 4 truck, a motorcycle and a side-by-side. City Manager Gruen asked if the aggressive style of tires on the side-by-sides would damage the streets. Mr. Pruden responded “probably not”. Chief of Police Reynolds asked what communities similar to Salem currently permit these. Councilman Farley indicated Carlyle and Breese. Chief Reynolds indicated he does not feel these towns are as similar to Salem as Vandalia, Greenville, Benton and West Frankfort would be. Mayor Barbee indicated this would be brought back for further discussion at another meeting.

Councilman Hudspeth asked what the status of the Bryan Park walking trail is. City Manager Gruen indicated it needs another layer, but is almost done.

Councilwoman Morgan asked for an update on the former Brown Shoe building. City Manager Gruen indicated he would be providing Council with an update outside of this meeting.

XII. ADJOURNMENT

As there was no further business to discuss ***motion was made by Councilman Farley and seconded by Councilwoman Morgan to adjourn the meeting at 6:38 pm. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. Motion carried.***

Bev Quinn, CMC
City Clerk

Minutes approved: _____